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Geri Doyle, Chairperson
Angelia Christopher
Administrative Assistant

HISTORIC PRESERVATION COMMISSION

MEETING MINUTES

Tuesday November 16, 2021- 9:00 AM

City Council Meeting Chambers

- 1) **Call Meeting to Order-** Chair Doyle called the meeting to order at 9am.
- 2) **Roll Call-** Geri Doyle, Clare Marron, Robert Abbey, Robert Lash, Kris McNeill, Angelia Christopher- Deborah Felder- Brenda Harvey and Janet Slade not present.
- 3) **Review of meeting minutes from 10/19/2021-** Chair Doyle asked for a motion to accept as presented. Clare Marron made a motion to accept the 10/19/21 minutes as presented. Robert Lash seconded the motion. Deborah Felder recused herself as she was not present for that meeting. All other present are in favor of the motion.
- 4) **Clare Marron representing Snuff-O-LLC of 263 Water St.** on City Tax Map 037 Lot 122 in the Central Business/Downtown Historic District is seeking approval to replace existing vinyl windows at 263 Water St with Mathews Bros.Sanford Hills vinyl windows. The windows will have 6 over 6 grates and are vinyl over wood. All of the windows will be black. Clare would also like to add a transom window over the 1st floor back door. They will also be fixing the trim at 263 Water St on the door. She is not sure when this work will be completed as winter is approaching, and the special order windows are slow to come in. She explains to the commission that they will do the first floor shop windows and the transom as soon as possible. Clare asks if the transom should have grids as well, and if so how? The commission suggests due to the size of the window (rectangular) that it be gridded to look like three panes. Clare will see if this is an option. She tells the commission that she is not going to alter the size of the windows at all. Kris McNeill- CEO states that she will not need a building permit if she is keeping the sizes the same. Kris informs Clare that is the contractor installing the windows is going to use a lift or staging, she should stop by City Hall and get a permit so that there is a record of the measures taken to install these windows. There are no further discussion or questions. Chair Doyle asks for a motion.



Robert Abbey makes a motion that Clare Marron- Snuffo LLC, of 263 Water St. on City Tax Map 037 Lot 122 in the Central Business/Downtown Historic District, the Gardiner Historic Preservation Commission grants a certificate of appropriateness, for the replacement of existing windows, with Sanford Hills clad windows, add a transom over the back door, and fix the trim on the back door as described in the application, is consistent with the Secretary of Interior's Standards for Treatment of Historic Properties and grants a Certificate of Appropriateness for the project at 263 Water St. Gardiner Maine

Robert Lash seconds, all present are in favor.

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**Other:** Robert Lash would like to discuss the Water District building at 185 Central St. by the dam. He has found out that it used to be a grist mill. He is concerned about the status of the building and would like to find a way to preserve its historical importance. Robert asks if the Water District would sell to the city. This building needs an estimated 350,000 to repair/restore. There is clear expense and liability to the Water District if this building is left in its current state. Kris McNeill states that they would need to be careful about dividing up this property as they cannot create a non-conforming lot. After a closer look at maps and the dimensional chart, dividing this lot could be achieved. HPC does not have jurisdiction over this building, just the buildings designated downtown. Robert Lash would like to see if it could be saved as well as several other HPC members. The Commission discussed having the Superintendent from the Water district come to one of the HPC meetings so they can discuss this further. Tearing it down will be very expensive, perhaps more should be done to preserve its integrity. This topic will return at a later date.

- 5) **Adjourn** - Chair Doyle asked for a motion to adjourn. Robert Lash made a motion to adjourn at 9:45 am. Robert Abbey seconded the motion. All present in favor.