

## GARDINER CITY COUNCIL MEETING AGENDA SUPPLEMENT

**Item Number:**

**Agenda Topic:** “Bundled Projects” Consulting

**For The Agenda of:** December 5<sup>th</sup>, 2007

**Submitted:** November 30<sup>th</sup>, 2007

**Authorized by:** Jason Simcock, Planning & Development Director

**Attachments:** N/A

**Background Information:**

In September, the City sought proposals for planning and design consulting services for a total of 13 municipal projects (otherwise known as the “Bundled Projects” project). Some of these planning projects include, site planning for the waterfront and common park(s), creating marketing plans for the business park and downtown, sidewalk revitalization planning and infrastructure planning, among several other areas. Many of these projects contain similar planning processes and tasks. Rather than accomplish each project individually, it was proposed to conduct a comprehensive and coordinated effort to streamline the local process. The City encouraged consultants to be creative and propose as “teams” and create links among the projects where possible. Ultimately, the results of these planning efforts will provide a road map for implementation of many exciting and important City projects. For a full copy of the *request for proposal*, please click on the following link: [http://www.gardinermaine.com/Public\\_Documents/GardinerME\\_EcDev/PlanningDevelopmentRFPs](http://www.gardinermaine.com/Public_Documents/GardinerME_EcDev/PlanningDevelopmentRFPs).

The City received a record number (22) of consultants attending the pre-bid meeting, from architects, to engineers and professional planners. From this group, 8 consultant firms submitted proposals. Of this number, the City received 3 team proposals for all 13 projects. The Selection Committee (Pat Hart, Bill Barron, Charlie Batchelder, Chuck Applebee and Jason Simcock) reviewed all proposals while using the following criteria: team qualifications, approach to scope, references, cost and availability to meet deadlines.

After conducting interviews, and much discussion, the committee is pleased to make the following recommendation for Council approval.

**Recommended Action: Authorize the City Manager to negotiate and enter an agreement with Wright Pierce engineering.**

The Wright Pierce engineering team includes the following consultants: Kent Associates (site & master planning), Bartram & Cochran (marketing), and Coastal Enterprises, Inc. (housing consulting).