

## BUILDING PERMIT APPLICATION

**A. General Information:**

Construction Cost: \_\_\_\_\_

PERMITTEE: \_\_\_\_\_ PHONE: \_\_\_\_\_ DATE: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ MAP: \_\_\_\_\_ LOT: \_\_\_\_\_ ZONING: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

**B. Contractors:**

|                           |                |
|---------------------------|----------------|
| GENERAL: _____            | CONTACT: _____ |
| ELECTRICAL: _____         | CONTACT: _____ |
| MECHANICAL: _____         | CONTACT: _____ |
| PLUMBING: _____           | CONTACT: _____ |
| SITE WORK: _____          | CONTACT: _____ |
| ARCHITECT/ENGINEER: _____ | CONTACT: _____ |

**C. Proposal:**

PROJECT DESCRIPTION: \_\_\_\_\_  
\_\_\_\_\_

CURRENT USE OF PROPERTY:  RESIDENTIAL (COMPLETE PG 2)  BUSINESS/COMM. (COMPLETE PG 3)

1-FAMILY  2-FAMILY  MULTI-FAMILY UNITS: \_\_\_\_\_

OTHER (EXPLAIN): \_\_\_\_\_

STATE/LOCAL PERMITS:  DEP  FLOOD PLAIN  FIRE MARSHAL  MDOT  ARMY CORP  CITY COUNCIL

PLANNING BOARD  BOARD OF APPEALS  HISTORIC PRESERVATION  PLUMBING

WATER DISTRICT  SEWER DEPARTMENT  FIRE/POLICE DEPARTMENT  P/W

DESCRIBE PERMITS AND APPLICABLE DATES: \_\_\_\_\_  
\_\_\_\_\_

WORK TYPE:  NEW  ADDITION  REPAIR  REMODEL  DEMOLITION  CHANGE OF USE

FOUNDATION ONLY  RELOCATE  REPLACE  TEMPORARY  ABANDON

BY SIGNING BELOW, I AGREE THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT, AND THAT MY PROJECT WILL ADHERE TO APPLICABLE STATE AND LOCAL LAND USE LAW AND REGULATIONS.

NAME(PRINT): \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



**COMMERCIAL**

NEW  ADDITION  SIDING  ROOF  WINDOWS  DOORS  INTERIOR CONSTRUCTION

CHANGE OF USE  PARKING LOT  USE EXPANSION  OTHER: \_\_\_\_\_

**USE GROUP:**

ASSEMBLY  BUSINESS  EDUCATIONAL  FACTORY AND INDUSTRIAL  HIGH HAZARD

INSTITUTIONAL  MERCANTILE  RESIDENTIAL  STORAGE  UTILITY AND MISCELLANEOUS

**DESCRIPTION:** (IF NOT APPLICABLE, CHECK N/A BOX)

1.  N/A LOT SIZE (ACRES OR SQUARE FEET): \_\_\_\_\_ ROAD/ShORE FRONTAGE: \_\_\_\_\_

2.  N/A SETBACKS: ROAD \_\_\_\_\_ FRONT \_\_\_\_\_ REAR \_\_\_\_\_ LEFT SIDE \_\_\_\_\_ RIGHT SIDE \_\_\_\_\_

3.  N/A LOT COVERAGE: ZONE % \_\_\_\_\_ S.F. \_\_\_\_\_ PROPOSED \_\_\_\_\_ EXISTING \_\_\_\_\_

4.  N/A BUILDING/STRUCTURE SIZE: \_\_\_\_\_ X \_\_\_\_\_ SQ. FT.  
LENGTH WIDTH

5.  N/A BUILDING/STRUCTURE HEIGHT: FEET: \_\_\_\_\_ STORIES: \_\_\_\_\_

6.  N/A CONSTRUCTION TYPE:  I  II  III  IV  V

7.  N/A WALL CONSTRUCTION:  WOOD  TIMBER  STEEL  BLOCK  BRICK  OTHER

DESCRIBE: \_\_\_\_\_

8.  N/A ROOF CONSTRUCTION:  TRUSS  RAFTER  OTHER

DESCRIBE: \_\_\_\_\_

9.  N/A FOUNDATION:  CONCRETE  STONE  BLOCK  WOOD  SLAB  FULL  OTHER

DESCRIBE: \_\_\_\_\_

10.  N/A OCCUPANT LOAD: \_\_\_\_\_ LIVE/SNOW/WIND LOAD: \_\_\_\_\_

11.  N/A TYPE OF HEAT/FUEL/UTILITIES: \_\_\_\_\_

12.  N/A ELECTRICAL: \_\_\_\_\_

13.  N/A PLUMBING: \_\_\_\_\_

14.  N/A CITY APPROVALS:  PUBLIC WORKS  WATER DEPT  SEWER DEPT  POLICE  FIRE  
 CITY MANAGER  PLANNING BOARD  APPEALS BOARD  HPC

DESCRIBE: \_\_\_\_\_

15.  N/A STATE/FEDERAL APPROVALS:  DEP  FIRE MARSHAL  ELECTRICAL  ARMY CORP

16.  N/A ENCLOSED:  FLOOR PLAN  STRUCTURAL  MECHANICAL  ELECTRICAL  CON. SPECS.

17.  N/A SIGN: \_\_\_\_\_ X \_\_\_\_\_ SQ. FT. \_\_\_\_\_ MATERIALS \_\_\_\_\_  
LENGTH WIDTH

DESCRIBE: \_\_\_\_\_

**PLOT PLAN (ATTACH OR DRAW BELOW):**

Please draw a site plan showing size and location of all new & existing structures associated with the proposal. Include the following: property boundaries, established streets, landmarks, marsh, seasonal and year round brooks and streams, rivers, wetlands and the distances of structures to those boundaries and water bodies.

---

**Office use only:**

Internal Plumbing: \_\_\_\_\_

Use Group: \_\_\_\_\_

External Plumbing: \_\_\_\_\_

NFPA Use: \_\_\_\_\_

Planning Board: \_\_\_\_\_

Construction Type: \_\_\_\_\_

Appeals Board: \_\_\_\_\_

Occupancy Load: \_\_\_\_\_

Historic Preservation: \_\_\_\_\_

Live Load: \_\_\_\_\_

Flood Plain: \_\_\_\_\_

Snow/Wind Load: \_\_\_\_\_

Action:  Approved  Approved with Conditions  Denied

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_