



6 Church Street, Gardiner, ME 04345  
Phone (207) 582-4200

Debby Willis, Chairperson  
Angelia Christopher, Administrative Assistant

## **PLANNING BOARD MEETING MINUTES**

**Tuesday June 22, 2021 @ 6:00 PM**

**VIA Virtual Conferencing**

*In accordance with An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency, as enacted to read: Sec. G-1 1 MRSA §403-A Public proceedings through remote access during declaration of state of emergency due to COVID-19*

- 1. Call the Meeting to Order-** Chair Willis called the meeting to order at 6:00pm
- 2. Roll Call-** Lisa St. Hilaire, Pam Mitchel, Shawn Dolley, Chair Willis. Absent- Adam Lemire, and Zachary Hanley. Also present Mark Eyerman- City Planner, Attorney Jon Pottle- City Solicitor. City Staff- Tracey Desjardins- Economic Development Director, Kris McNeill- Code Enforcement officer, Angelia Christopher- Planning and Development Assistant.
- 3. Review of the May 25, 2021 and June 8, 2021 meeting minutes-** Lisa St. Hilaire and Pam Mitchel submitted minor changes via email. Chair Willis asked if any board member had any substantive changes to the 5/25/2021 minutes- All the information needed was in the minutes and there were only minor corrections. Pam Mitchel made a motion to accept the minutes from 5/25/21 with small changes. Lisa St. Hilaire seconded. No further discussion. Roll call vote- Pam Mitchel-yes, Shawn Dolley- yes, Lisa St. Hilaire-yes, Chair Debby Willis- yes. Approved.

Were there any substantive changes for the 6/8/2021 meeting? No. Pam Mitchel made a motion to accept the minutes from June 8<sup>th</sup>, with the small changes submitted. Lisa St. Hilaire seconded the motion. No further discussion. Roll call vote- Pam Mitchel-yes, Shawn Dolley- yes, Lisa St. Hilaire-yes, Chair Debby Willis- yes. Approved.

4. **Public Hearing**- Due to changes made by the Ordinance Review Committee, this amendment will be heard at a later date. \* Lisa St. Hilaire and Pam Mitchel pointed out edits that needed to be done to the document. Requested edits were sent to Mark Eyerman for review.
5. **Planning Board Workshop with Attorney Jon Pottle**- Planning Board members went into a workshop for Policy and Procedure.
6. **Adjourn**- Chair Willis asked for a motion to adjourn at 8:25 pm. Shawn Dolley moved to adjourn. Lisa St. Hilaire seconded. No further discussion. Roll call vote- Pam Mitchel-yes, Shawn Dolley- yes, Lisa St. Hilaire-yes, Chair Debby Willis- yes.