



**GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET**



Meeting Date	06/09/2021	Department	City Clerk
Agenda Item	4.g) Approval of Gardiner City Council minutes		
Est. Cost	n/a		

Background Information	This agenda item is to approval Meeting Minutes from 4/28/2021, 5/05/2021 and 5/12/2021
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Requested Action	'I move to approve the meeting minutes from 4/28/2021, 5/05/2021 and 5/12/202.
City Manager and/or Finance Review	The Acting City Manager recommends the above action.
Council Vote/ Action Taken	
Departmental Follow-Up	

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____



COUNCIL MEETING MINUTES
GARDINER CITY COUNCIL
EXECUTIVE SESSION
Wednesday, April 28, 2021
6:00 PM

The meeting was called to order by Mayor Hart at 6:00 p.m.

1. ROLL CALL/PLEDGE OF ALLEGIANCE

City Council Present: Mayor Hart, Councilor White, Councilor Berry, Councilor Rees, Councilor Frey, and Councilor Rines.

City Council Absent: Councilor Cusick and Councilor Sergent.

Also present: Acting City Manager Anne Davis

2. Public Comment: None

3. NEW BUSINESS

a) EXECUTIVE SESSION

Action: Councilor Berry motioned to move into executive session at 6:05 p.m. Councilor Frey seconded. Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous.

a) Pursuant to 1 M.R.S.A. § 405(6)(C): Economic Development - Credit Enhancement Agreement

None.

b) Pursuant to 1 M.R.S.A. § 405(6)(C): Economic Development - Credit Enhancement Agreement

Councilor White motioned to direct Acting City Manager to sign a contract with some additions proposed by legal.

Councilor Rines seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous at 9:24 p.m.

c) Pursuant to 1 M.R.S.A. § 405(6)(C): Economic Development - Credit Enhancement Agreement

None.

d) Pursuant to 1 M.R.S.A. § 405(6)(C): Economic Development - Credit Enhancement Agreement

Councilor Berry motioned to direct City staff to move forward.

Councilor White seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous at 9:26 p.m.

e) Pursuant to 1 M.R.S.A. § 405(6)(A): Discussion or Consideration of Employment

None.

4. CITY MANAGER REPORT- None

5. CITY COUNCIL REPORT- None

6. ADJOURN

Action: Councilor White motioned to adjourn the meeting.

Councilor Berry seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous. The City Council adjourned the meeting at 9:28p.m.

Respectfully Submitted:



Alisha Ballard

City Clerk



COUNCIL MEETING MINUTES
GARDINER CITY COUNCIL
WEDNESDAY, May 5, 2021
6:00 PM

Mayor Hart called the meeting to order at 6:00 p.m.

1. ROLL CALL/PLEDGE OF ALLEGIANCE

City Council Present: Mayor Hart, Councilor Cusick, Councilor White (Arrived 6:02 p.m.), Councilor Berry, Councilor Rees, Councilor Sergent, Councilor Rines and Councilor Frey.

City Council Absent: None.

Also present: Acting City Manager Anne Davis, City Clerk Alisha Ballard, Chad Kempton, Jason Everett, Economic Development Director Tracey Desjardins, Planning Board Debby Willis, and Finance Director Denise Brown.

2. PUBLIC COMMENT

None.

3. PETITIONS/PUBLIC HEARINGS

a.) Public Hearing on Proposed Amendments to the Land Use Code/Addressing the Treatment of Tiny Homes

Mayor Hart opened the public hearing at 6:05 p.m. and asked for any comments from the public. Hearing none, Mayor Hart closed the public hearing at 6:06 p.m.

b.) Public Hearing on Proposed Amendments to the Land Use Code/Addressing Cemeteries

Mayor Hart opened the public hearing at 6:06 p.m. and asked for any comments from the public. Hearing none, Mayor Hart closed the public hearing at 6:06 p.m.

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4. NEW BUSINESS

a.) Proclamation for Gardiner Area High School Girls' Basketball Team

Mayor Hart spoke briefly.

Action: Councilor Cusick motioned to accept the proclamation congratulating our Gardiner Area High School Girl's Basketball Team.

