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Geri Doyle, Chairperson  
Angelia Christopher  
Administrative Assistant

## HISTORIC PRESERVATION COMMISSION

### Minutes

**Tuesday February 18, 2020 9:00 AM**

**City Hall Council Chambers**

- 1) **Call Meeting to Order:** Chair Doyle called meeting to order at 9:00 am.
- 2) **Roll Call:** Chair Geri Doyle, Robert Lash, Robert Abbey, Janet Slade, Dennis Doiron  
Not present today Clare Marron and Brian Coombs
- 3) **Others in attendance:** Erin Skehan, Alan Claude- Kris McNeill: Code Enforcement Officer, Angelia Christopher- Planning and Development Assistant
- 4) **Review of meeting minutes from 11/19/2019** Janet makes a motion to accept and Robert Lash makes second all in favor.
- 5) **Alan Claude- of 161-165 Water St. is seeking a Certificate of Appropriateness to renovate the façade, move an entrance door and replace windows of the property at 161-165 Water St. on City Tax Map 037 Lot 165 in the Central Business/Downtown Historic District.**

The board starts with a Thank you to Mr. Claude for the thoughtful and very complete application that he sent in. Kris McNeill reports that the first application was sent in via YouTube video. Mr. Claude reports that they are visual artists so that format works for them. The application has some wonderful historic pictures in it, including one with a schooner. The pictures show what the original storefront looked like. Mr. Claude would like to change around the placement of the door, and add an entryway/foyer which would take away some of the retail space, but would help by not have a door swinging on the sidewalk. Mr. Claude would also like to change out the windows at the front of the building to open pane. The art gallery will be in the space, and this will enable him to display his art more effectively. The major change is resetting the placement of the door at 165 Water St. The windows on the 2<sup>nd</sup> and 3<sup>rd</sup> stories are fine, and do not need replacement at this time.

The windows will be ordered- Pella aluminum clad windows. The doors will be replaced, and have ¾ inch glass. Mr. Claude will try to have a mailbox put in the door.



They hope to get materials ordered immediately if this application is approved, so that work can start as soon as the door and windows arrive.

Chair Doyle asks for a motion. Janet Slade makes the motion.

Based on the facts presented by Alan Claude and Erin Skehan representing 161-165 Water St. on City Tax Map 037 Lot 165 in the Central Business/Downtown Historic District finds that the proposed project is consistent with the Secretary of Interior Standards for treatment of Historic Properties with guidelines for rehabilitating of historic buildings at 161-165 Water St. to renovate the façade, move an entrance door and replace windows with open pane glass of the property 161-165 Water St. Repairs and replacement of material will meet standards of rehabilitation for Historic Preservation of Historic Properties. Robert Lash seconds the motion. All commission members are in favor- so moved

Amendment for the entryway on 161 to include that either wood or glass panels can be done for the sides of the entryway. Janet Slade offered the first motion and Robert Lash seconds the motion. All commission members are in favor. So moved.

- 6) **Adjourn at 9:30 am** Chair Doyle asked for a motion to adjourn. Janet Slade offered the first- Dennis Doiron offered the second. All are in favor.