



**GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET**



Meeting Date	12/01/2021	Department	City Clerk
Agenda Item	4.h) Approval of Gardiner City Council minutes		
Est. Cost			

Background Information	07/21/2021, 08/04/2021, 09/01/2021, and 11/10/2021.		

Requested Action	" I move to approve the 07/21/2021, 08/04/2021, 09/01/2021 and 11/10/2021 City Council minutes as presented."
City Manager and/or Finance Review	
Council Vote/ Action Taken	
Departmental Follow-Up	

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____



COUNCIL MEETING MINUTES
GARDINER CITY COUNCIL
WEDNESDAY, July 21, 2021
6:00 PM

The meeting was called to order by Mayor Hart at 6:00 p.m.

1. ROLL CALL/PLEDGE OF ALLEGIANCE

City Council Present: Mayor Hart, Councilor Cusick, Councilor White, Councilor Rees (joined at 6:27 p.m.), Councilor Berry, Councilor Frey, and Councilor Rines.

City Council Absent: Councilor Sergent

Also present: Acting City Manager Anne Davis, City Clerk Alisha Ballard, City Solicitor Jon Pottle, Chair Debby Willis, Dan Marks and Wastewater Director Douglas Clark.

2. PUBLIC COMMENT

None

3. PETITIONS/PUBLIC HEARINGS

a) Public Hearing for liquor license for Johnson Hall

Mayor Hart opened the public hearing at 6:04 p.m. and asked for any comments from the public. Hearing none, Mayor Hart closed the public hearing at 6:04 p.m.

4. NEW BUSINESS

a) Consideration of a public meeting policy

Jon Pottle spoke briefly and presented a draft policy.

Councilor Berry thanked Jon and asked if different boards and committees are doing different things.

Jon stated that Council could provide a direction for the City of Gardiner boards and committees.

Councilor Berry asked if one of these possibilities could be that they miss every meeting.

Jon stated it depends, he provided a scenario.

Councilor Berry stated that he wishes that everyone would attend but sometimes one or two may be excused. Councilor Berry stated he feels like they are going back to the way things were.

Councilor Frey asked about the list of events that could trigger a member from a meeting.

Jon stated that these are examples and this was drafted for the City Managers discretion.

Mayor Hart stated they do not need to take any action and Councilors will attend meetings when they can so they may participate or not take any action and go back to the rules before Covid.

Councilor Cusick asked if we did not take action, it would go back to the way it was before covid. Councilor Cusick stated it is better to be in person.

Councilor Frey stated we do need to adopt a policy due to some members who have some health concerns that prevent them for gathering. Councilor Frey stated everyone is eager to gather back into Chambers but we need to look into the future. Remote and Zoom are not going anywhere but we should integrate it into what we are doing.

Councilor Rines thanked Councilor Frey and stated this platform is not going away and will not go away. Councilor Rines asked to integrate a policy for people to be able to attend remotely if needed.

Acting City Manager Davis asked Jon if you need to have an in-person public meeting place in order to have some members be able to use zoom.

Jon stated that is correct.

Acting City Manager Davis stated that in this policy a person couldn't use this platform for convenience or ease.

Councilor Frey thanked Acting City Manager Davis and said his hope coming out of the pandemic that more people would be more accepting this change.

Jon stated during the pandemic most meetings were done fully remote.

Councilor Rines stated if they did a hybrid and went fully remote, what would the cost be and how hard would it be?

Acting City Manager Davis stated she started to research this, the new technology is called CHAMP and would cost \$25,000 to be able to do fully offer hybrid meetings.

Mayor Hart stated she has heard concerns from people wishing to come into the City Chambers.

Councilor White stated the hybrid system will be very difficult for one person to manage the people in the room and the ones attending virtually.

Councilor Rees joined at 6:27 p.m.

Councilor Berry stated if they adopt this type of policy, it would need to be all boards abiding by the same rules.

Action: Councilor Frey moved to allow remote and public meetings in Gardiner. Councilor Rines seconded. Mayor Hart asked for any discussion.

