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Debby Willis, Chairperson  
Angelia Christopher, Administrative Assistant

**PLANNING BOARD  
MEETING MINUTES  
Tuesday January 22, 2024, @ 6:00 PM  
City Council Chambers**

- 1. Call the Meeting to Order-** Chair Willis was not able to attend this meeting. Lisa St. Hilaire offered a motion to nominate Pam Mitchel to serve as interim chair. Adam Lemire seconded the motion. No further discussion. Unanimously approved. Acting Chair Mitchell called the meeting to order at 6:05pm.
- 2. Roll Call-** Acting Chair- Pam Mitchel, Lisa St. Hilaire, Adam Lemire, and Jacob Waltman. Debby Willis, Zachary Hanley, and Catherine Galgano were unable to attend. City staff present- Kris McNeill and Angelia Christopher.
- 3. Review of the December 12, 2023, minutes-** The Board decided to table these minutes until a later meeting.
- 4. Public Hearing:** Review a possible amendment to section 7 (7.8.5.4) of the Land Use Ordinance. Acting Chair Mitchel opened the public hearing at 6:12 pm. Seeing no correspondence, she closed the public hearing at 6:13pm. The board spent a few minutes reviewing this change. This change affects two properties in the Cobbossee Corridor District. This change would allow for residential uses on the first floor of any building at Map 037 Lot 019 and Map 034 Lot 083.  
Lisa St. Hilaire moved to accept the changes to the LUO by striking 7.8.5.4 and to send this to City Council with the recommendation of approval. Seconded by Adam Lemire. No further discussion. All members in favor. Unanimously approved.
- 5. Other Business-** None at this time.
- 6. Adjourn-** Lisa St. Hilaire moved to adjourn at 6:17pm. Adam Lemire seconded the motion. No further discussion. Unanimously approved.