



**GARDINER CITY COUNCIL  
AGENDA ITEM INFORMATION SHEET**



<b>Meeting Date</b>	01/20/2021	<b>Department</b>	City Clerk
<b>Agenda Item</b>	4.g Consider Approval of a Victualer's License for Gardiner Food Coop		
<b>Est. Cost</b>	n/a		

<b>Background Information</b>	Attached is an application for Gardiner Food Coop to renew their annual victualer's license to sell food.
	All department head approvals are attached.

<b>Requested Action</b>	'I move to approve the victualer's license for Gardiner Food Coop.'
<b>City Manager and/or Finance Review</b>	The City Manager recommends the above action.
<b>Council Vote/ Action Taken</b>	
<b>Departmental Follow-Up</b>	

<b>City Clerk Use Only</b>	1 <sup>st</sup> Reading _____	Advertised _____	<b>EFFECTIVE DATE</b> _____
	2 <sup>nd</sup> Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

Date Received: 12/15/2020 Received by: AED

Name of Business/Event/ Board/Committee: Gardiner food co-op

Date of Event: \_\_\_\_\_

	Minor Special Event	Major Special Event	Liquor Victualer License	DBA License	Junk Yard Permit	Other License	Boards & Committees
Paid			12/15/2020				
Email DH & CM			12/15/2020				
Approved by:							
CM			CM				
PD			12/15/2020				
FD			12/15/2020				
PW&BG			12/14/2020				
CEO			12/14/2020				
ED			12/14/2020				
Add to Agenda			12/16/2020				
Legal Ad to KJ							
Add to Events Calendar							
Add to DBA List							
Issue License/Permit							
Notify Applicant of Council Meeting							
Notify Applicant of Approval or Denial							
Create Oath Sheet							
Swear in							
Contact Info to Board/Committee							
Update TRIO							
Update Website							

Notes:

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**APPLICATION FOR A  
LICENSE/BUSINESS/EVENT**

Date Received in Office 12-15-2021  
 Received by: AEB  
 Office Amount Received \$ 50  
 Approved \_\_\_\_\_ Denied \_\_\_\_\_

Business Name	Gardiner Food Co-op
Business Location	209 Water St
Business Mailing Address	same
Owner Name	community members
Mailing Address (if different)	same
Phone Number	207-629-3663
Business Number	same
Type of Business	Retail - Food - Cafe
Description of Business (attach paper if necessary)	

**Type of License Being Applied for:**

(check all that apply)

	Doing Business As (One-time Registration)	\$10	
	Special Event - Exhibitions & Shows (Minor)	\$50	
C	Special Event - Exhibitions & Shows (Major)	\$100	
	Street Sellers (Annual)	\$50	
	Street Sellers (Per Event)	\$20	
	Street Sellers (Farmer's Market) (Annual)	\$10	
C	Junkyards (<100 ft highway) (Annual)	\$200	
C	Junkyards (>100 ft highway) (Annual)	\$50	
C	Automobile Recycling Business (5-year)	\$250	
	Other	\$	
C	Victualers License to Sell Food (Annual)	\$50	✓
C	Victualers License - One Day (Festival)	\$25	
C	Victualers Non-profit License to sell food (Annual)	\$10	
C	Roving/On Wheels/Lunch Wagon (Annual)	\$100	
C	Roving/On Wheels/Lunch Wagon (Non-profit)	\$10	
C	Roving/On Wheels/Lunch Wagon (3-Day)	\$25	
C	Taxicabs/Vehicles for Hire	\$50	
	Sales (Special, OOB, etc) (Per Event/Sale)	\$25	
	Beano/Bingo/Games of Chance/Pinball Machines (Annual)	\$10	
	Shooting Galleries/Pool Hall/Bowling Alley (Annual)	\$50	
C	Pawn (Annual)	\$50	
C	Tavern Keeper (Annual)	\$25	
C	Liquor/Bottle Club (1-50 seats) (Annual)	\$75	
C	Liquor/Bottle Club (51-100 seats) (Annual)	\$100	
C	Liquor/Bottle Club (101+ seats) (Annual)	\$150	
C	Catering Off-Premises (liquor is served) (per event)	\$10	
C	Entertainment/Special Amusement License (Annual)	\$75	
C	Outside Consumption Permit (Annual)	\$25	

Please send application and payment (payable to City of Gardiner) to:  
 City Clerk's Office, 6 Church Street, Gardiner, ME 04345

## **Alisha Ballard**

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**From:** Rick Sieberg  
**Sent:** Tuesday, December 15, 2020 1:02 PM  
**To:** Alisha Ballard  
**Subject:** RE: Gardiner Food Co-Op Victualers Renewal

No problems for the FD.