Councilor White seconded

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

b.) Consideration of a Special Events Application from Gardiner Area High School for a Graduation Event

Mayor Hart speaks briefly.

Acting City Manager Anne Davis spoke briefly.

Action: Councilor Cusick motioned to accept the Special Events Application from Gardiner Area High School for a Graduation Event.

Councilor Sergent seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

c.) Consideration of a Special Events Application for Gardiner Waterfront Park Classic Cruisin'

Action: Councilor Berry moved to accept the Special Events Application for Gardiner Waterfront Park Classic Cruisin'.

Councilor Rines seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

d.) Consideration of a Special Events Application for Johnson Hall Free Waterfront Concert Series

Acting City Manager Anne Davis stated that all Special Event Applicants are aware that they need to carry-in and carryout all trash.

Action: Councilor Frey moved to accept the Special Events Application for Johnson Hall Free Waterfront Concert Series subject to the discussion of the porta-potties.

Councilor Sergent seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

Mayor Hart stated she spoke with Mike about the event and he mentioned he spoke with someone about having porta-potties down at the waterfront.

City Clerk Alisha Ballard stated she and Mike spoke about the porta-potties. She mentioned to Mike to bring this question before Council.

Mayor Hart asked if Johnston Hall would pay for the cost.

City Clerk Ballard stated she believes they would be paying for the cost.

Mayor Hart stated they have done this in the past; it is hard for some people to get to the bathrooms that are down at the waterfront.

Acting City Manager Davis stated last year, they were left up for the summer time. Acting City Manager Davis stated she would work with Mike to get this nailed down.

Councilor Berry asked what happens if the applicants do not remove the trash after the event is over.

Acting City Manager Davis stated we would remind the applicants that they are there based on approval and if they cannot manage, their garbage we tell them not to come back.

e.) Consideration of a Victualer's License Renewal Application from Jokers and Rogues Brewery

Action: Councilor Cusick moved to accept the Victualer's License Renewal Application from Jokers and Rogues Brewery.

Councilor Frey seconded.

Mayor Hart asked for any discussion.

Councilor Berry stated they have loan in for a time period and would like to receive an update.

Acting City Manager Anne Davis stated we could pull this together for next meeting.

All those in favor. Unanimous.

f.) Consideration of Recommendations from the Economic Development Committee

Economic Development Director Tracey Desjardins spoke briefly.

Mayor Hart provided a background of the Economic Development Committee.

Economic Development Director Tracey Desjardins spoke about tasking the committee.

Councilor Berry stated we create these committees but do not give them tasks or direction.

Economic Development Director Tracey Desjardins sent the red line document to Council.

Mayor Hart reviewed the red line document. Mayor Hart stated the committee will receive their task orders from council.

Councilor Berry stated we need a mechanism to guide the council on the few loans that we still have.

Action: Councilor Berry moved to accept the discussed recommendations of the Economic Development Committee.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

Mayor Hart spoke briefly.

Councilor Berry asked if we are giving membership approval to Gardiner Main Street and to the Gardiner Board of Trade as to who they propose or do they still come before Council?

Mayor Hart stated they will put forward names and then they would come before Council.

Action: Councilor Berry moved to allow the following member of the Gardiner Board of Trade and Gardiner Main Street to become voting members of the Economic Development Committee; Debby Willis and Melissa Lindley.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

g.) First Read of Proposed Amendments to the Land Use Code/Addressing the Treatment of Tiny Homes

Planning Board Debby Willis spoke briefly.

Councilor Berry asked if this mirrors what the state is doing.

Planning Board Willis stated that it does.

Councilor Berry stated they would be close to what other communities are doing.

Planning Board Willis stated that is correct.

Action: Councilor Rines moved to approve the First Reading and to send the proposed amendments to the Land Use Code/addressing the Treatment of Tiny Homes to a Second Reading.

Councilor Rees seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

h.) First Read of Proposed Amendments to the Land Use Code/Addressing Cemeteries

Planning Board Debby Willis spoke briefly.

Action: Councilor Cusick moved to approve the First Reading and to send the proposed amendment to Codes Chapter 3 Section 1135 addressing Cemetery Rules to a Second Reading.

