



**GARDINER CITY COUNCIL  
AGENDA ITEM INFORMATION SHEET**



<b>Meeting Date</b>	08/03/2022	<b>Department</b>	City Council
<b>Agenda Item</b>	4.f) Consideration of approval of a victualers license for Goldfinch Creamery		
<b>Est. Cost</b>	n/a		

**Background Information**

Consideration of approval of a renewal victualers license for Goldfinch Creamery located at 318 Water street, Gardiner.

<b>Requested Action</b>	"I move to approve the victualers license for Goldfinch Creamery."
<b>City Manager and/or Finance Review</b>	
<b>Council Vote/ Action Taken</b>	
<b>Departmental Follow-Up</b>	

<b>City Clerk Use Only</b>	1 <sup>st</sup> Reading _____	Advertised _____	<b>EFFECTIVE DATE</b> _____
	2 <sup>nd</sup> Reading _____	Advertised w/in 15 Days _____	
	Final to Dept _____	Updated Book _____	Online _____

Date Received: 7/25/22

Received by: Alisha

Name of Business/Event/  
Board/Committee:

Goldfinch Creamery

Date of Event:

	Minor Special Event	Major Special Event	Liquor <u>Victualer</u> License	DBA License	Junk Yard Permit	Other License	Boards & Committees
Paid			7/25/22				
Email DH & CM			7/25/22				
Approved by:			7/25/22				
CM			7/25/22				
PD			7/25/22				
FD			7/25/22				
PW&BG			7/25/22				
CEO			7/25/22				
ED			7/25/22				
Add to Agenda			7/25/22				
Legal Ad to KJ			7/25/22				
Add to Events Calendar							
Add to DBA List							
Issue License/Permit							
Notify Applicant of Council Meeting							
Notify Applicant of Approval or Denial							
Create Oath Sheet							
Swear in							
Contact Info to Board/Committee							
Update TRIO							
Update Website							

es:



CITY OF  
**Gardiner**  
*Moving Forward*

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Date Received in Office	7/25/23
Received by:	SE
Office Amount Received	\$50.00
Approved	Denied

**APPLICATION FOR A  
LICENSE/BUSINESS/EVENT**

<b>Business Name</b>	Goldfinch Creamery
<b>Business Location</b>	318 Water Street
<b>Business Mailing Address</b>	318 Water Street
<b>Owner Name</b>	Hope Olivencia
<b>Mailing Address (if different)</b>	
<b>Phone Number</b>	207
<b>Business Number</b>	207-203-0007
<b>Email Address</b>	goldfinch318@yahoo.com
<b>Type of Business</b>	Cafe / Ice Cream parlor
<b>Description of Business (attach paper if necessary)</b>	
<b>Business Hours</b>	10-8 Monday, Tuesday, Wednesday, Friday & Saturday

**Staff contacts for Licensing**

<p>Gardiner City Clerk Alisha Ballard P: 207-582-4460 F: 207-582-6895 E: <a href="mailto:abalardi@gardinermaine.com">abalardi@gardinermaine.com</a></p>	<p>Code Enforcement Officer Kristopher McNeil P: 207-582-6892 C: 207-620-4853 E: <a href="mailto:kmcneill@gardinermaine.com">kmcneill@gardinermaine.com</a></p>
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**City Hall Office Hours**

Monday, Tuesday, Thursday: 8:00-4:00    Wednesday: 12:00 - 6:00    Friday: 8:00 - 12:00

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME



*	<b>See Code Enforcement Officer after talking with the City Clerk</b>
C	<b>This License will need to go before council. Please ask the City Clerk for next meeting date.</b>

**Type of License Being Applied for:**

**(check all that apply)**

*	Doing Business As (One-time Registration)	\$10	
	Special Event - Exhibitions & Shows (Minor)	\$50	
C	Special Event - Exhibitions & Shows (Major)	\$100	
*	Street Sellers (Annual)	\$50	
*	Street Sellers (Per Event)	\$20	
*	Street Sellers (Farmer's Market) (Annual)	\$10	
* C	Junkyards (<100 ft highway) (Annual)	\$200	
* C	Junkyards (>100 ft highway) (Annual)	\$50	
* C	Automobile Recycling Business (5-year)	\$250	
✓ C	Victualers License to Sell Food (Annual)	\$50	✓
C	Victualers License – One Day (Festival)	\$25	
C	Victualers Non-profit License to sell food (Annual)	\$10	
* C	Food Truck (Annual)	-	
* C	Food Truck (Non-profit)	-	
* C	Food Truck (3-Day)	-	
C	Taxicabs/Vehicles for Hire	\$50	
	Sales (Special, OOB, etc) (Per Event/Sale)	\$25	
	Beano/Bingo/Games of Chance/Pinball Machines (Annual)	\$10	
	Shooting Galleries/Pool Hall/Bowling Alley (Annual)	\$50	
C	Pawn (Annual)	\$50	
C	Tavern Keeper (Annual)	\$25	
* C	Liquor/Bottle Club (1-50 seats) (Annual)	\$75	
* C	Liquor/Bottle Club (51-100 seats)(Annual)	\$100	
* C	Liquor/Bottle Club (101+ seats) (Annual)	\$150	
C	Catering Off-Premises (liquor is served) (per event)	\$10	
C	Entertainment/Special Amusement License (Annual)	\$75	
* C	Outside Consumption Permit (Annual)	\$25	



