



**GARDINER CITY COUNCIL  
AGENDA ITEM INFORMATION SHEET**



<b>Meeting Date</b>	<b>08/05/2020</b>	<b>Department</b>	<b>Public Works</b>
<b>Agenda Item</b>	<b>4.g Council Consideration for Disposal of a 2007 GMC Plow Truck</b>		
<b>Est. Cost</b>	<b>n/a</b>		

**Background Information**

Per the Policy on POLICY ON DISPOSITION OF TAX ACQUIRED PROPERTY (TAP) & OTHER CITY PROPERTY adopted on January 22, 2020 the following conditions exist:

Section 7. Sale of City Property (non-Tax Acquired)  
7.1 Equipment or material that is obsolete or surplus is to be reported to the City Manager for disposition.

A. Sales that have an estimated dollar value over \$5,000 shall be sold at a public auction or through formal competitive bids. The City Council shall award such bids.

B. Sales from \$1,000 to \$5,000 shall be supported by price quotations from preferably three (3) competitive sources or adequate explanation from the City Manager justifying the absence of such competition. The City Manager shall award such sales.

C. Sales estimated at less than \$1,000 shall be conducted in the most economical manner and in the best interest of the City. The City Manager shall award such sales.

D. While nothing shall prohibit employees from purchasing these types of items from the City, they must do so on their own personal time. In addition, no employee shall be permitted to use or come to possess any such item, unless properly purchased under this policy.

E. The City Manager shall have the final say on the estimated dollar value of such property, however, all equipment or materials disposed under this policy shall be advertised in the most economically feasible way for the city. i.e. social media, website, bulletin board, etc.

The City of Gardiner Public Works has a 2007 GMC Plow Truck with wing that the City Manager is asking to send out to bid. The mechanic at PW estimates the value to be above \$5,000. The City Manager is asking permission to sell the truck through a formal competitive bid process with bids being awarded on September 2, 2020.

<b>Requested Action</b>	'I move to approve the sale of a 2007 GMC Plow Truck through the competitive bid process and to award the bid at the September 2, 2020 City Council meeting.'
<b>City Manager and/or Finance Review</b>	The City Manager recommends the above action.
<b>Council Vote/ Action Taken</b>	
<b>Departmental Follow-Up</b>	

<b>City Clerk Use Only</b>	1 <sup>st</sup> Reading _____	Advertised _____	<b>EFFECTIVE DATE</b> _____
	2 <sup>nd</sup> Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____