Councilor White seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

Action: Mayor Hart called a five-minute break at 6:50 p.m.

i.) FY22 Budget workshop

Acting City Manager Anne Davis reviewed the FY22 Budget slideshow.

Mayor Hart asked if we are positive about receiving the lot sale in FY22.

Acting City Manager Davis stated she spoke with Finance Director Brown and Economic Development Director Desjardins and verified. We all feel very confident.

Councilor Berry asked Acting City Manager Davis about the use of Fund Balance. How much does that leave us above the upper recommended percentage?

Finance Director Brown explained the Fund balance and stated this will leave us at 18.34%; above the audit recommended percentage.

Mayor Hart asked if the auditors have a range.

Finance Director Brown stated yes, 8.3% (one month) to 16.7% (two months).

Councilor White asked if the 18.34% is the percentage that we would use after the purposed \$250,000.

Finance Director Brown stated, yes.
Councilor White asked where we were last year.

Finance Director Brown stated we were slightly above the high range.

Councilor Berry asked what the revenue sharing would be in this budget.

Finance Director Brown stated they went conservative this budget year.

Councilor Berry asked if there was a time frame.

Finance Director Brown stated she does not.

Acting City Manager Davis continued reviewing the FY22 slideshow.

Councilor Berry asked if there was an assessing formula, the State of Maine requires that if you drop below actual sale prices, you need a reevaluation or every ten years.

Acting City Manager Davis stated that is correct.

Councilor Berry asked if we know what the cost will be to the City to do the reevaluation.

Acting City Manager Davis stated the last revaluation cost \$250,000.

Councilor Berry asked if we did a reevaluation would it affect and reduce our mil rate.

Acting City Manager Davis stated yes.

Councilor Berry stated he would like to review this further and asked if Assessor Curt Lebel would be available to join a future Council meeting.

Acting City Manager Davis stated the reevaluations are very stressful on the residents.

Mayor Hart stated we would bring this to Council after we vote on the budget.

Acting City Manager Davis continued the FY22 Budget review.

Finance Director Brown explained the General Government FY22 Budget.

Councilor White asked what the decrease was for the life insurance line.

Finance Director Brown stated in the prior City Manager's agreement there was an agreement to pay for her life insurance.

Councilor Berry asked if the \$60,000 was taken out of the budget for special projects how would that effect the increase: 5.66%.

Finance Director Brown stated she is not sure how it would affect the general government budget but \$60,000 equates to .50 cents on the mil rate.

Councilor Berry stated he is trying to keep his focus on department to department.

Finance Director Brown says that there is a reduction of 1.68%.

Director of Library and Information Service Davis explained the Technology FY22 Budget.

Mayor Hart asked with the TRIO updated would staff be able to work from home if needed.

Director of Library and Information Service Davis stated yes, they would need the computers to do the work.

Mayor Hart stated there is money coming from American Rescue Plan that could pay for public safety expenses.

Mayor Hart asked if the salary line is actual not projected.

Director of Library and Information Service Davis explained the salary line.

Finance Director Brown stated, as we know from past manager searches, they can take a while. Finance Director Brown stated the salary line will be increase when Anne Davis leaves.

Councilor Berry asked if there is any scenario that would benefit the City where we make a position or combine it with something else.

Acting City Manager Davis stated everyone is stretched to their limits.

Police Chief James Toman explained the Police FY22 budget.

Mayor Hart asked if there is extra training needed this year.

Chief Toman stated that use many online training tools. He was not able to send officers to last year's in-person classes.

Chief Toman continued his Police FY22 budget.

Councilor Rees asked Chief Toman to explain increase for the VOIP/Internet.

Acting City Manager Davis stated they we divide the internet costs across all departments.

Mayor Hart stated to Chief Toman the Economic Committee is tasked to find grants that could be out there.

Chief Toman continued his Police FY22 budget.

Councilor Rees asked when crowd control helmets and shields would be useful in Gardiner.

Chief Toman stated some of these items were placed in the budget due to last year's events.

Chief Toman continued his Police FY22 budget.

Mayor Hart asked if the cost truly went down for dispatch.

Chief Toman stated that is correct.

Mayor Hart asked is this would be a long-term commitment.

