

Gardiner Public Library

*A regional library that serves the municipalities
of Gardiner, West Gardiner, Pittston, Randolph
and Litchfield*

Gardiner Public Library

152 Water Street
Gardiner, ME 04345
207-582-3312
www.gpl.lib.me.us



Gardiner Public Library's

Mission statement

It is the objective of the library to assemble, preserve, and circulate books and related materials necessary to provide information, self-education, and recreation for the enlightenment, entertainment, intellectual, and cultural development of the community. The library recognizes its responsibility to identify community needs, to promote the use of library services for adult and children, and to serve the community as a center for reliable information in various formats.

Service Area

- The library is a true regional service.
- We currently serve the towns of Gardiner, West Gardiner, Randolph, Pittston, and Litchfield. The towns are billed a portion of the budget based upon circulation usage.
- Population base served is approximately 17,000.
- We also sell non-resident cards for \$54.00 with a potential increase over the next few years.



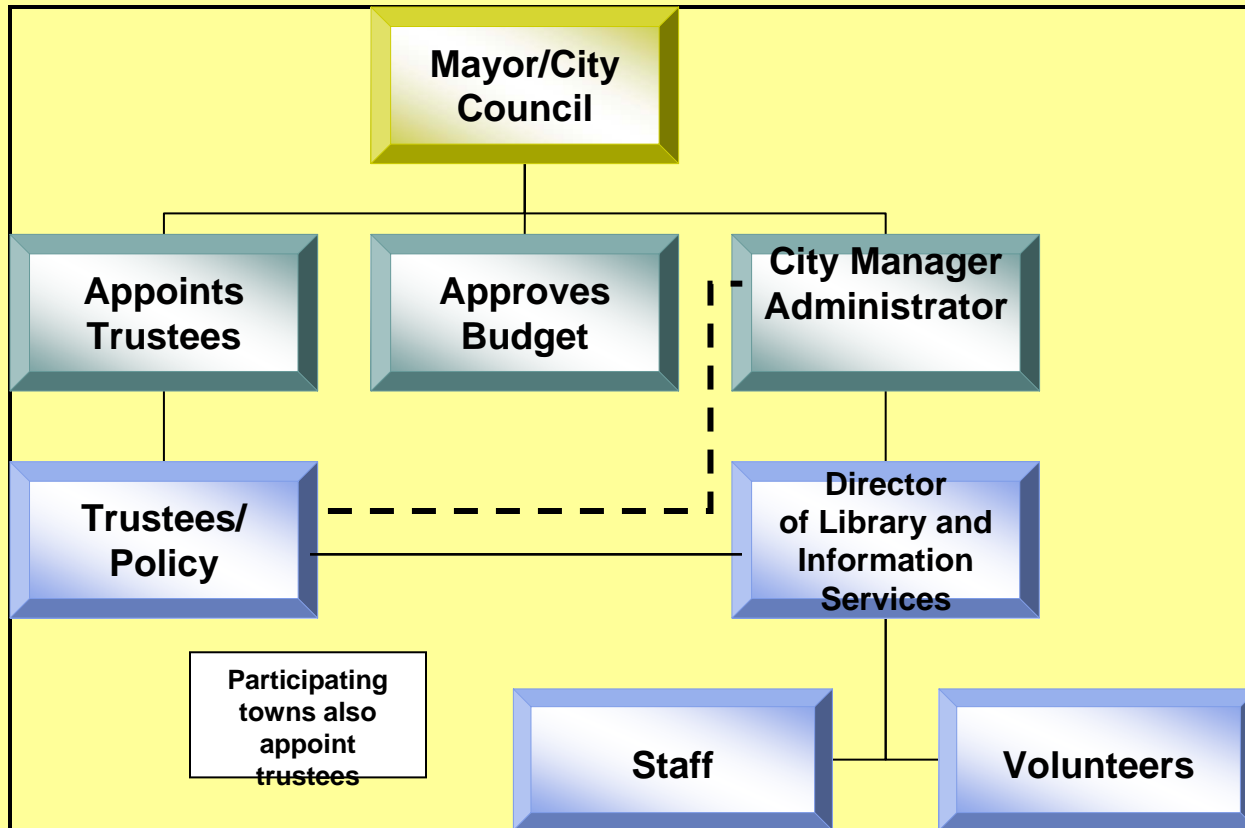
Collection

- We currently own about 42,000 items that include print, electronic and audio items.
- We circulated over 111,818 items last year (10-06 to 10-07).
- More than 62,000 people visit the library each year.
- We have a special collection of “the Yellow House Papers” that is currently housed and managed by the Maine Historical Society.
- We have 17 computers that are networked together in a category - 5 wired environment. We also have a wireless connection for laptops thanks to a state grant. 9 of these computers are for public use.
- We joined the statewide library system, MINERVA. Our patrons have access to materials in over 80 libraries around the state through this system.



The Gardiner Public Library is a Department of the City of Gardiner

- Organizational Chart



Account	Description	Budget	YTD Transactions	Balance	Encumbrance	Budget Balance	Pending Invoices	Uncommitted Balance
10.5411.5000	Public Library Reg.Salaries	\$168,209.00	\$140,918.11	\$27,290.89	\$22,511.03	\$4,779.86	\$0.00	\$4,779.86
10.5411.5150	Public Library Temporary Salaries	\$52,620.00	\$39,846.74	\$12,773.26	\$1,607.20	\$11,166.06	\$0.00	\$11,166.06
