



**GARDINER CITY COUNCIL  
AGENDA ITEM INFORMATION SHEET**



<b>Meeting Date</b>	08/03/2022	<b>Department</b>	City Council
<b>Agenda Item</b>	4.g Consideration of approval of a food truck license for Kabayan Philippine Foods		
<b>Est. Cost</b>	n/a		

<b>Background Information</b>	Consideration of approval of a food truck license for Kabayan Philippine Foods
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<b>Requested Action</b>	"I move to approve the food truck license for Kabayan Philippine Foods."
<b>City Manager and/or Finance Review</b>	
<b>Council Vote/ Action Taken</b>	
<b>Departmental Follow-Up</b>	

<b>City Clerk Use Only</b>	1 <sup>st</sup> Reading _____	Advertised _____	<b>EFFECTIVE DATE</b> _____
	2 <sup>nd</sup> Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

Date Received in Office	7/13/22
Received by:	Alisha
Office Amount Received \$	
Approved	Denied

**APPLICATION FOR A  
LICENSE/BUSINESS/EVENT**

<b>Business Name</b>	KABAYAN PHILIPPINE FOODS
<b>Business Location</b>	355 MAIN ST. RICHMOND, ME 04357
<b>Business Mailing Address</b>	355 MAIN ST. RICHMOND, ME 04357
<b>Owner Name</b>	EMILITA TREMAN, JONATHAN TREMAN
<b>Mailing Address (if different)</b>	
<b>Phone Number</b>	207.751.6624 or 207.707.0096
<b>Business Number</b>	207.751.2935
<b>Email Address</b>	KABAYANPF@EMAIL.COM
<b>Type of Business</b>	FOOD TRUCK.
<b>Description of Business (attach paper if necessary)</b>	WE MAKE AND SELL FOOD. FROM A TRUCK
<b>Business Hours</b>	VARIOUS

**Staff contacts for Licensing**

<p>Gardiner City Clerk Alisha Ballard P: 207-582-4460 F: 207-582-6895 E: <a href="mailto:abaliard@gardinermaine.com">abaliard@gardinermaine.com</a></p>	<p>Code Enforcement Officer Kristopher McNeil P: 207-582-6892 C: 207-620-4853 E: <a href="mailto:kmcneill@gardinermaine.com">kmcneill@gardinermaine.com</a></p>
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**City Hall Office Hours**

Monday, Tuesday, Thursday: 8:00-4:00    Wednesday: 12:00 - 6:00    Friday: 8:00 - 12:00

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME



<b>*</b>	<b>See Code Enforcement Officer after talking with the City Clerk</b>
<b>C</b>	<b>This License will need to go before council. Please ask the City Clerk for next meeting date.</b>

**Type of License Being Applied for:**

**(check all that apply)**

<b>*</b>	Doing Business As (One-time Registration)	\$10	
	Special Event - Exhibitions & Shows (Minor)	\$50	
<b>C</b>	Special Event - Exhibitions & Shows (Major)	\$100	
<b>*</b>	Street Sellers (Annual)	\$50	
<b>*</b>	Street Sellers (Per Event)	\$20	
<b>*</b>	Street Sellers ( Farmer's Market) (Annual)	\$10	
<b>*</b>	<b>C</b> Junkyards (<100 ft highway) (Annual)	\$200	
<b>*</b>	<b>C</b> Junkyards (>100 ft highway) (Annual)	\$50	
<b>*</b>	<b>C</b> Automobile Recycling Business (5-year)	\$250	
	<b>C</b> Victualers License to Sell Food (Annual)	\$50	
	<b>C</b> Victualers License – One Day (Festival)	\$25	
	<b>C</b> Victualers Non-profit License to sell food (Annual)	\$10	
<b>*</b>	<b>C</b> Food Truck (Annual)	-	✓
<b>*</b>	<b>C</b> Food Truck (Non-profit)	-	
<b>*</b>	<b>C</b> Food Truck (3-Day)	-	<del>✗</del>
	<b>C</b> Taxicabs/Vehicles for Hire	\$50	
	Sales (Special, OOB, etc) (Per Event/Sale)	\$25	
	Beano/Bingo/Games of Chance/Pinball Machines (Annual)	\$10	
	Shooting Galleries/Pool Hall/Bowling Alley (Annual)	\$50	
<b>C</b>	Pawn (Annual)	\$50	
<b>C</b>	Tavern Keeper (Annual)	\$25	
<b>*</b>	<b>C</b> Liquor/Bottle Club (1-50 seats) (Annual)	\$75	
<b>*</b>	<b>C</b> Liquor/Bottle Club (51-100 seats)(Annual)	\$100	
<b>*</b>	<b>C</b> Liquor/Bottle Club (101+ seats) (Annual)	\$150	
	<b>C</b> Catering Off-Premises (liquor is served) (per event)	\$10	
	<b>C</b> Entertainment/Special Amusement License (Annual)	\$75	
<b>*</b>	<b>C</b> Outside Consumption Permit (Annual)	\$25	

**Office use only:**

Received in Clerk's Office by Alisha Date 7/13/22

Approved by:

CM  Police  Fire  PW/B&G  CEO  ED

Please see attached email verification.