Councilor Berry stated this is sounding premature.

Acting City Manager stated that at this current time we can have people call in via the telephone.

Mayor Hart asked if there is any requirement that we stream a meeting at this time.

Jon stated some hybrid formats work very well and others not so well.

Mayor Hart stated that board members would be using the same phone line as the public unless we had a separate phone line.

Councilor Frey stated we made the remote meetings work and think these hurdles are not hard. Councilor Frey stated we have people who participate and who will want to continue to participate and if we don't do something then we are telling these people; "come in or else." This is not right, and the simple thing to do is to allow the remote participation.

Councilor Rees stated she came from a meeting that has a screen for people to be able to zoom into.

Mayor Hart stated she spoke with Representative Harnett. Mayor Hart stated she would like to offer something to the people who like to attend remotely. Mayor Hart stated she is worried people are going to abuse this policy so she would like to add something to the policy to prevent this.

Councilor Cusick stated he agrees there should be something put in place and there is a lot of unknowns and what is to not stop people from coming in.

Councilor Rines asked if this could be moved forward that we would start with phone calls and move to other options down the road. Councilor Rines stated we have had uncertainty currently and does not think people are going to abuse the new policy.

Councilor Berry stated he has been on many committees and attendance has always been a major problem.

Mayor Hart stated this is a discussion and then we adopt a policy.

Councilor White asked if we have until the end of the month to write the policy.

Jon stated there is no deadline but come August 1, 2021 meetings have to be in person and the only way to have remote participation we will need to have policy in place.

Mayor Hart stated they could also come up with a policy that would blanket all boards and committees.

Mr. Pottle stated that each board and committee should meet to adopt their own policy. Jon stated the council can do a blanket policy but each board and committee needs to agree to the policy.

Mayor Hart asked a clarifying question.

Mr. Pottle explained each board and committee should adopt the policy, the policy could be temporary.

Acting City Manager Davis stated they are talking about two different audiences.

Mayor Hart asked Debby Willis to come forward to speak briefly on her insight with the many boards and committees she is a part of which.

Chair Debby Willis stated she has some members who are very concerned about returning to City Chambers due to different health reasons.

Councilor Rees stated she will support this and we can fix it later down the road.

All those in favor. 5 yes, 2 no.

Mayor Hart asked Council if the current for a template is the policy is what Council would like to move forward with or would we like to make changes.

Councilor Berry asked if he is allowed to comment even though he was not supportive of the policy. Councilor Berry stated it should be the same policy across all boards and committees.

Mayor Hart asked Mr. Pottle a clarifying question, “each board and committee needs to adopt the rules for participation?”

Jon stated council could motion and direct the City Manager to verify the boards and committees to adopt the same policy.

Councilor Rines stated he agrees with what Jon stated.

Councilor Berry asked is this would need to happen once a year.

Mr. Pottle stated this would be a standing policy that could be amended. Jon stated if you accept this, you would get feedback with what is working and what does not.

Mayor Hart said the state might improves\ the statue so it is easier for the municipalities. Mayor Hart read aloud a motion she wrote down.

Councilor Rees asked if it specified these boards and committees that are city related.

Action: Councilor Frey moved to council resolves that all board and committees will be allowed to participate remotely consistent with state statue and this policy here by referenced and direct City Manager and the City solicitor to work with each committee and board to enact each policy.

Councilor Rines seconded.

Mayor Hart asked for any discussion. All those in favor. 5 yes, 2 no.

Jon suggested another vote to see if this council adopts this policy.

Action: Councilor Frey moved to adopt the City of Gardiner remote participation policy for the council.

Councilor Rines seconded.

Mayor Hart asked for any discussion. All those in favor. 5 yes, 2 no.

b) Consideration of Johnson Hall liquor license application

Action: Councilor Rines moved to approve a liquor license renewal for Johnson Hall located at 280 Water Street, Gardiner, Maine.

Councilor White seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

c.) Consideration of awarding contract for real estate bid

Acting City Manager Davis spoke briefly.

