

**Gardiner Public Library  
152 Water Street  
Gardiner, ME 04345  
582-3312**

**Date: September 27, 2007  
To: Jeff Kobrock, City Manager  
From: Anne Davis, Director of Library and Information Services  
Re.: new library employee/library construction**

**MEMO**

Jeff,

I am pleased to tell you that I have offered the part-time position of Special Collections Librarian to Robert Whittier and he has accepted the offer. He will begin working at the library on Tuesday, October 2<sup>nd</sup>. This is such exciting news because we will now be able to offer access to our archives M-F (1-5pm).

Rob comes to the library with a wealth of archival experience as well as a Masters in Library Science from Florida State University. He is also a Doctoral Candidate from the University of Maryland. He has taught at Unity College and the College of the Atlantic and worked as an executive director for several Boys and Girls Clubs throughout the United States. Some of his archival experience is fascinating. He worked on the East African Collection at the University of Nairobi (Kenya) where he reorganized, developed and managed an East African collection through a Rockefeller Foundation Grant.

Though his mission is to organize, preserve, make accessible and archive our wonderful collection in the Community Archives Room, Rob will also be a reference librarian to genealogists, local historians and other people with an interest in local history. He will also be the staff liaison to the Gardiner Library Association's Special Collections Committee. He will be a great addition to the library staff!

Secondly, the Gardiner Library Association will be contracting with Don McFarland to do the electrical work and W.H. Demmons, Inc. to do the mechanical work for our HVAC system. We have already installed a new furnace and chimney liner that will work in a much more energy efficient manner and be part of the HVAC system as we begin construction. We are awaiting some quotes from builders to remove the dropped ceiling in the Children's Room and install a platform for the HVAC machinery. We hope to begin the renovations in the next few weeks. I will keep you up to date as this work begins. Please call me if you have questions.