Chief Toman stated at this time yes.

Chief Toman continued his Police FY22 budget.

Mayor Hart asked for a breakdown of cost.

Chief Toman explained the break down.

Mayor Hart asked for clarification of purchasing all 5 in one year, does that mean you need to replace them all in one year?

Chief Toman explained the purchase process with the current cameras.

Councilor Rees stated she supports the cameras and that they are necessary. Councilor Rees mentioned that the speed signs is something she receives the most complaints about when dealing with speeders in town. Councilor Rees stated she would like to see all four signs in this year's budget.

Councilor Frey asked if the cameras came with additional coverage; data within the cloud; maintenance and replacement of broken ones are included with the purchase price.

Chief Toman stated that was correct.

Councilor Frey asked a clarifying question, "So we would not have the ongoing expense?"

Chief Toman stated that is correct.

Councilor Frey asked for how long.

Chief Toman stated for 5 years.

Acting City Manager Davis spoke in regards to the cloud storage.

Mayor Hart asked if the 5 year payment and asked if Motorola is leasing for Police Departments or are you thinking of bonding.

Chief Toman stated this would be funded how the City would like.

Councilor Sergent exited the meeting.

j.) Approval of 4/07/21 and 4/21/21 Council minutes

Action: Councilor Frey moved to accept the Gardiner City Council minutes of 4/07/21 and 4/21/21.

Councilor Rines seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous for those present.

5. CITY MANAGER REPORT

Acting City Manager Davis thanked everyone for working together discussing the FY22 budget.

Acting City Manager Davis thanked the trustees of the Combs Trust Fund; they will be granting \$3,500 to the S. Gardiner playground, which will include new chips, swings and ground cloth. In addition to this award is a \$7,000 for the Palmer Foundation restoration project.

Acting City Manager Davis stated the docks are painted and installed much earlier than they ever have been. Thank you to Public Work Director Jerry Douglass and his crew for making this a project.

Acting City Manager Davis stated the waterfront bathrooms are now open.

Acting City Manager Davis informed councilors that we are looking at garbage disposal. Should the waterfront have reciprocals. Should water street be carry-in/carryout?

Acting City Manager Davis welcomed new Fire Department employee Connor Osborne.

Acting City Manager Davis talked about the two seasonal job openings in Buildings and Grounds department, Police department has two vacancies and public works has a vacancy. Acting City Manager Davis stated she has been on the search for an Assistant Library Director and soon will begin the search for a new Library Director.

6. CITY COUNCIL REPORT

Councilor Cusick thanked Finance Director Brown, Acting City Manager Davis and Chief Toman for their budget presentations.

Councilor White thanked Finance Director Brown, Acting City Manager Davis and Chief Toman for their budget presentations. Welcomed the new Firefighter Conner. Councilor White asked if there was an attendance policy for council and if there is not she proposes there should be one.

Councilor Berry thanked Finance Director Brown, Acting City Manager Davis and Chief Toman for their budget presentation, they were very thorough. Thanked everyone for the support for the Economic and Development Committee gave us plenty of direction.

Councilor Berry asked if staff could add the discussion of TAPs to the May 12, 2021 Council meeting.

Acting City Manager Davis stated they can do that.

Councilor Rees thanked Finance Director Brown, Acting City Manager Davis and Chief Toman for their budget presentations.

Councilor Frey thanked Finance Director Brown, Acting City Manager Davis and Chief Toman for their budget presentations. Councilor Frey mentioned he has heard many concerns in regards to the clear cut by Mattson Heights.

Mayor Hart states she has not seen this herself but has heard about it. She mentions we can task the Ordinance Review Committee with looking into the clearcutting.

Councilor Frey stated he would absolutely ask the Ordinance Review Committee.

Mayor Hart asked Council if they would like to hold a discussion or task the Ordinance Review Committee to look this over.

Acting City Manager Davis stated she would suggest they put this on an upcoming agenda so Code Enforcement Officer Kris McNeil can gather more information.

Councilor Rines thanked Finance Director Brown, Acting City Manager Davis and Chief Toman for their budget presentations. Councilor Rines thanked Councilor Frey for bringing this topic up and Mayor Hart for stepping up and making some intelligent next steps on how to move forward with this topic.