Councilor Rines asked if there was a requirement for applying for the contract.

Councilor Berry stated they asked people to provide a proposal to sell following all state guidelines for the listed properties.

Councilor White stated that Shelly Everett provided the proposal but did not have the presentation.

Councilor Rees stated that a big part of selling a property is marketing and leans towards The Gilbert Group because of the presentation that has a lot of attention into it.

Action: Councilor Cusick moved to award a contract to The Gilbert Group for real estate services as described above.

Councilor Rees seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

d.) Update on Wastewater Treatment Plant project

Wastewater Director Douglas Clark spoke briefly.

Dan Marks gave a small presentation.

Councilor Berry asked what the life expectations for the new tanks we are replacing.

Dan stated twenty or twenty- five years.

Wastewater Director Clark spoke briefly.

Mayor Hart thanked Wastewater Director Clark for all his hard work.

e.) Acceptance of At- Large Councilor Maryann White's resignation

Councilor White spoke briefly.

The following Councilors spoke briefly:

Councilor Rees, Councilor Frey, Councilor Cusick, Councilor Rines, Councilor Berry and Mayor Hart.

Action: Councilor Cusick moved to accept the resignation of At-Large Councilor Maryann White and thank her for her years of service on Gardiner City Council.

Councilor Rines seconded.

Mayor Hart asked for any discussion. None. All those in favor. 6 Yes, 1 abstention.

5. CITY MANAGER REPORT

Acting City Manager Davis stated that there are the following job openings, City Manager, Library Director, Police Officer, Buildings and Grounds Foreman, Mechanic at Public Works and Truck Driver at Public Works.

Acting City Manager Davis stated the Truck Driver position is open due to John Cameron accepting the position as Public Works Foreperson.

Acting City Manager Davis is holding an open house on Friday July 30th from 3-5 p.m. to celebrate Scott's departure from the Library.

Acting City Manager Davis stated that Denise Brown will be the staff liaison for the next meeting on August 4th.

Acting City Manager Davis stated that Public Works has started ditch work on Libby Hill Road.

Acting City Manager Davis stated she asked Chief Toman and Chief Sieberg to take over as Chair of the safety committee.

Acting City Manager Davis clarified that Councilor Sergent has had access to Zoom and had had access to Zoom since the beginning.

6. CITY COUNCIL REPORT

Councilor Cusick thanked Acting City Manager Davis for the report on Brunswick Hill, where are we with this project, are we moving forward?

Acting City Manager Davis stated the project is moving forward and that Reed and Reed is almost done. Acting City Manager Davis stated she will provide more information.

Councilor Cusick asked if the bids will go out this year.

Acting City Manager Davis stated they have not done the bid process as of yet.

Councilor Cusick asked Acting City Manager if the plan is for the bids to go out this year.

Acting City Manager said she believes, yes.

Councilor Cusick mentioned to Mayor Hart that this should be brought to a council meeting so they can discuss something being done to Brunswick Hill before winter.

Acting City Manager stated that all Department Heads will be available the first meeting of August for the Council to be able to ask any questions.

Councilor White spoke about her time on Council and stated her grandmother told her, "you should always leave something better than you found it." She hopes she has done this. Councilor White hopes there is a revision to the City Charter due to it being so out dated.

Mayor Hart stated the Gardiner Common is on the National Historic Register.

Mayor Hart welcomed new businesses to downtown Gardiner; There is a ribbon cutting for Herbal Pathways.

Mayor Hart stated Johnson Hall is going to start building April 2022 and they have helped raised 85% of the money.

7. EXECUTIVE SESSION:

Action: Councilor Cusick motioned to move into Executive Session for Pursuant to M.R.S. §405 (6) (e): Consultation between a body or agency and its attorney at 7:53 p.m.

Councilor Frey seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted.

Unanimous.

a.) Pursuant to M.R.S. §405 (6) (e): Consultation between a body or agency and its attorney

Councilor Berry left the Executive Session.

Code Enforcement Officer Kris McNeil and City Solicitor Jon Pottle joined.

