



**GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET**



Meeting Date	04/08/2020	Department	City Council
Agenda Item	4.b Consider Approval of a Roving/On-Wheels/Food Truck License for Papa's Roadhouse		
Est. Cost	n/a		

Background Information

Papa's Roadhouse, a mobile food truck, has applied for a roving/on-wheels/lunch wagon license.

Kelly Gooldrup, City Clerk, notified him of the draft of the new food truck ordinance that will be going to council.

All departmental approvals are attached.

Requested Action	'I move to approve the Roving/On-wheels/Food Truck License for Papa's Roadhouse.'
City Manager and/or Finance Review	The City Manager recommends the above action.
Council Vote/ Action Taken	
Departmental Follow-Up	

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____



**APPLICATION FOR A
LICENSE/BUSINESS/EVENT**

Date Received in Office 3/19/2020
 Received by: KSG (ma.i)
 Office Amount Received \$100-
 Ch# 18017
 Approved _____ Denied _____

Business Name	PONGEAFoodServiceLLC DBA: PAPA'S ROADHOUSE
Business Location	39 WASHINGTON AVE GARDINER ME 04345
Business Mailing Address	39 WASHINGTON AVE GARDINER ME 04345
Owner Name	PAPA'S ROADHOUSE
Mailing Address (if different)	
Phone Number	207-592-4737
Business Number	207-5924737
Type of Business	FOOD TRUCK
Description of Business (attach paper if necessary)	FOODTRUCK

Type of License Being Applied for:

(check all that apply)

	Doing Business As (One-time Registration)	\$10	
	Special Event - Exhibitions & Shows (Minor)	\$50	
C	Special Event - Exhibitions & Shows (Major)	\$100	
	Street Sellers (Annual)	\$50	
	Street Sellers (Per Event)	\$20	
	Street Sellers (Farmer's Market) (Annual)	\$10	
C	Junkyards (<100 ft highway) (Annual)	\$200	
C	Junkyards (>100 ft highway) (Annual)	\$50	
C	Automobile Recycling Business (5-year)	\$250	
	Other	\$	
C	Victualers License to Sell Food (Annual)	\$50	
C	Victualers License - One Day (Festival)	\$25	
C	Victualers Non-profit License to sell food (Annual)	\$10	
C	Roving/On Wheels/Lunch Wagon (Annual)	\$100	✓
C	Roving/On Wheels/Lunch Wagon (Non-profit)	\$10	
C	Roving/On Wheels/Lunch Wagon (3-Day)	\$25	
C	Taxicabs/Vehicles for Hire	\$50	
	Sales (Special, OOB, etc) (Per Event/Sale)	\$25	
	Beano/Bingo/Games of Chance/Pinball Machines (Annual)	\$10	
	Shooting Galleries/Pool Hall/Bowling Alley (Annual)	\$50	
C	Pawn (Annual)	\$50	
C	Tavern Keeper (Annual)	\$25	
C	Liquor/Bottle Club (1-50 seats) (Annual)	\$75	
C	Liquor/Bottle Club (51-100 seats) (Annual)	\$100	
C	Liquor/Bottle Club (101+ seats) (Annual)	\$150	
C	Catering Off-Premises (liquor is served) (per event)	\$10	
C	Entertainment/Special Amusement License (Annual)	\$75	
C	Outside Consumption Permit (Annual)	\$25	

Please send application and payment (payable to City of Gardiner) to:
 City Clerk's Office, 6 Church Street, Gardiner, ME 04345

Date Received: 3/16/2020

Received by: KSG

Name of Business/Event/ Board/Committee: Papa's Roadhouse

Date of Event:

	Minor Special Event	Major Special Event	Liquor License	DBA License	Junk Yard Permit	Food Truck Other License	Boards & Committees
<u>Paid</u>						* 100 -	
<u>Email DH & CM</u>						3/16/2020	
<u>Email Gardiner</u>							
<u>Main Street</u>							
<u>Approved by:</u>							
<u>CM</u>							
<u>PD</u>						3/20/2020	
<u>FD</u>						3/16/2020	
<u>PW&BG</u>							
<u>CEO</u>						3/16/2020	
<u>ED</u>						3/19/2020	
<u>Add to Agenda</u>							
<u>Legal Ad to KJ</u>							
<u>Add to Events</u>							
<u>Calendar</u>							
<u>Add to DBA List</u>							
<u>Issue</u>							
<u>License/Permit</u>							
<u>Notify Applicant of</u>							
<u>Council Meeting</u>							
<u>Notify Applicant of</u>							
<u>Approval or Denial</u>							
<u>Create Oath Sheet</u>							
<u>Swear in</u>							
<u>Contact Info to</u>							
<u>Board/Committee</u>							
<u>Update TRIO</u>							
<u>Update Website</u>							