10.5411.6200	Public Library Cleaning & Custodial	\$0.00	\$47.22	(\$47.22)	\$0.00	(\$47.22)	\$0.00	(\$47.22)
10.5411.6340	PUBLIC LIBRARY-OTHER CONTRACTUAL	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10.5411.7100	Public Library Travel & Training	\$500.00	\$563.64	(\$63.64)	\$0.00	(\$63.64)	\$0.00	(\$63.64)
10.5411.7200	Public Library Postage	\$3,300.00	\$1,633.00	\$1,667.00	\$0.00	\$1,667.00	\$0.00	\$1,667.00
10.5411.7210	PUBLIC LIBRARY-PRINTING & BINDING	\$800.00	\$883.68	(\$83.68)	\$0.00	(\$83.68)	\$0.00	(\$83.68)
10.5411.7220	Public Library Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10.5411.7230	Public Library Books, CD's Tapes	\$16,000.00	\$16,563.13	(\$563.13)	\$0.00	(\$563.13)	\$0.00	(\$563.13)
10.5411.7231	Public Library Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10.5411.7243	Public Library Dues	\$300.00	\$163.00	\$137.00	\$0.00	\$137.00	\$0.00	\$137.00
10.5411.7300	Public Library Office Supplies	\$4,500.00	\$7,500.48	(\$3,000.48)	\$0.00	(\$3,000.48)	\$0.00	(\$3,000.48)
10.5411.7310	Public Library Children's Programs	\$500.00	\$15.00	\$485.00	\$0.00	\$485.00	\$0.00	\$485.00
10.5411.7328	Public Library Cleaning & Maint. Supplies	\$1,000.00	\$776.53	\$223.47	\$50.00	\$173.47	\$0.00	\$173.47
10.5411.7340	Public Library Equipment	\$4,000.00	\$3,999.29	\$0.71	\$0.00	\$0.71	\$0.00	\$0.71
10.5411.7420	Public Library Equipment Maintenance	\$3,000.00	\$3,065.12	(\$65.12)	\$0.00	(\$65.12)	\$0.00	(\$65.12)
10.5411.7500	Public Library Electricity	\$6,500.00	\$4,857.21	\$1,642.79	\$0.00	\$1,642.79	\$0.00	\$1,642.79
10.5411.7510	Public Library Heating Oil	\$9,400.00	\$9,486.12	(\$86.12)	\$0.00	(\$86.12)	\$0.00	(\$86.12)
10.5411.7530	Public Library Gas, Oil, Lube	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10.5411.7540	Public Library Telephone	\$3,500.00	\$3,996.94	(\$496.94)	\$0.00	(\$496.94)	\$0.00	(\$496.94)
10.5411.7560	Public Library Water/Sewer	\$1,750.00	\$1,381.13	\$368.87	\$0.00	\$368.87	\$0.00	\$368.87
10.5411.7570	Public Library Boiler Inspections	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00
10.5411.8700	Public Library Leased Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FY08 Budget

A snapshot of FY08 budget. Please note that our supply line is overspent as we wait for reimbursement for a grant received for archival materials in our Community Archives Room.