**City Council Approval (If necessary)**

City Council hereby finds that:

1. The proposed License is consistent with the goal of promoting the use of City owned property for recreational, entertainment or charitable events; and
2. That the proposed License can be conducted in the location proposed without endangering the public safety or disturbing the peace and order of the City of Gardiner; subject to the attached list of conditions:

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Officer of the City of Gardiner

## Alisha Ballard

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**From:** Andrew Carlton  
**Sent:** Wednesday, July 13, 2022 2:26 PM  
**To:** Alisha Ballard  
**Subject:** RE: Kabayan Philippine Foods - 3 day food truck

No issues with this office...  
Thanks Alisha.  
-Andy

*Andrew R. Carlton*

City Manager | City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
p: 207-582-4200 f: 207-582-6895  
e: [acarlton@gardinermaine.com](mailto:acarlton@gardinermaine.com)  
w: [www.gardinermaine.com](http://www.gardinermaine.com)

**From:** Alisha Ballard <[ABallard@gardinermaine.com](mailto:ABallard@gardinermaine.com)>  
**Sent:** Wednesday, July 13, 2022 1:38 PM  
**To:** Tracey Desjardins <[TDesjardins@gardinermaine.com](mailto:TDesjardins@gardinermaine.com)>; Kristopher McNeill <[kmcneill@gardinermaine.com](mailto:kmcneill@gardinermaine.com)>; Jerry Douglass <[JDouglass@gardinermaine.com](mailto:JDouglass@gardinermaine.com)>; Jim Toman <[JToman@gardinermaine.com](mailto:JToman@gardinermaine.com)>; Rick Sieberg <[rick.sieberg@gardinermaine.com](mailto:rick.sieberg@gardinermaine.com)>; Andrew Carlton <[ACarlton@gardinermaine.com](mailto:ACarlton@gardinermaine.com)>  
**Subject:** Kabayan Philippine Foods - 3 day food truck

Good Evening everyone,

I have attached an application for a 3 day food truck license for Kabayan Philippine Foods.

They are looking to have this approved at next week's council meeting and set up the food truck next Friday for the free concert.

Thank you,

**Alisha Ballard**

City Clerk / Registrar of Voters

6 Church Street,

Gardiner Maine 04345

P: 207-582-4200

F: 207-528-6895

E: [aballard@gardinermaine.com](mailto:aballard@gardinermaine.com)



## Alisha Ballard

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**From:** Jerry Douglass  
**Sent:** Wednesday, July 13, 2022 2:04 PM  
**To:** Alisha Ballard; Tracey Desjardins; Kristopher McNeill; Jim Toman; Rick Sieberg; Andrew Carlton  
**Subject:** RE: Kabayan Philippine Foods - 3 day food truck

No issues with PWD

Thanks

Jerry

Jerry Douglass, PWD  
City of Gardiner  
6 Church Street, 04345  
207-504-2234  
[jdouglass@gardinermaine.com](mailto:jdouglass@gardinermaine.com)

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## Alisha Ballard

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**From:** Kristopher McNeill  
**Sent:** Thursday, July 14, 2022 7:15 AM  
**To:** Alisha Ballard; Tracey Desjardins; Jerry Douglass; Jim Toman; Rick Sieberg; Andrew Carlton  
**Subject:** RE: Kabayan Philippine Foods - 3 day food truck

No issues Alisha

**From:** Alisha Ballard <ABallard@gardinermaine.com>  
**Sent:** Wednesday, July 13, 2022 1:38 PM  
**To:** Tracey Desjardins <TDesjardins@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>; Jerry Douglass <JDouglass@gardinermaine.com>; Jim Toman <JToman@gardinermaine.com>; Rick Sieberg <rick.sieberg@gardinermaine.com>; Andrew Carlton <ACarlton@gardinermaine.com>  
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E: [aballard@gardinermaine.com](mailto:aballard@gardinermaine.com)

## Alisha Ballard

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**From:** Tracey Desjardins  
**Sent:** Wednesday, July 13, 2022 3:01 PM  
**To:** Alisha Ballard; Kristopher McNeill; Jerry Douglass; Jim Toman; Rick Sieberg; Andrew Carlton  
**Subject:** RE: Kabayan Philippine Foods - 3 day food truck

I do not have any issues as long as they have permission from Johnson Hall during the Friday night concert.

Thank you

*Tracey K. Desjardins*

Director of Economic Development/Planning  
6 Church Street  
Gardiner, ME 04345  
Office: 207-582-4200 Cell: 207-242-1907 Fax: 207-582-6895  
e: [tdesjardins@gardinermaine.com](mailto:tdesjardins@gardinermaine.com)  
w: [www.gardinermaine.com](http://www.gardinermaine.com)

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## Alisha Ballard

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**From:** Rick Sieberg  
**Sent:** Wednesday, July 13, 2022 3:39 PM  
**To:** Alisha Ballard  
**Subject:** RE: Kabayan Philippine Foods - 3 day food truck

Alisha,

No problems for the FD.

**Rick Sieberg**  
Fire Chief | City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
C: 207-620-0217  
p: 207-582-4535  
e: [rick.sieberg@gardinermaine.com](mailto:rick.sieberg@gardinermaine.com)

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