**Office use only:**

Received in Clerk's Office by \_\_\_\_\_ Date \_\_\_\_\_

Approved by:

CM \_\_\_\_\_ Police \_\_\_\_\_ Fire \_\_\_\_\_ PW/B&G \_\_\_\_\_ CEO \_\_\_\_\_ ED \_\_\_\_\_

Please see attached email verification.

**City Council Approval (If necessary)**

City Council hereby finds that:

1. The proposed License is consistent with the goal of promoting the use of City owned property for recreational, entertainment or charitable events; and
2. That the proposed License can be conducted in the location proposed without endangering the public safety or disturbing the peace and order of the City of Gardiner; subject to the attached list of conditions:

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Officer of the City of Gardiner

## Alisha Ballard

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**From:** Jim Toman  
**Sent:** Tuesday, July 26, 2022 11:59 AM  
**To:** Alisha Ballard; Tracey Desjardins; Kristopher McNeill; Jerry Douglass; Rick Sieberg; Andrew Carlton  
**Subject:** RE: Victualers- Goldfinch

PD is fine with issuance

**From:** Alisha Ballard <ABallard@gardinermaine.com>  
**Sent:** Tuesday, July 26, 2022 11:53 AM  
**To:** Tracey Desjardins <TDesjardins@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>; Jerry Douglass <JDouglass@gardinermaine.com>; Jim Toman <JToman@gardinermaine.com>; Rick Sieberg <rick.sieberg@gardinermaine.com>; Andrew Carlton <ACarlton@gardinermaine.com>  
**Subject:** Victualers- Goldfinch

Good Morning all,

I have attached a victualers license for Goldfinch creamery

### Alisha Ballard

City Clerk / Registrar of Voters

6 Church Street,

Gardiner Maine 04345

P: 207-582-4200

F: 207-528-6895

E: [aballard@gardinermaine.com](mailto:aballard@gardinermaine.com)

## Alisha Ballard

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**From:** Tracey Desjardins  
**Sent:** Tuesday, July 26, 2022 12:03 PM  
**To:** Alisha Ballard; Kristopher McNeill; Jerry Douglass; Jim Toman; Rick Sieberg; Andrew Carlton  
**Subject:** RE: Victualers- Goldfinch

No issues with EDD.

Thank you

*Tracey K. Desjardins*

Director of Economic Development/Planning

6 Church Street

Gardiner, ME 04345

Office: 207-582-4200 Cell: 207-242-1907 Fax: 207-582-6895

e: [tdesjardins@gardinermaine.com](mailto:tdesjardins@gardinermaine.com)

w: [www.gardinermaine.com](http://www.gardinermaine.com)

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**From:** Alisha Ballard <[ABallard@gardinermaine.com](mailto:ABallard@gardinermaine.com)>  
**Sent:** Tuesday, July 26, 2022 11:53 AM  
**To:** Tracey Desjardins <[TDesjardins@gardinermaine.com](mailto:TDesjardins@gardinermaine.com)>; Kristopher McNeill <[kmcneill@gardinermaine.com](mailto:kmcneill@gardinermaine.com)>; Jerry Douglass <[JDouglass@gardinermaine.com](mailto:JDouglass@gardinermaine.com)>; Jim Toman <[JToman@gardinermaine.com](mailto:JToman@gardinermaine.com)>; Rick Sieberg <[rick.sieberg@gardinermaine.com](mailto:rick.sieberg@gardinermaine.com)>; Andrew Carlton <[ACarlton@gardinermaine.com](mailto:ACarlton@gardinermaine.com)>  
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F: 207-528-6895

E: [aballard@gardinermaine.com](mailto:aballard@gardinermaine.com)

