



## *CITY OF GARDINER*

6 Church Street, Gardiner, Maine 04345

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### ORDINANCE REVIEW COMMITTEE (ORC)

Monday March 26, 2018 @ 3:00 PM

#### Meeting Notes

Members Present: Chair Debby Willis Joel Alexander Les Young  
Louis Sigel Patricia Hart, City Councilor  
CEO/Assistant Planner, Barbara Skelton

Members Absent: Clare Marron

Also Present: Dorothy Morang, Staff to Ordinance Review Committee  
Mark Eyerman, Planner

#### 1.) Welcome

Acting Chair Alexander opened the meeting and welcomed everyone.

#### 2.) Roll Call

#### 3.) Consideration of meeting notes of March 12, 2018

Left the review of the minutes to the end of the meeting as Planner Eyerman had to leave early.

Chair Debby Willis arrived.

#### Old Business

#### 4.) Review of Proposed Signage Amendments

Mark said he received the draft amendments suggested by the City's legal counsel and others and incorporated them into the March 26, 2018 draft document (see attached). He went through the draft with members. Members discussed the various proposed changes and made the following changes:

Page 3 – Political Signs - take out the word: temporary.

Page 5 – 10.24.3.2 Exempt Signs - Mark noted that he took out several things as he felt they relate to regulating rather than content – the City Attorney put them back in. Members discussed them and decided to leave them in. Sections 10.24.3.2.1, 2 & 3 CEO said she thinks they were put back in because they had to do with signs that require permits.

Page 6 – 10.24.4.14 added or other state after the words State of Maine

Page 7 - 10.24.5.3.2 Development Related Signs: added Board when Planning Board Review is required after the word Planning – CEO Skelton noted that the Planning Board approves location only. The CEO issues the permit and ensures the signs meet city rules.

Page 7 – 10.24.5.3.3 Projecting Signs: last sentence – members discussed public vs private way and overhanging 5'. It was decided to go back to 3' from the face of the building. Mark noted that on many of the streets, the right-of-way is owned by the abutters by State Law – a public road in the Ordinance doesn't differentiate by who owns it and it includes sidewalks. Remove the word private as we do not regulate over private ways.

Page 8 – 10.24.5.6.1 Remove the words: such as wood, brass, bronze, and slate.

10.24.5.6.3 OK

10.24.6.2 Household Signs - OK

10.24.6.3 Open Flags and Signs – remove the words: this Section 10.24.7

Page 34 – Political Signs – remove the words: except in a floodplain.

CEO Skelton reminded members of several businesses that have been waiting to see what we do with this section to determine if they will be allowed to have the type of sign they want. Members discussed these – some will be able to have what they want, others will not if this section is adopted as is.

CEO Skelton also noted that the Lions' Club would like to put up an emblem sign that can be viewed from the public way. Mark suggested the OBDS sign, but they don't want that type - it requires a yearly fee and in addition, it doesn't include their emblem. Members discussed whether or not the City could get and install the post and do the same. CEO Skelton said that would be a policy issue and would have to be addressed at the City Council.

Mark will make the agreed upon changes to these proposed amendments.

Joel Alexander moved to send the signs with changes agreed upon to the Planning Board. Les Young seconded the motion.

Vote: 6 in favor. 0 opposed. Motion passed.

**Consideration of meeting notes of March 12, 2018**

Louis Sidel moved to approved the minutes. Joel Alexander seconded the motion.

Vote: 6 in favor. 0 opposed. Motion passed.

## Other

### Upcoming meeting dates with tentative topics:

April 9, 2018 – Subdivision Amendments

April 23, 2018 – Tree Ordinance

CEO Skelton noted that the Tree Warden was initially designated in order to apply for grants. She currently goes out with Public Works staff when asked to determine if a tree that potentially needs to be removed or trimmed is in the City's right-of-way. If it appears that it needs to come down, they ask a forester for confirmation and then have to determine who pays for it – the City or the homeowner.

Chair Willis said they would like to have the Comp Plan recommended Ordinance updates done by the end of May of this year. They still need to schedule a workshop with the Planning Board and the City Council for the Omnibus part of the Ordinance changes

### 5.) Adjourn

Meeting adjourned at 4:30 pm.