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Debby Willis, Chairperson  
Michael Foster, Administrative Assistant

## **ORDINANCE REVIEW COMMITTEE**

### **Meeting Notes**

**Monday, November 19, 2018 @ 3:00 PM**

### **Regular Meeting**

**City Hall Council Chambers**

**1.) Call the meeting to order**

Chair Willis called the meeting to order at 3:06 PM

**2.) Roll Call**

Deb Willis, Mark Eyerman, Barb Skelton, Louis Sigel, Clare Marron, Joel Alexander, Les Young.

Also present; Michael Foster-Admin Assistant

Absent- Pat Hart

**3.) Review of October 22, 2018 meeting notes**

Louis Sigel made motion to approve minutes. Clare seconded. All in favor. Unanimous.

**4.) Shoreland Zoning**

Mark Eyerman reminded committee that amendments to shoreland zoning need to be submitted to DEP for approval.

Mark reviewed changes to nonconforming structures. He inserted new language from state model. Edited to fit city ordinance.

**5.) Shoreland Performance Standards**

Mark Eyerman reviewed revisions to sections including renumbering to fit in with current sections.

Section 14.14.3.1 is mis-numbered and should be 13.14.3.1.

Barb mentioned in section 13.29 Hazard Trees, 13.29.1 should refer to Tree Warden and not the Code Enforcement Officer.

**6.) Definitions**

In Section 17.1.2, “the test shall control,” needs to be changed to read “the text shall control.”

**7.) Falling Ice**

Mark Eyerman mentioned this is an amendment to Chapter 9 and is Section 1403. City Attorney Jon Pottle identified an issue that in most places the provisions talk in terms of property owner, but in one place it added lessee.

Committee agrees that property owner should be responsible and not lessee. Mark Eyerman will make changes.

Joel Alexander made motion to send Chapter 9 Snow Removal to council for adoption. Louis Seconded. All in favor. Unanimous.

**8.) Tree Ordinance Draft**

Mark Eyerman pointed out that in 1.7.2 he added consultation with the Tree Advisory Committee since it involves spending money and then in 1.7.4 the ability to recapture that money.

Mark Eyerman mentioned that City Attorney Jon Pottle suggested that section 1.7.2 be changed to “after consultation with the tree warden.” Committee agreed.

Mark revised old 2.3.2 (now 2.3.1) to apply to planned excavations and added a new 2.3.2 for provision for emergency excavations.

Louis Sigel made motion to send Section 26 Trees to council for approval. Seconded by Les Young. All in favor. Unanimous.

**9.) Other**

**10.) Upcoming meeting dates with tentative topics**

Next meetings Monday December 17, 2018 and Monday January 28, 2019

Edits to OMNIBUS amendments  
Finalize Shoreland to go to state for approval  
Archeological/Historical Draft Amendments

**11.) Adjourn**

4:41 PM