The library was built in 1881

The architect was Henry Richards who was the husband of Laura Richards

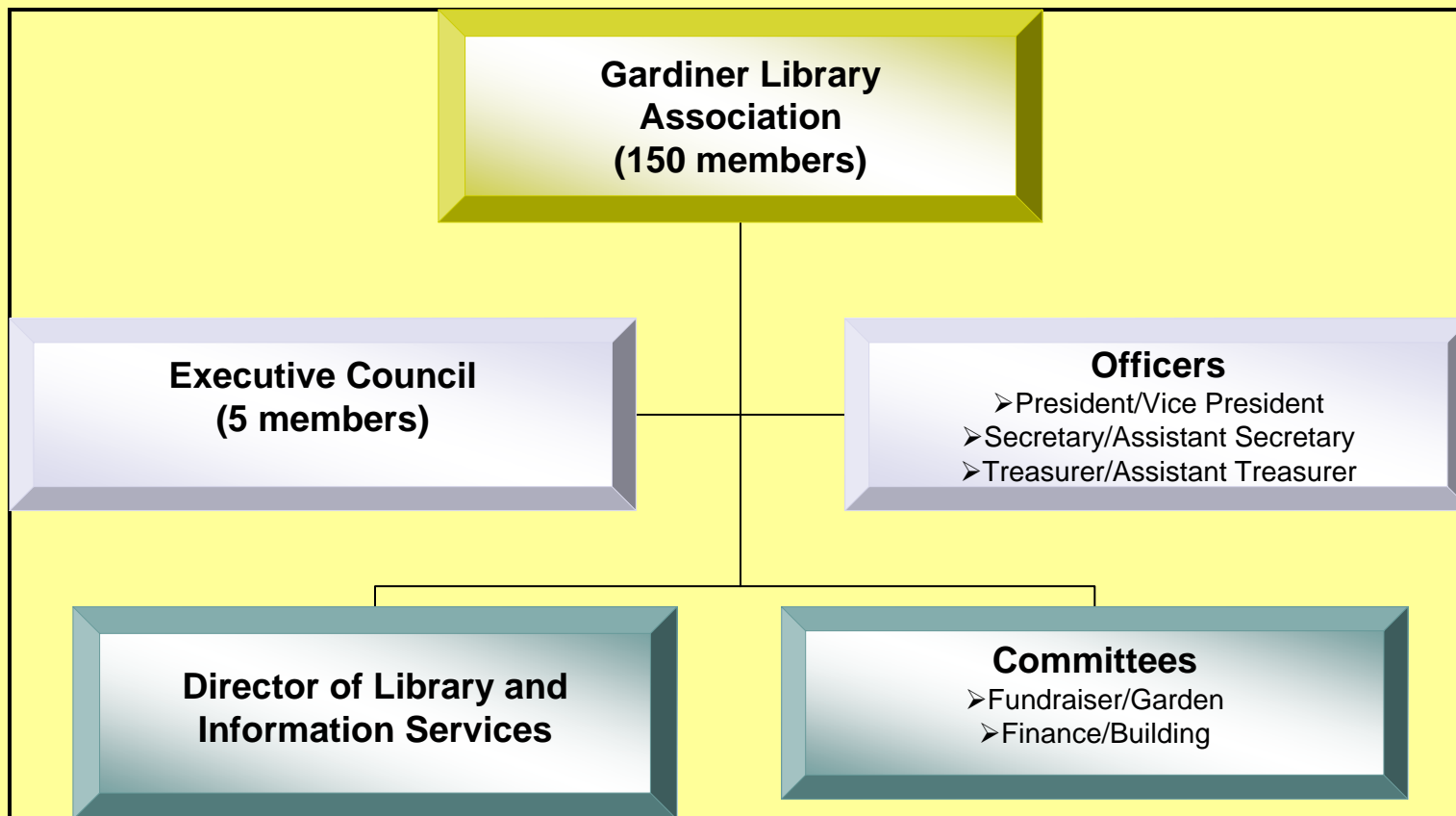


- The building, some of the parking lot and the surrounding land are owned by the Gardiner Library Association.
- When the library was built, the first floor was turned over to the City, rent free, to be used as the Public Library.
- This Association is a 501(c)3 non-profit organization and is responsible for the care and maintenance of the building and the property.
- It has a current endowment of about \$610,000
 - ✓ 1/3 of the endowment is restricted to books and materials only
 - ✓ 2/3 of the endowment goes towards the care of the building
 - ✓ The current long range plan for the building has an estimated cost of about \$500,000

Gardiner Library Association

152 Water Street
Gardiner, ME 04345

- **Organizational Chart**



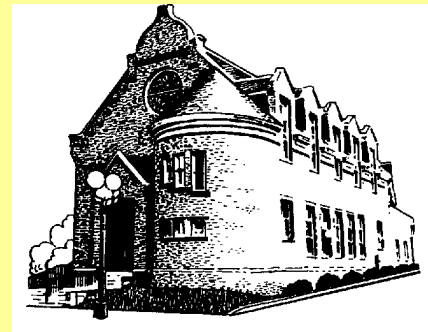
Staff at the Gardiner Public Library

- Anne Davis, Director of Library and Information Services
- Scott Handville, Assistant Director
- Charlene Wagner, Children's Librarian
- Janet Bolduc, Technology Librarian
- Virginia Nichols, Young Adult Librarian
- *The Director of Library and Information Services is a department head and all other full-time positions are part of the General Unit Union.*



Part-time staff/volunteers at the library

- Rob Whittier, Special Collections Librarian
- Joyce MacDiarmid, Technical services clerk
- Claire Parker, Front desk clerk
- We also hire student aides (~4)
- We have up to 18 people volunteering to help with clerical duties, story hour, research, programming and genealogical research in our local history room that is opened every afternoon during the week.



GPL Staff members perform outreach services all year long:

- GPL also supports a satellite library and staff member for the Greater Gardiner Boys and Girls Club, and it has been very busy.
- Ginni Nichols is our Young Adult Librarian and she is responsible for collection development for teenagers between the ages of 12-years-old and 15-years-old. (5th grade through 9th grade)