Action: Councilor Cusick motioned by direction of the City Council regarding 235 Water St, the condition of the building be referred to the City Solicitors office a final attempt to resolve before legal action is taken.

Councilor White seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted, 6 yes, 1 abstention.

8. ADJOURN

Action: Councilor White motioned to exit Executive Session adjourn the meeting at 8:57 p.m.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous. The City Council adjourned the meeting at 8:57 p.m.

Respectfully Submitted:



Alisha Ballard

City Clerk



COUNCIL MEETING MINUTES
GARDINER CITY COUNCIL
WEDNESDAY, August 4, 2021
6:00 PM

The meeting was called to order by Mayor Hart at 6:00 p.m.

1. ROLL CALL/PLEDGE OF ALLEGIANCE

City Council Present: Mayor Hart, Councilor Cusick, Councilor Berry, Councilor Rees, and Councilor Frey, Councilor Sergent, and Councilor Rines.

City Council Absent: None.

Also present: Finance Director Denise Brown, Planning and Development Administrative Assistant Angie Christopher, Public Works Director Jerry Douglass, Economic Development Director Tracey Desjardins, Bill Barron, Johan Brown, Cheryl Clark, Rusty Greenleaf, Kristen Premby, Sally Shepard, Rob Duplisea, Fire Chef Rick Sieberg, Michael Miclon, Annalee Morris- Polley, and Chair Debby Willis.

2. PUBLIC COMMENT

Johan Brown spoke and asked for Aid for the golden age Four Leaf Glover Club for the greater Gardiner area.

Mayor Hart explained that when someone speaks during public comment they schedule the action item to be put on a future agenda so they can talk in full depth.

Cheryl Clark spoke briefly in regards to Bill Harvey day that was declared on August 19th. Cheryl stated she would like to be this a very special day for him, they had a guest book at the store for people to sign until August 19th.

3. PETITIONS/PUBLIC HEARINGS

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www.GardinerMaine.com

None

4. NEW BUSINESS

a.) Vote to fill a vacant At-Large Council seat

Mayor Hart spoke briefly.

Bill Barron spoke briefly.

Councilor Rees asked Bill what would be his top three challenges facing the city currently, in his opinion.

Bill stated; filling the storefronts downtown, attract more people into town, and continue doing what we are doing.

Councilor Sergent asked Bill if he has ever volunteered at Chrystilis Place and if he knows where it is located.

Mr. Barron stated he has not volunteered there but knows where it is.

Rusty Greenleaf spoke briefly.

Councilor Sergent asked what was the biggest change he has seen.

Rusty stated the downtown is the biggest change he has seen.

Councilor Rees asked Rusty what he would say the top three challenges are for the City of Gardiner.

Rusty stated; keeping business in town and bringing business to town, the gazebo, the water fountain, the water front, Rotary has adopted some gardens downtown to help the city due to not being able to take care of them and the signs coming into the city could use some improvements.

Kristen Premby spoke briefly. She stated the three biggest challenges she believes the City faces are; keeping the businesses down town, trying to figure out how we can help everyone who asks for help and how do increase volunteers in Gardiner.

Mayor Hart stated Scott Williams was unable to attend the meeting. Mayor Hart explained the secret ballot process.

Angie Christopher counted the ballots and provided the council the information on who the vote.

Mayor Hart announced Rusty Greenleaf won the vote.

b.) Request from AngleZ Behavioral Health Services for installation of a Kiosk

Sally Shepard spoke briefly.

Councilor Sergent asked if she was going to put them on trees.

Sally stated that is correct.

Councilor Rees asked if there was any charge for the people who want to use the services.

Sally stated that if the individuals do not have insurance the program does have a sliding scale.

Mayor Hart stated this is wonderful work AngleZ is doing. Mayor Hart stated there is a tree committee and will need to ask before putting screws into the trees, and asked if there is an alternative.

Sally stated there is an alternative of possibly using a 2 by 4 piece of wood or something to put into the ground instead of a tree.

Councilor Berry stated they could use zip ties.