Rick

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

**From:** Alisha Ballard <ABallard@gardinermaine.com>  
**Date:** 12/15/20 12:16 (GMT-05:00)  
**To:** Christine Landes <CLandes@gardinermaine.com>, Tracey Desjardins  
<TDesjardins@gardinermaine.com>, Kristopher McNeill <kmcneill@gardinermaine.com>, Rick Sieberg  
<rick.sieberg@gardinermaine.com>, Jim Toman <JToman@gardinermaine.com>, Jerry Douglass  
<JDouglass@gardinermaine.com>  
**Subject:** Gardiner Food Co-Op Victualers Renewal

Please see the application for the victualers renewal.

## **Alisha Ballard**

City Clerk / Registrar of Voters

6 Church Street,

Gardiner Maine 04345

P: 207-582-4200

F: 207-528-6895

E: [aballard@gardinermaine.com](mailto:aballard@gardinermaine.com)

**Alisha Ballard**

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**From:** Jim Toman  
**Sent:** Tuesday, December 15, 2020 1:08 PM  
**To:** Alisha Ballard  
**Subject:** Re: Gardiner Food Co-Op Victualers Renewal

PD is fine with renewal.

Chief James M. Toman  
Gardiner Police Department  
207-582-5150

Sent from my iPhone

On Dec 15, 2020, at 12:16 PM, Alisha Ballard <ABallard@gardinermaine.com> wrote:

Please see the application for the victualers renewal.

**Alisha Ballard**

City Clerk / Registrar of Voters

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<Gardiner Food Co-Op 2020 Victualers License Renewal.pdf>



**Alisha Ballard**

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**From:** Tracey Desjardins  
**Sent:** Wednesday, December 16, 2020 11:02 AM  
**To:** Alisha Ballard; Christine Landes; Kristopher McNeill; Rick Sieberg; Jim Toman; Jerry Douglass  
**Subject:** RE: Gardiner Food Co-Op Victualers Renewal

No issues with Gardiner Food Co-Op

*Tracey H. Desjardins*

Economic Development Director/Planning

6 Church Street

Gardiner, ME 04345

Office: 207-582-4200 Cell: 207-242-1907 Fax: 207-582-6895

e: [tdesjardins@gardinermaine.com](mailto:tdesjardins@gardinermaine.com)

w: [www.gardinermaine.com](http://www.gardinermaine.com)

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**Subject:** Gardiner Food Co-Op Victualers Renewal

Please see the application for the victualers renewal.

**Alisha Ballard**

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F: 207-528-6895

E: [aballard@gardinermaine.com](mailto:aballard@gardinermaine.com)

## **Alisha Ballard**

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**From:** Kristopher McNeill  
**Sent:** Wednesday, December 16, 2020 11:05 AM  
**To:** Alisha Ballard; Christine Landes; Tracey Desjardins; Rick Sieberg; Jim Toman; Jerry Douglass  
**Subject:** RE: Gardiner Food Co-Op Victualers Renewal

No issues Alisha

Kris McNeill  
Code Enforcement Officer  
City of Gardiner, Maine  
Kmcneill@gardinermaine.com

----- Original message -----

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Please see the application for the victualers renewal.

## **Alisha Ballard**

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F: 207-528-6895  
E: [aballard@gardinermaine.com](mailto:aballard@gardinermaine.com)

## Alisha Ballard

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**From:** Jerry Douglass  
**Sent:** Wednesday, December 16, 2020 1:03 PM  
**To:** Alisha Ballard; Christine Landes; Tracey Desjardins; Kristopher McNeill; Rick Sieberg; Jim Toman  
**Subject:** RE: Gardiner Food Co-Op Victualers Renewal

No issues with PWD

Jerry

Jerry Douglass, PWD  
City of Gardiner  
6 Church Street, 04345  
207-504-2234  
[jdouglass@gardinermaine.com](mailto:jdouglass@gardinermaine.com)

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## Alisha Ballard

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