Mayor Hart mentioned it is wonderful to be back to approving and reviewing applications for celebrations in Gardiner. Thanked Public Works and Building and Grounds for all the work they have been doing. Mayor Hart spoke about Combs Trust Fund.

Mayor Hart mentioned if you would like to donate money to the fountain restoration, you could bring your donations to the City Hall. Monday night May 10, 2021 at 6:00 p.m. at the Fire Station hosted by United Way of Southern Kennebec Valley.

Mayor Hart stated Rotary is holding a spring cleanup down at the Waterfront Saturday morning if anyone would like to join, bring gloves and a rake. Mayor Hart thanked everyone who has been working on the budget.

7. **EXECUTIVE SESSION** (*City Council will exit public meeting and enter into a separate Zoom meeting.*)

Action: Councilor Frey motioned to move into executive session at 9:10 p.m. Councilor Cusick seconded. Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous. The City Council moved into executive session at 9:09 p.m.

City Council Absent: Councilor Sergent

a.) **Pursuant to 1 M.R.S.A. § 405(6)(C): Economic Development - Credit Enhancement Agreement**

Action: Councilor Rees motioned to exit executive session and instruct Acting City Manager Anne Davis to execute Option 1 as a CEA with the developer at 10:07p.m. Councilor Cusick seconded. Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. 6 voted yes, Councilor Berry voted no.

8. **ADJOURN**

Action: Councilor Berry motioned to adjourn the meeting. Councilor Cusick seconded. Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous. The City Council adjourned the meeting at 10:08 p.m.

Respectfully Submitted:



Alisha Ballard
City Clerk



COUNCIL MEETING MINUTES
GARDINER CITY COUNCIL
WEDNESDAY, May 12, 2021
6:00 PM

Mayor Hart called the meeting to order at 6:00 p.m.

1. ROLL CALL/PLEDGE OF ALLEGIANCE

City Council Present: Mayor Hart, Councilor Cusick, Councilor White, Councilor Berry, Councilor Rees and Councilor Frey.

City Council Absent: Councilor Rines and Councilor Sergeant.

Also present: Acting City Manager Anne Davis, City Clerk Alisha Ballard, Tax Collector Kathleen Cutler, Finance Director Denise Brown, Police Chief James Toman, Fire Chief Rick Sieberg,

2. PUBLIC COMMENT

None.

3. PETITIONS/PUBLIC HEARINGS

None.

4. NEW BUSINESS

a.) Backyard Dogs and Catering renewal for Roving/On Wheels/Lunch Wagon (Annual)

Action: Councilor Cusick motioned to renew the Backyard Dogs and Catering application for Roving/On Wheels/ Lunch Wagon (Wagon).

Councilor White seconded

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

b.) Consideration of a One Year Extension of PlanME, LLC Contract

Action: Councilor Cusick motioned to instruct the Acting City Manager to accept the extension of a one-year contract with PlanME, LLC.

Councilor Frey seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

c.) Consideration of the March Department Head Reports

Action: Councilor Rees moved to accept the March Department Head reports.

Councilor White seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

d.) Council discussion of Occupied Tax Acquired Property

Tax Collector Kathleen Cutler spoke briefly.

Mayor Hart asked Tax Collector Cutler if she has seen more Tax Acquired Properties.

Tax Collector Cutler stated she does not think the pandemic has effected the TAPs, a lot of these are recurring.

Mayor Hart asked if we could see these in the future.

Tax Collector Cutler stated she is not seeing many new names.

Councilor White thanked Tax Collector Cutler for attending the meeting. Councilor White asked if the City had reached the point in the past to involve the Sheriff.

Tax Collector Cutler stated yes.

Councilor White asked for more clarification on the process.

Tax Collector Cutler explained.

Councilor Berry thanked Tax Collector Cutler for the update. Councilor Berry stated this is one of the harder conversations we have as a Council. Each property had unique circumstances and we have seen one property come before us three times, we were told all those times what they were going to do and three times they did nothing. Councilor Berry proposed to Council to take a harder stance and that we put some of the properties out to bid as is occupied properties and see what we get for bids.