Sally stated the kit does come with zip ties.

Action: Councilor Cusick moved to allow AngleZ Behavioral Health Services to place an informational kiosk on Gardiner City property.

Councilor Rines seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

c.) Second Read and possible approval of the amendments to the Demolition Ordinance

Action: Councilor Frey moved to approve the amendments to the Land Use Ordinance as proposed.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

d.) Consideration of an extension of agreement – 38 Partridge Drive

Rob Duplisea spoke briefly.

Mayor Hart explained the importance of talking into the mic. She asked Finance Director Denise Brown if we have received word back from the city solicitor for wording.

Finance Director Brown stated we have not heard back from them as of yet.

Councilor Rees suggested we would push this agenda to the next meeting after we hear back from the city solicitor.

Mayor Hart asked if Mr. Duplisea could return on August 16th for another meeting.

Rob asked if he could attend via zoom due to being away.

Mayor Hart stated that he could call in for the meeting.

Finance Director Denise Brown confirmed his contact information for Acting City Manager to reach him.

Rob confirmed.

e.) Consideration of a contract with Gardiner Ambulance

Fire Chef Rick Sieberg spoke briefly.

Action: Councilor Rees moved to approve the 2021-22 Gardiner Ambulance contract and wished to thank the employees of that service for their dedication. Councilor Berry seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

f.) Consideration of renewing the Plummer Street lease

Action: Councilor Rines moved to extend the lease for an additional five years. Councilor Sergent seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

g.) Consideration of renewing a Victualar's license for 3 Bridges LLC

Action: Councilor Cusick moved to approve the Victualer's License for 3 Bridges LLC, DBA A-1 Diner.

Councilor Rines seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

h.) Consideration of accepting the June reports from Department Heads

Councilor Rees mentioned there was not a Wastewater Report and was wondering if this was missed.

Wastewater Director Douglas Clark stated he just did not have time to write one.

Councilor Cusick stated we need to have further discussion on the Fire Chiefs concerns of the space issues at the central station, this remains a challenge.

Action: Councilor Rines moved to accept the June Department Heads report. Councilor Frey seconded. Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

i.) Consideration of a major event from Johnson Hall

Michael Miclon spoke briefly.

Councilor Rines asked if the musicians are donating their time as well.

Michael stated that is correct.

Action: Councilor Rines moved approve a conditional permit to Johnson Hall when the following conditions are met. Johnson Hall must get the required approvals from all pertinent Department Heads and they will work with the Superintendent of the Wastewater Department to meet all of their weight standards.

Councilor Frey seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

j.) Advise and consent to the Mayor's appointment to the Board of Appeals

Action: Councilor Berry moved to advise and consent Of the Mayor, to appoint Lester Young to the Board of Appeals.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

k.) Update on the search for a city manager

Mayor Hart spoke briefly.

l.) Consideration of approving council meeting minutes

Action: Councilor Rees moved accept the Council Minutes from 6/2/2021, 6/9/2021, 06/16/2021, 7/7/2021 and 07/14/2021.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. None. All those in favor. 6 yes, 1 abstention (Councilor Sergent).

5. CITY MANAGER REPORT

None.

6. CITY COUNCIL REPORT

Councilor Sergent spoke briefly about mental health awareness.

Councilor Frey stated the new road work has been wonderful but the arrows are causing some confusion.

Mayor Hart stated she has also heard the same.

Public works Director Jerry Douglass stated he could speak with the project manager about this concern.

Councilor Berry stated it is nice to be back and to see everyone.

Councilor Cusick requested an update on Brunswick Ave.

Public Works Director Jerry Douglass stated that this is a State/City project and the work will most likely not get done until spring/summer of next year but we could spend approximately \$10K to shim the road.

Councilor Cusick stated we should look into doing something with the hill before winter due to people driving on the wrong side of the road.

Mayor Hart asked that this could be put on an upcoming agenda. Mayor Hart asked Public Works Director Douglass if they are putting in the gas line at the business park.

Public Works Director Douglass stated that is correct and that Summit is doing the paving.

