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Debby L. Willis, Chairperson  
Kelly Gooldrup, Administrative Assistant

## **ORDINANCE REVIEW COMMITTEE - NOTES**

### **City Hall Council Chambers - Regular Meeting**

**Monday, July 23, 2018 @ 3:00 PM**

#### **Members Present:**

- ✓ Joel Alexander
- ✓ Clare Marron
- ✓ Louis Sigel
- ✓ Patricia Hart

#### **Members Absent:**

- ✗ Les Young
- ✗ Debby Willis

#### **Also Present:**

- ✓ Barb Skelton, CEO/Assistant Planner
- ✓ Kelly Gooldrup, Administrative Assistant
- ✓ Mark Eyerman, Planner

#### **1.) Call the meeting to order**

Acting Chair, Joel Alexander, called the meeting to order at 3:06 pm.

#### **2.) Roll Call**

#### **3.) Review of July 9, 2018 meeting notes**

Louis Sigel made a motion to approve the July 9, 2018 meeting notes as written.  
Clare Marron seconded. All in favor. 5-0-0. Motion passed.

#### **4.) Falling Ice**

Barb Skelton says there have been several situations on Water Street with ice/icicles on buildings. The current ordinance only covers sidewalks.

Property owners are not taking proper care of their buildings.

Joel Alexander asked if the falling ice on Water Street area only?

Barb Skelton responded no, it is mostly an issue on Water Street, but other areas as well.

Mark Eyerman commented when we first discussed these two or three meetings ago, Barb had done some research and pointed us to the Portland Ordinance and the Bath Ordinance. The Bath Ordinance had a good outline.

There is a State law that deals with the ability to correct or have the property owner to correct. (Reference 30A Section 30.07 Falling Ice and Snow).

There is currently a Health and Safety section of the City Ordinance in Chapter 9 dealing with snow removal.

Mark Eyerman put together a draft and referenced page 2 of the proposal and read the section to the members.

Patricia Hart asked how big of an issue is this and would there be backlash from it?

Barb Skelton said it is a big safety issue.

Members don't think there would be any backlash.

Joel Alexander says there should be something in place. Doesn't seem unreasonable as proposed. Barb Skelton said the City does snow removal on the sidewalks, but does it include salt and sand?

Patricia Hart said yes it does. The sidewalks are very well cleaned.

Clare Marron asks if it is the City responsibility to barricade/signage of dangerous area?

Mark Eyerman says it states the Property Owners responsibility.

He wants Jon Pottle to look at the draft to ensure the clarity of the City's liability and authority to take corrective action in safety hazard situations versus the Property owner responsibility.

Barb Skelton will have Tony Laplante, City Manager, Jon Pottle and Chief Toman review it if members want to move forward as written.

Patricia Hart made a motion to approve this to go to the Lawyer, Public Works and Public Safety for review. If there are only deMinimus changes, the outcome of that can go directly to the Planning Board. If there are large changes, it can come back to the Ordinance Review Committee.

Clare seconded. All in favor. 5-0-0. Motion passed.

## **5.) Shore Land Zoning**

Barb Skelton says not much has been looked at by the members. It was started and then there was no quorum. We never came back to it.

There was minor discussion about previous meetings and correspondence, but no changes or action taken at this time.

## **6.) Other**

The Committee had a minor discussion on Marijuana Dispensaries and upcoming potential for Ordinance Review.

Mark Eyerman mentions the feedback on Trees. Mark suggests that he and Barb Skelton should look at concerns from Tony Laplante before going forward.

Barb Skelton is also waiting to hear back from Jon Pottle.

Clare Marron wants to discuss dogs. The Committee discussed a recent incident. City Council would have to approve the ORC reviewing dog ordinance.

Sewer ordinance needs to be looked into at some point.

## **7.) Upcoming meeting dates with tentative topics**

Monday, September 10

11.3.3.3 Traffic Standards: Peak volume access is unclear. (from Planning Board meeting member) Barb Skelton will do more research going forward.

## **8.) Adjourn**

Barb Skelton made a motion to adjourn.

Patricia Hart seconded. All in favor. 5-0-0. Motion passed. 4:35 pm