



**GARDINER CITY COUNCIL  
AGENDA ITEM INFORMATION SHEET**



<b>Meeting Date</b>	06/16/2021	<b>Department</b>	Finance
<b>Agenda Item</b>	4.f) Consideration of Carryforward Requests		
<b>Est. Cost</b>	Per Attachment		

**Background Information**

Each year the City Council is required to formally approve any carryforward requests for purchases or projects that were budgeted for but were not yet expended in the current fiscal year. The Finance Director reviews all requests with the department heads and forwards a list to the City Manager. The City Manager reviews and makes any necessary adjustments. The final list is brought before the City Council for approval. Some of these funds may be fully or partially spent before year end, and if so, the amounts will be adjusted accordingly. The final amounts after any adjustments will be put in a separate account called "Assigned Fund Balance" and will be used in the following fiscal year for the intended purpose.

<b>Requested Action</b>	"I move to approve the City Manager's list of recommended carry-forward items from FY21 to FY22."
<b>City Manager and/or Finance Review</b>	Finance has reviewed all of the requests from Department Heads and is proposing approval of the attached list. City Manager also recommends approval.
<b>Council Vote/ Action Taken</b>	
<b>Departmental Follow-Up</b>	

<b>City Clerk Use Only</b>	1 <sup>st</sup> Reading _____	Advertised _____	<b>EFFECTIVE DATE</b> _____
	2 <sup>nd</sup> Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF GARDINER, MAINE  
 that the following amounts be carried-over from FY21 to FY22

General Fund	Amount	FY21 Account	Discription of Use
Gen Gov-Contingency	6,000	12.20.910.930	City Manager Search
Technology-Equip & Maint	6,000	13.30.660.510	Security Camera Replacement
PD-Travel & Training	5,000	14.40.610.314	BLETP Training/Offsets FY22 Budget
FD-Travel & Training/Registration	5,000	14.45.610.314	Extrication Training/Offsets FY22 Budget
FD-Turnout Gear	5,000	14.45.660.517	Offsets FY22 Budget
PW-Road Striping	20,000	15.55.690.631	Road striping not done due to unavailability to acquire paint
PW-Tree Maintenance	7,500	15.55.690.634	Riverview Drive Maple Trees
PW-CF-Engineering	11,500	15.55.999.005	Part of Northern Borders Grant Match/Engineering of Mechanic St
Library-CF	10,600	16.60.999.07	Staff Retirement
	<u>76,600</u>		

WasteWater Fund	Amount	FY21 Account	Discription of Use
WW-PW-Collection System	3,500	65.65.690.639	SG Manhole Project
WW-PW-CF/Materials	7,600	65.65.999.009	SG Manhole Project
WW-PW-CF/Collection System	10,900	65.65.999.010	SG Manhole Project
	<u>22,000</u>		

Attest,

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 Anne Davis, Acting City Manager