

Minutes
Gardiner Public Library Board of Trustees meeting
May 2, 2005 at 7pm

Welcome/US PATRIOT Act

The following trustees were in attendance: Helen Stevens, president (Gardiner), Anne Davis (library director), Tom Abbott (West Gardiner), Jill Todd (Randolph), Pat Struble, secretary (Pittston), John Shaw (Gardiner), Gay Grant, (Gardiner) and Joan Thomas (Litchfield). The meeting was called to order at 7:05pm.

Anne told the Board that no law enforcement agency came to look at patrons' library records. She also told the Board that section 215 (business records) of the USA PATRIOT Act is due to sunset this fall.

Minutes

Joan Thomas moved and John Shaw seconded to approve minutes of 2/7/05 as read. The minutes were approved.

FY05

Anne informed the Board that we are near the end of the fiscal year and there are no big surprises. We will be over budget for heating oil, salaries, water and sewer. Next year's budget will reflect more realistic numbers for these charges.

Draft budget FY06

Anne informed the Board that she has requested increases on some budget lines and her request may differ from the City Manager's request. She is asking for more temporary salary money. She feels more help will increase better customer service.

She also informed the Board that there is an increase in the postage line because of the huge increase of interlibrary loan requests. We do belong to a delivery service, but costs will go up. She may also need to increase the light and power line, water and sewer and equipment maintenance. This line will increase due to the age of the elevator and the increase for its maintenance service contract.

The contractual line is increased to \$2500 due to the costs of belonging to MINERVA. This also includes any upgrades and training.

The heating oil line increased by \$1500 due to the increase in costs. This may need to be increased again.

Anne also asked for an increase of \$500 in the materials budget because the cost has gone up for magazines and books. The total budget increase is about \$20,000.

Budget vote

John Shaw (Gardiner) moved for acceptance of proposed FY06 budget. Joan Thomas (Litchfield) seconded the motion. The draft budget passed unanimously.

Town meetings

The following meetings are scheduled:
Litchfield: June 11 and Randolph is scheduled for sometime in July.

Anne and Tom Abbott discussed the West Gardiner Town Meeting. A few residents asked for an explanation about why they had testified against changing Maine's library confidentiality law for children.

Legislative news

Anne is the Legislative Chair for the Maine Library Association. She discussed the many library bills that will be heard by the legislators. She will let the Board know when she needs them to call their representatives.

Staff news

Staff Appreciation Day is scheduled for 6/6/05 at John Shaw's house.

At a statewide gathering called *Reading Roundup*, Janet and Ginni did a presentation on "Story Sisters".

The Summer Reading Program will start and end early in order to accommodate the stained glass window repair.

Anne and Charlene will be attending the ALA Conference in Chicago.

Scott is taking a custom cataloging class on MINERVA. It is a free, 8 week course offered by the State Library. The cost is covered by the annual MINERVA charges.

Election news

John Shaw (Gardiner) moved and Tom Abbott (West Gardiner) seconded to move Board elections to our September meeting.

The Gardiner Library Association's annual meeting was held last week. Mike Eldridge is the new president and Suzanne Heald is the new vice-president.

New Computers

Bath Iron Works has an excellent computer exchange program. They buy new computers every 2 years and donate the used computers to non-profit organizations. Anne has asked for 5 of these computers. They should be available in a few weeks.

Next meeting/adjourn

The next meeting is scheduled for 9/12/05 at 7pm and this meeting adjourned at 8:15pm.

Minutes,
Pat Struble, Secretary

Transcribed,
Anne Davis, Library Director