



**GARDINER CITY COUNCIL  
AGENDA ITEM INFORMATION SHEET**



<b>Meeting Date</b>	06/22/2022	<b>Department</b>	Finance
<b>Agenda Item</b>	4.d) Consideration of Carryforward Requests		
<b>Est. Cost</b>	Per Attachment		

**Background Information**

Each year the City Council is required to formally approve any carryforward requests for purchases or projects that were budgeted for but were not yet expended in the current fiscal year. The Finance Director reviews all requests with the department heads and forwards a list to the City Manager. The City Manager reviews and makes any necessary adjustments. The final list is brought before the City Council for approval. Some of these funds may be fully or partially spent before year end, and if so, the amounts will be adjusted accordingly. The final amounts after any adjustments will be put in a separate account called "Assigned Fund Balance" and will be used in the following fiscal year for the intended purpose.

<b>Requested Action</b>	"I move to approve the City Manager's list of recommended carry-forward items from FY22 to FY23."
<b>City Manager and/or Finance Review</b>	Finance has reviewed all of the requests from Department Heads and is proposing approval of the attached list. City Manager also recommends approval.
<b>Council Vote/ Action Taken</b>	
<b>Departmental Follow-Up</b>	

<b>City Clerk Use Only</b>	1 <sup>st</sup> Reading _____	Advertised _____	<b>EFFECTIVE DATE</b> _____
	2 <sup>nd</sup> Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

**BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF GARDINER, MAINE  
that the following amounts be carried-over from FY22 to FY23**

General Fund	Amount	FY22 Account	Description of Use
General Gov-Salaries	5,000	12.20.510.110	Finance Director Salaries
Technology-Special Projects	15,500	13.30.690.638	Finalize Surveillance Camera Network Project
Technology-CF/Security Cameras	6,000	13.30.999.08	Finalize Surveillance Camera Network Project
Police Dept-Travel & Training	6,000	14.40.610.XXX	BLETP Training
Police Dept-CF/Training	2,000	14.40.999.003	BLETP Training
Police Dept-Special Projects	11,500	14.40.710.710	\$4K to refurb speed trailer & \$7,500 for 2 pole mounted speed capturing devices
Fire Dept-Travel & Training/Registration	5,000	14.45.610.XXX	Extrication Training
Public Works-Salt	25,000	15.55.650.438	
Public Works-Paving	110,000	15.55.690.630	
Public Works-Road Striping	22,000	15.55.690.631	
Public Works-CF-Engineering	11,500	15.55.999.005	Part of Northern Borders Grant Match/Engineering of Mechanic St
Planning & Development - Planner	10,000	17.70.690.614	To help with new Planner costs in FY23
	<u>229,500</u>		

Attest,

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Andrew Carlton, City Manager