**Alisha Ballard**

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**From:** Jerry Douglass  
**Sent:** Tuesday, July 26, 2022 12:21 PM  
**To:** Alisha Ballard; Tracey Desjardins; Kristopher McNeill; Jim Toman; Rick Sieberg; Andrew Carlton  
**Subject:** RE: Victualers- Goldfinch

No issues with PWD

Thanks

Jerry

Jerry Douglass, PWD  
City of Gardiner  
6 Church Street, 04345  
207-504-2234  
[jdouglass@gardinermaine.com](mailto:jdouglass@gardinermaine.com)

**From:** Alisha Ballard <[ABallard@gardinermaine.com](mailto:ABallard@gardinermaine.com)>  
**Sent:** Tuesday, July 26, 2022 11:53 AM  
**To:** Tracey Desjardins <[TDesjardins@gardinermaine.com](mailto:TDesjardins@gardinermaine.com)>; Kristopher McNeill <[kmcneill@gardinermaine.com](mailto:kmcneill@gardinermaine.com)>; Jerry Douglass <[JDouglass@gardinermaine.com](mailto:JDouglass@gardinermaine.com)>; Jim Toman <[JToman@gardinermaine.com](mailto:JToman@gardinermaine.com)>; Rick Sieberg <[rick.sieberg@gardinermaine.com](mailto:rick.sieberg@gardinermaine.com)>; Andrew Carlton <[ACarlton@gardinermaine.com](mailto:ACarlton@gardinermaine.com)>  
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P: 207-582-4200  
F: 207-528-6895  
E: [aballard@gardinermaine.com](mailto:aballard@gardinermaine.com)



## Alisha Ballard

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**From:** Andrew Carlton  
**Sent:** Tuesday, July 26, 2022 12:15 PM  
**To:** Alisha Ballard; Tracey Desjardins; Kristopher McNeill; Jerry Douglass; Jim Toman; Rick Sieberg  
**Subject:** RE: Victualers- Goldfinch

This looks fine to me.

Thanks!

-Andy

*Andrew R. Carlton*

City Manager | City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
p: 207-582-4200 f: 207-582-6895  
e: [acarlton@gardinermaine.com](mailto:acarlton@gardinermaine.com)  
w: [www.gardinermaine.com](http://www.gardinermaine.com)

**From:** Alisha Ballard <[ABallard@gardinermaine.com](mailto:ABallard@gardinermaine.com)>  
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**To:** Tracey Desjardins <[TDesjardins@gardinermaine.com](mailto:TDesjardins@gardinermaine.com)>; Kristopher McNeill <[kmcneill@gardinermaine.com](mailto:kmcneill@gardinermaine.com)>; Jerry Douglass <[JDouglass@gardinermaine.com](mailto:JDouglass@gardinermaine.com)>; Jim Toman <[JToman@gardinermaine.com](mailto:JToman@gardinermaine.com)>; Rick Sieberg <[rick.sieberg@gardinermaine.com](mailto:rick.sieberg@gardinermaine.com)>; Andrew Carlton <[ACarlton@gardinermaine.com](mailto:ACarlton@gardinermaine.com)>  
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## Alisha Ballard

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**From:** Rick Sieberg  
**Sent:** Tuesday, July 26, 2022 2:06 PM  
**To:** Alisha Ballard  
**Subject:** RE: Victualers- Goldfinch

Alisha,

No problems for the FD.

**Rick Sieberg**  
Fire Chief | City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
C: 207-620-0217  
p: 207-582-4535  
e: [rick.sieberg@gardinermaine.com](mailto:rick.sieberg@gardinermaine.com)

---

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## **Alisha Ballard**

---

**From:** Kristopher McNeill  
**Sent:** Tuesday, July 26, 2022 3:35 PM  
**To:** Alisha Ballard; Tracey Desjardins; Jerry Douglass; Jim Toman; Rick Sieberg; Andrew Carlton  
**Subject:** RE: Victualers- Goldfinch

No issues Alisha

Kris McNeill  
Code Enforcement Officer  
City of Gardiner, Maine  
Kmcneill@gardinermaine.com

----- Original message -----

**From:** Alisha Ballard <ABallard@gardinermaine.com>  
**Date:** 7/26/22 11:53 AM (GMT-05:00)  
**To:** Tracey Desjardins <TDesjardins@gardinermaine.com>, Kristopher McNeill <kmcneill@gardinermaine.com>, Jerry Douglass <JDouglass@gardinermaine.com>, Jim Toman <JToman@gardinermaine.com>, Rick Sieberg <rick.sieberg@gardinermaine.com>, Andrew Carlton <ACarlton@gardinermaine.com>  
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