- We have over 5,000 items available to teenagers at this site.
- Anne Davis conducts a monthly book discussion with the Litchfield Community Center.
- Charlene Wagner visits most primary schools in MSAD#11 every spring.
- Staff reads to the children at the B&G Club once a month.



Goals from last year

- Continue serving our teenage population and create a new generation of library supporters
 - ✓ Create a full-time staff member to be our Young Adult Librarian
 - ✓ Begin looking at programming for teens such as poetry slams, and book discussions
- Building renovations
 - ✓ Work with our local Historic Preservation Committee to obtain a “Certificate of Appropriateness” to begin phase 1 of our building plans to install an HVAC system. This also includes renovations in the Children’s Room.
 - ✓ Begin this project in September to meet the parameters of our \$50,000 grant from the New Century Community Grant Program
- Meet the demands for access to our local history room (the Community Archives Room)
 - ✓ Hire a part-time professional to manage the special collections in this room.
 - ✓ Look towards new opportunities for publications
 - ✓ Work with the community to look at other cultural tourism ideas



Goals for this year

- Continue fund-raising to begin phase 2 of our 3-year restoration project...bring the HVAC system to the main floor.
- Remove some previous “improvements” to restore the main floor to its original luster. This includes removing 2 dropped ceilings, replacing worn carpets, upgrading the lighting and replacing the book stacks with more utilitarian and attractive ones.
- Have our stage curtain evaluated and formulate a conservation plan for the artifact.
- Work with the town of Farmingdale to see if we can convince residents to rejoin our regional library.







➤ **Upcoming library events:**

- **Grand opening of Children's Room: June 7th**
- **Book/bake/plant sale: June 21st**
- **Historic Gardiner Homes Tour: June 28th**
- **2008 Summer Reading Program for all ages**
- **Fund-raising event in October**