Notes: notify applicant: upcoming ordinance

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 26654

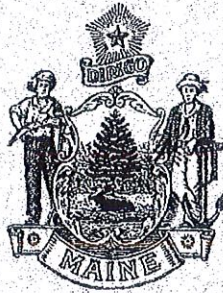
EATING PLACE - MOBILE

PAPAS ROADHOUSE
39 WASHINGTON AVE
GARDINER ME 04345

EXPIRES: 04/11/2020

FEE: \$200.00

ATTN RICHARD O'BRIEN
PANGEA FOOD SERVICE LLC
PAPAS ROADHOUSE
39 WASHINGTON AVE
GARDINER ME 04345



Jeanne A. LeClerc

Commissioner

NON-TRANSFERABLE

Kelly Gooldrup

From: Kristopher McNeill
Sent: Wednesday, March 18, 2020 2:22 PM
To: Kelly Gooldrup
Subject: RE: Food Truck permit - Papa's Roadhouse

No issues Kelly

Kris McNeill
Code Enforcement Officer
City of Gardiner, Maine
Kmcneill@gardinermaine.com

----- Original message -----

From: Kelly Gooldrup <KGooldrup@gardinermaine.com>
Date: 3/18/20 2:09 PM (GMT-05:00)
To: Al Nelson <ANelson@gardinermaine.com>, Christine Landes <CLandes@gardinermaine.com>, Jim Toman <JToman@gardinermaine.com>, Kristopher McNeill <kmcneill@gardinermaine.com>, Tony Laplante <TLaplante@gardinermaine.com>, Tracey Desjardins <TDesjardins@gardinermaine.com>
Subject: Food Truck permit - Papa's Roadhouse

Please review the attached renewal application for Papa's Roadhouse Food Truck.

Thank you,

Kelly J. Gooldrup
City Clerk | Registrar of Voters
Notary Public | Dedimus Justice
City of Gardiner
6 Church Street
Gardiner, ME 04345
P: 207-582-4460 | F: 207-582-6895
E: kgooldrup@gardinermaine.com
W: www.gardinermaine.com



Kelly Gooldrup

From: Al Nelson
Sent: Wednesday, March 18, 2020 2:26 PM
To: Kelly Gooldrup
Cc: Christine Landes; Jim Toman; Kristopher McNeill; Tony Laplante; Tracey Desjardins
Subject: Re: Food Truck permit - Papa's Roadhouse

FD has no issues

Sent from my iPhone

On Mar 18, 2020, at 2:09 PM, Kelly Gooldrup <KGooldrup@gardinermaine.com> wrote:

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P: 207-582-4460 | F: 207-582-6895
E: kgooldrup@gardinermaine.com
W: www.gardinermaine.com

<image003.jpg>

<Papas Roadhouse.pdf>

Kelly Gooldrup

From: Tracey Desjardins
Sent: Thursday, March 19, 2020 4:00 PM
To: Al Nelson; Kelly Gooldrup
Cc: Christine Landes; Jim Toman; Kristopher McNeill; Tony Laplante
Subject: RE: Food Truck permit - Papa's Roadhouse

I have no issues...my only concern is that we are looking to adopt a new Food Truck ordinance and I would like to have people begin to follow it or let them know it's in the process.

Tracey K. Desjardins

Economic Development Director/Planning

6 Church Street

Gardiner, ME 04345

Office: 207-582-4200 Cell: 207-242-1907 Fax: 207-582-6895

e: tdesjardins@gardinermaine.com

w: www.gardinermaine.com

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Cc: Christine Landes <CLandes@gardinermaine.com>; Jim Toman <JToman@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>; Tony Laplante <TLaplante@gardinermaine.com>; Tracey Desjardins <TDesjardins@gardinermaine.com>
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City of Gardiner

6 Church Street

Gardiner, ME 04345

Kelly Gooldrup

From: Jim Toman
Sent: Friday, March 20, 2020 10:46 AM
To: Kelly Gooldrup
Subject: RE: Food Truck permit - Papa's Roadhouse

PD is fine with issuance

From: Kelly Gooldrup <KGooldrup@gardinermaine.com>
Sent: Wednesday, March 18, 2020 2:10 PM
To: Al Nelson <ANelson@gardinermaine.com>; Christine Landes <CLandes@gardinermaine.com>; Jim Toman <JToman@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>; Tony Laplante <TLaplante@gardinermaine.com>; Tracey Desjardins <TDesjardins@gardinermaine.com>
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