Mayor Hart asked Councilor Berry what his thoughts were on the Mt Vernon property.

Councilor Berry stated he is not opposed to having it put on the list.

Tax Collector Cutler stated she would encourage him to include 25 Mt Vernon, this is one of the properties she has brought before council three times. She further stated to keep things consistent she would suggest to put all four out to bid.

Acting City Manager Davis stated she did reach out to legal to receive some guidance.

Tax Collector Cutler stated going this route would not affect the current process she is on. Tax Collector Cutler stated she would suggest that the City put in the bid document that there might be occupants.

Councilor White asked Tax Collector Cutler if she has been through this process before.

Tax Collector Cutler stated she has not.

Councilor White asked if there are successful bids and we accept. What happens to the occupants?

Tax Collector Cutler stated it becomes the buyer's problem.

Councilor Berry stated this becomes a civil matter and it goes to the courts.

Tax Collector Cutler clarified that she did not mean the Gardiner Police would get involved she meant they would get calls for the matter.

Mayor Hart asked for Police Chief James Toman input on this matter.

Chief Toman explained the process and how the Gardiner Police would handle such matters.

Councilor Berry motioned to instruct city staff to put out to bid as soon as possible, 25 Mt Vernon Ave, 36 Oak St, 47 Canard St and 596 Water St with the notification there might be a possibility may be occupied.

Councilor Cusick seconded.

Mayor Hart asked for any discussion.

Acting City Manager recommended we wait for the dead line of May 21, 2021.

Councilor Berry stated that is what he meant with his motion.

All those in favor. Unanimous.

e.) FY22 Budget workshop

Fire Chief Rick Sieberg gave an overview on the Fire Budget FY22.

Mayor Hart asked Chief Sieberg about the third offsite ambulance; “This year we pay 100% and then it will be divided across the communities in the future budgets?”

Chief Sieberg stated, “Correct.”

Mayor Hart asked if there is any funding we could apply for that would help cover this cost.

Chief Sieberg stated he was not sure, before the American Rescue Plan ambulance funding and staffing were difficult. He state he will look further into funding.

Councilor Berry stated we are going to be creating this budget and if we find we can use some of the money in the future to offset the budget, ultimately how is that going to affect the tax rate?

Finance Director Denise Brown stated we need to move forward with the budget and any funding City would get will go to Fund Balance at the end of FY22, that could help with future budgets.

Councilor Berry stated we have a very healthy Fund Balance. Councilor Berry asked Finance Director Brown, could we use more money out of the Fund balance and replace it when we receive more money in the future.

Finance Director Brown stated we could if we are to receive the money. She explains that this is very unclear how much the general funds we will receive.

Councilor Cusick asked Chief Sieberg if he was going to be applying for a grant to offset the cost of a new engine.

Chief Sieberg stated we could try for the AFG grant again.

Acting City Manager Davis discussed the short staff within Building & Grounds.

Councilor Berry asked how does this compare to add a new person year round.

Finance Director Brown stated an average added Building and Grounds position with benefits and minus the part time employees would cost the City \$30,000 or .10 on the mil.

Mayor Hart thanked Gardiner Rotary for the cleanup over the weekend.

Public Works Director Jerry Douglass gave an overview on the Public Works / Building & Grounds FY22 Budget.

Councilor Cusick asked Public Works Director Douglass if he has looked into contracting some of the mowing out to try and take the load off the workers.

Public Works Director stated he has not looked into it and mentioned the City would need to fund this. Libby Hill Business Park takes a lot of time to mow and could be an area to hire out.

Councilor Rees asked Public Works Director why repairs and maintenance had dropped in percentage not increased.

Finance Director Brown stated over the last couple of years the City has done some roof repairs and repairing the building. We wanted to be able to store one of the ambulances there.

Public Works Director Douglass continued his overview on the Public Works / Building & Grounds FY22 Budget.

Councilor White asked about the cost of rug cleaning over the last couple of years.

Finance Director Brown explained the rug cleaning expenses.

Councilor Berry asked if the numbers are an estimate for the light repairs.

Public Works Director Douglass stated these numbers are an estimate and the reason why this is needed.

