

**Gardiner Public Library**  
**Board of Trustees meeting**  
**11/7/05 at 7pm**

**Attendance/Welcome**

The meeting was called to order by Chair, Helen Stevens (Gardiner). Anne Davis (Library Director), Jill Todd (Randolph), Pat Struble (Pittston), John Shaw (Gardiner) and Gay Grant (Gardiner) were in attendance. Tom Abbott (West Gardiner) and Joan Thomas (Litchfield) were both absent. Anne informed the Board that there had been no requests for library records in the past 3 months.

**Approval of minutes**

John Shaw motioned and Gay Grant seconded the approval of minutes (9-12-05). The minutes were approved unanimously from the attending Board members.

**Discussion of FY06 Budget**

The materials budget from the City is on target. Anne reported that she has no concerns on meeting upcoming expenses. She informed the Board that the library does not have to purchase as many multiple copies of popular titles because they are available at other MINERVA libraries.

**Discussion of town fees 2006**

Anne told the Board that the MINERVA circulation statistics are incomplete and at times, wrong. She has no circulation figures to illustrate how busy the library was during this past year.

Anne is concerned about the lack of statistics when she attends town meetings. She proposed that we only charge the towns what we charged them last year. This will put a freeze on charges and allow her to work with the software company to fix the statistics. She also is concerned that we may need to raise the non-resident fees as the cost of serving this population has probably increased.

Gay Grant suggested Anne put a positive spin on the situation. We can assure residents that next year's figures will be more accurate and realistic. Anne asked the Board to vote on freezing the fees to last year's numbers.

Gay moved and John seconded that the Board accept the 2006/06 fees as the 2006/07 fees to the towns. The motion passed unanimously.

**Staff news**

The Boys and Girls Club Grant (Drug-free grant) was not renewed. GPL and its staff will remain in its library until next July. Anne will look into ways

to continue staffing the Young Adult library for the next fiscal year.

November 21<sup>st</sup> will be the last day that Anne will be acting as Interim Planning and Development Director.

There is a new program in the Children's Room. It is an infants playgroup called ***Babies love babies.*** The library staff will provide space for parents and babies to meet with other families. It is geared towards babies (0-3 years) with a parent or babysitter. The library will facilitate the group by offering booktalks, etc.

The Public Library Association will be held in Boston in March. Most of the staff will be attending the conference and the library will close for 2 days.

Our part-time employee, Cindy Mitchell, has moved to Florida. We have hired a long-time volunteer worker, Claire Parker. She is working about 15 hours per week.

The stained-glass window will be removed on 11/8 or 11/9. It may take 2 days for the work to be done. Hopefully, Buddy Doyle will be available to record the removal on videotape. The window will be returned in 4 months.

**New Business**

The GLA received a \$1000 grant from the Maine Humanities Council to create a virtual tour of sites significant to Edwin Arlington Robinson. Work is underway and a preliminary site should be available by the end of January.

Referendum question #4 on November's ballot will get about \$1 million for the New Century Community Program.

**Adjourn/Next meeting**

The meeting adjourned at 7:45pm. The next meeting of the Board of Trustees is scheduled for ***Monday, January 30, 2006 at 7pm*** in the library.

Minutes submitted,  
Pat Struble, Secretary

Minutes transcribed,  
Anne Davis, Library Director