



CITY OF GARDINER

6 Church Street, Gardiner, Maine 04345

www.gardinermaine.com

ORDINANCE REVIEW COMMITTEE (ORC)

Monday April 23, 2018 @ 3:00 PM

Meeting Notes

Members Present:

Chair Debby Willis Joel Alexander
Louis Sigel Clare Marron Patricia Hart, City Councilor
CEO/Assistant Planner, Barbara Skelton

Members Absent:

Les Young

Also Present:

Dorothy Morang, Staff to Ordinance Review Committee
Mark Eyerman, Planner

1.) Welcome

Chair Willis opened the meeting and welcomed everyone.

2.) Roll Call

3.) Consideration of meeting notes of April 9, 2018

Louis noted that his last name was misspelled on page 1, Item 3.

Louis Sigel moved to approved the minutes as amended. Clare Marron seconded the motion.

Vote: 6 in favor. 0 opposed. Motion passed.

New Business

4.) Discuss a Tree Ordinance

Mark went over the draft Tree Ordinance that he prepared, dated April 19, 2018. He noted that the Tree Warden position would be for a one-year term - appointed by the City Council. The City Council may also appoint an Assistant Tree Warden.

Mark went over the proposed responsibilities of the Tree Warden. Among the responsibilities, the position includes reviewing the planting of public trees as well as the oversight & supervision of the removal of public trees.

Other responsibilities include the oversight & supervision of the removal of boundary trees and hazard trees –responsible party, who pays, etc; the oversight and supervision of the correction of public safety concerns through the removal or pruning of trees/vegetation; and the protection of public trees from damage.

It was noted that CMP does a lot of pruning at times, especially after a storm. Mark will check on the CMP notification to homeowners.

It was noted that most larger development projects that require Planning Board approval include landscaping – often the developer uses a landscape architect. The Planning Board usually asks for trees/shrubs to be native to Maine.

18.5.3 Remove the words “party proposing”.

18.5. 3,4,5 & 6 Removal of Boundary Trees

A discussion occurred concerning the removal/pruning of trees/shrubs. It was suggested that if it is for the City’s benefit, Public Works pays - if it is for a private owner, the property owner would pay. The Tree Warden would work with the City Manager and City Council to determine that. In addition, a private owner can appeal to the City Council. Mark will rework this section.

The City would provide notice to a property owner to get rid of a tree/shrub that might be a threat to the public or to an abutter. The City might hire an arborist to prove that it is dangerous if needed.

18.7. Re-number 18.7 18.7.1 - 6 .

18.8 Definitions – Mark drafted definitions for the following: Boundary Tree; Hazard Tree; Private Tree; and Public Tree.

Mark will revise and edit this document based on comments by the ORC.

Other

Upcoming meeting dates with tentative topics:

May 14, 2018 - Meeting with Dorothy

June 11, 2018 – Trees

June 25, 2018 – Omnibus Review
- Ice on the Sidewalks

Status of Proposed Ordinance Changes:

Appeal Procedure – May 2, 2018 City Council – 1st Reading

Hours of Operation – May 2, 2018 City Council – 1st Reading

Historic and Archeological Resources – May 8, 2018 Planning Board

Signs – May 8, 2018 Planning Board

Subdivision Standards – May 8, 2018 Planning Board

Comp Plan work – Omnibus - being reviewed by the City Attorney

Shoreland – to be completed

Ice on Sidewalks – to be done

Recreational Marijuana (Cultivation, Manufacturing & Testing; Retail Sales) - to be done

Executive Summary/Outline of changes – to be done

Workshop with Planning Board/City Council – date to be determined

5.) Adjourn

Meeting adjourned at 4:45 pm.