Acting City Manager Davis stated the number shown in the budget is a placeholder for the work to be done. The City changed over from CMP owning the lights to a new company, Infinity. Infinity is almost done with installing the lights.

Councilor Berry stated that he was questioning the options.

Acting City Manager Davis stated they will put together a bid process in place so the City gets the best price.

Public Works Director Douglass continued his overview on the Public Works / Building & Grounds FY22 Budget.

Mayor Hart asked how many years would the flail mower be good for?

Public Works Director Douglass stated if it maintained you could have it running for 7-10 years.

Councilor Rees asked since the mower would be used at Libby Hill business park could part of the cost be paid for out of TIF fund.

Finance Director Denise Brown stated she spoke with Public Works Director Douglass and the majority would be road side and could be used at Libby Hill, it could be a possibility that some of the funds come from the TIF fund.

Public Works Director Douglass stated at Libby Hill the hard place to mow would be around the retention ponds, with the flair mower they could get closer and clean up a better job and take less time.

Acting City Manager Davis spoke briefly about paving.

Public Works Director Douglass continued his overview on the Public Works / Building & Grounds FY22 Budget.

Councilor Berry asked if using more salt than sand increases the liability of salt damage to wells or environment.

Public Works Director Douglass stated that they would not be using any extra salt; they would just be removing the sand.

Councilor Berry stated we are not buying more product; salt is just a more expensive product?

Public Works Director Douglass stated not in the long run, when you use sand they fill up the ditches and catch basins. In the spring you end up doing more sweeping than you need to do. In previous years the crew would spend the month of May to clean up the roads but this year using less sand, we used half the crew and took a couple weeks. In the end you are saving money using more salt than sand. Public Works Director Douglass continued his overview on the Public Works / Building & Grounds FY22 Budget.

Mayor Hart stated the column change was the Manager's request; this is showing there is no change from last year?

Public Work Director Douglass stated that was correct. Public Works Director Douglass continued his overview on the Public Works / Building & Grounds FY22 Budget.

Mayor Hart stated the whole increase for the budgets would be 2.17.

Acting City Manager Davis asked Finance Director Brown to speak in regards to page 21 in Public Works.

Finance Director Brown reviewed page 21 in Public Works.

Public Works Director Douglass continued his overview on the Public Works / Building & Grounds FY22 Budget.

Finance Director Brown reviewed the communication upgrade in the Public Works/Building & Grounds GY22 Budget.

Councilor Berry stated he did not see any discussion on the sidewalks. We bonded for paving, Finance Director Brown do you know how much we bonded and for how long?

Finance Director Brown stated the roads were \$1.3 million and the sidewalks were \$600,000, approximately. We needed \$2 million dollar bonds; she thinks the paving bond was for 8 years.

Councilor Berry stated he is thinking if we change the model and we can store the funds instead of bonding to get out of this cycle. Are we stating we are not going to be doing any paving for a period of time into the future?

Finance Director Brown states the request is for \$300,000 dollars a year, you would need to pick and choose what they are able to do each year.

Public Works Director states that paving is expensive.

Councilor Rees stated she agrees with Finance Director Brown in regards to borrowing money to pave the roads.

Acting City Manager Davis stated this is a critical piece of the budget. She mentioned this would be a tough transition.

Councilor Berry stated this is a tough decision asked Finance Director Brown; over the 8 years \$1.352 million dollars, that we bonded, what was the interest charge?

Public Works Director Douglass stated that the bidding would start in March or April. That is when the paving company starts there plans. "Plan your work and work your plan."

Mayor Hart asked if the money is in the budget or are we authorizing something in the future?

Acting City Manager Davis stated that in the transition year if Public Works Director was to go to bid in March the work would be done in cross budgets.

Public Works Director Douglass stated the work would be depending on the fiscal year of the budget.

Mayor Hart asked Public Works Director Douglass what the amount he is asking for to do the paving.

Public Works Director Douglas stated \$350,000 if we could get it.

Mayor Hart stated, so you are looking for Libby Hill and the Arcade parking lot.

Public Works Director Douglass stated and the Mill and Fill.

Finance Director Brown stated the answer to Councilor Berry's question, \$151,000 dollars of interest and was a 9-year bond.

