



CITY OF GARDINER FIRE DEPARTMENT COMPREHENSIVE EMERGENCY MANAGEMENT PLAN

6 Church Street, Gardiner, Maine 04345
207-582-2118 Fax 207-582-1079 E-Mail: Fire@gardinermaine.com

C. Agreements and Understandings

If local resources are inadequate during emergency operations, assistance is requested according to mutual aid agreements and emergency negotiated understandings. It may take the form of equipment, supplies, or personnel. Assistance may come from other jurisdictions, the private sector or voluntary organizations. All agreements and understandings are negotiated by appropriate officials and formalized in writing whenever possible.

Current agreements are: Mutual Aid with Farmingdale, Randolph, Pittston, Chelsea, Togus, Augusta, Richmond, Litchfield, Dresden, West Gardiner, and Hallowell.

VI. PLAN DEVELOPMENT AND MAINTENANCE

A. Responsibilities

Agencies develop and maintain their respective organizational policies and procedures.

B. Deficiencies

This plan may contain deficiencies that will not become evident by all responding agencies until the plan is activated or exercised. These deficiencies should be summarized and submitted in writing to the Gardiner EMA Director ten-(10) working days of the event. This will allow for proper critique of the incident.

C. Updating & Revision Procedures

A continuous file on recommended changes or improvements is maintained. The EMA Director reviews this plan annually and ensures that all procedures, policies, data and responsibilities are current and reflect actual assignments.

Instructions on revisions are detailed on the Transmittal Sheet (page vi) and distributed to those agencies with a copy of the respective section of the plan (page v). The transmittal sheet is included in the plan as a permanent record of changes.

VII. AUTHORITIES AND REFERENCES

A. Authorities

Title 37B, Chapter 13, Maine Revised Statutes Annotated (MSRA), the Maine Emergency Management Act, as amended.

Public Law 920-81, the Federal Civil Defense Act of 1950, as amended.

Public Law 99-499, the Superfund Amendments and Reauthorization Act of 1986 (SARA).

Basic Plan/City of Gardiner



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B. Assumptions:

Gardiner will continue to be exposed to the emergencies and hazards noted above, also to other technological hazards that will develop in the future.

Government officials recognize their responsibilities regarding public safety and will assume those responsibilities in the implementation of this emergency management plan.

If properly used, this plan will reduce or prevent disaster-related losses.

III. CONCEPT OF OPERATIONS

A. General

The EMA Director is responsible to the Mayor and City Councilors for decisions and actions taken. The City Council is legally responsible for the functions of City government. The City Council has delegated the authority to activate and terminate this plan to the EMA Director in an emergency.

Under most circumstances, response to emergencies is initiated at the local level with local resources the first to be committed. USE and coordination of resources and the management of the situation is a local public safety responsibility.

When several communities are involved, the County EMA is activated. It coordinates information from its communities, arranges for assistance from within the County, maintains emergency communications, and reports data and requests for further assistance to the State Emergency Operations Center (EOC). It also is responsible for the central collection, organization, evaluation and documentation of situation and damage assessment data.

Heads of departments and agencies are responsible for emergency functions as specified in this plan. They retain control over their employees and equipment. Each agency develops Standard Operating Procedures (SOP's) to be followed during response operations.

When it is determined that an emergency is beyond the control and resources of local government and Gardiners' EMA Director, a request for assistance is made through EMA channels to the Governor, who may declare that a disaster exists within certain or all parts of the State and make State resources available to save lives, protect property and aid in disaster recovery.

B. Phases of Emergency Management

This plan addresses actions taken before, during, and after a hazard's occurrence. Four phases of emergency management are considered:

1. Mitigation