Public Works Director Douglass stated the interest cost could have paid Libby Hill.

Councilor Berry stated that is only \$16,000 a year.

Councilor Rees stated there are times that you need to borrow money but we do need to do paving every year and should budget for the known expenses and the special projects should be bonded.

Mayor Hart explained the back-story for the paving bonding.

Councilor Berry stated he would like see a plan to not stall on the sidewalks.

Mayor Hart asked if there is any sidewalk money left.

Public Works Director Douglass stated \$40,000 that is going to be used on Brunswick Ave.

Mayor Hart called for a 5-minute break at 8:20 p.m.

Library Director Anne Davis provided an overview of the FY22 Library Budget.

Mayor Hart asked clarifying questions for wages.

Finance Director Brown spoke further about the wages in FY22 Library Budget.

Economic Development Director Tracey Desjardins provided an overview of the FY22 Planning and Development and Economic Development Budget.

Finance Director Brown spoke briefly in regards to the Arcade Alley.

Councilor Berry asked about the GSI software upgrade, is this something the Assessor Curt Lebel uses?

Economic Development Director Desjardins stated she spoke with Assessor Lebel, this is a different software.

Councilor Berry asked if Assessor Lebel could use this.

Economic Development Director Desjardins stated he would have access to this program.

Economic Development Director Tracey Desjardins continued the overview of the FY22 Planning and Development and Economic Development Budget.

Councilor Berry asked if there has been assessment done for the pool vehicle, would it be cheaper to run a pool vehicle or pay the employee mile reimbursement.

Finance Director Brown stated is it a lot cheaper to have the pool car.

Acting City Manager Davis stated there has been concerns of liability when someone uses their own vehicle for City business.

Mayor Hart thanked all the presenters.

5. CITY MANAGER REPORT

Acting City Manager Davis thanked the council for the thoughtful process for the budget process.

Acting City Manager Davis stated the City staff has been very busy and reminded everyone Covid is still high with people getting sick.

6. CITY COUNCIL REPORT

Councilor Cusick thanked everyone presenting tonight. Thanked all city staff who are very dedicated to the City.

Mayor Hart ‘Hear’ ‘Hear’

Councilor White thanked everyone for presenting. Councilor White wished all members of the police department a Happy National Police Week. Councilor White stated she is on the community outreach committee and working in conjunction with Chief Toman and Tara to have the “Good Day Gardiner” more known, she explained what Good Day Gardiner is.

Councilor Berry stated they had a KVCOG meeting yesterday, May 11, 2021. There are issues with the budget. Councilor Berry stated he heard they could be getting a \$28 million dollar fund from the federal government, the group was wondering what they can do with the funds. Councilor Berry asked what percentage of the city staff has been vaccinated.

Acting City Manager Davis stated the City is not mandating so they do have true data but she believes 70%. Acting City Manager Davis stated the whole library staff has been vaccinated.

Councilor Berry stated it is good to know and possibly the City can hold some incentives for people who ever to receive the vaccine.

Acting City Manager Davis stated the EOC is still meeting, they have moved their meeting to a monthly plan.

Councilor Rees stated the speed monitor sign on Brunswick Ave has stopped working. Councilor Rees thanked everyone who presented and the Councilors and Mayor who work all day and go through these meetings.

Mayor Hart stated "Right back at you." 'Hear' 'Hear'

Councilor Frey echoed the encouragement for people to get the vaccine. Councilor Frey thanked the city staff for the budget report.

Mayor Hart congratulated the Boys and Girls Club. Mayor Hart thanked Rotary Club, Interact Club, Buildings & Grounds and Gardiner's Gardeners for the cleanup at the waterfront. Mayor Hart stated they received three bids for the RFP and added a meeting on 5/26/2021. Mayor Hart thanked the department heads for presenting and putting this together. Mayor Hart thanked the police officers.

7. ADJOURN

Action: Councilor Berry motioned to adjourn the meeting.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous.

The City Council adjourned the meeting at 9:12 p.m.

Respectfully Submitted:

A handwritten signature in black ink that reads "Alisha Ballard". The signature is written in a cursive style.

Alisha Ballard
City Clerk