Councilor Frey asked if Summit did the work in Farmingdale.

Public Works Director Douglass stated he was not here last year to speak to this.

Councilor Frey stated they did not do a good job last year.

Public Works Director Douglass stated he will keep an eye on things.

Councilor Rees asked for an update on the “red house” on Central Street from Code Enforcement Officer Kris McNeill.

Mayor Hart stated they had their annual High Holborn yard sale and was fun to see neighbors and friends.

Mayor Hart reminded everyone that Bill Harvey day is on August 19th and encourages everyone to sign the book.

Mayor Hart mentioned the free waterfront concerts sponsored by Johnson Hall.

Mayor Hart stated the bridge project is winding down and will be finished in the next week or so.

Mayor Hart mentioned the sendoff for Scott Handville last Friday, it was a bittersweet day.

Fire Chef Rick Sieberg spoke in regards to the Covid vaccine clinic in the fire bay on August 13th from 8 – a.m. and September 10th for the second shot.

Councilor Greenleaf asked if people need to sign up ahead.

Fire Chef Rick Sieberg stated this is a walk in event and no cost.

7. ADJOURN

Action: Councilor Cusick motioned to adjourn the meeting.

Councilor Berry seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous. The City Council adjourned the meeting at 7:11 p.m.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Alisha Ballard".

Alisha Ballard

City Clerk



COUNCIL MEETING MINUTES
GARDINER CITY COUNCIL
WEDNESDAY, September 1, 2021
6:00 PM

The meeting was called to order by Mayor Hart at 6:00 p.m.

1. ROLL CALL/PLEDGE OF ALLEGIANCE

City Council Present: Mayor Hart, Councilor Cusick, Councilor White, Councilor Berry, Councilor Rees, and Councilor Frey, and Councilor Rines.

City Council Absent: Councilor Sergent.

Also present: Acting City Manager Anne Davis, City Clerk Alisha Ballard, Robert Duplisea, Chair Debby Willis, Yen John Wu, Code Enforcement Officer Kris McNeill, Melissa Lindley, Peter Fowler, and Jessica Lowell.

2. PUBLIC COMMENT

None

3. PETITIONS/PUBLIC HEARINGS

a.) Public Hearing on a remote participation policy

Mayor Hart opened the public hearing at 6:03 p.m. and asked for any comments from the public. Hearing none, Mayor Hart closed the public hearing at 6:03 p.m.

b.) Public Hearing and First Read for a medical marijuana cultivation license (Yen Wu)

Yen Wu spoke briefly.

Mayor Hart opened the public hearing at 6:03 p.m. and asked for any comments from the public. Hearing none, Mayor Hart closed the public hearing at 6:04 p.m.

c.) Public Hearing and First Read for a medical marijuana cultivation license (Peter Fowler)

Peter Fowler spoke briefly.

Mayor Hart opened the public hearing at 6:04 p.m. and asked for any comments from the public. Hearing none, Mayor Hart closed the public hearing at 6:06 p.m.

4. NEW BUSINESS

a.) Consideration of accepting Remote Participation Policy

Action: Councilor Frey moved to accept the Remote Participation Policy as written.

Councilor Rines seconded.

Mayor Hart asked for any discussion. None. All those in favor. 6 yes, 1 abstention (Councilor Greenleaf).

b.) Update on Tax Acquired Properties

Acting City Manager Anne Davis spoke briefly regarding the tax acquired properties.

Councilor Rees asked Acting City Manager Davis in the situation with 36 Oak Street, if we cannot locate the previous owner what will happen to the remaining profit the City collects from the sale of the property?

Acting City Manager Davis stated they will release the extra funds will be released to the state's unclaimed property. Tax Collector Kathleen Cutler is still trying to locate the previous owner.

Mayor Hart thanked Acting City Manager Davis and Tax Collector Cutler for their time working on this project.

Acting City Manager Davis reminded everyone that with the sale of the properties, once the City is made whole with back taxes and all other fees the extra money will be given back to the previous owners. The extra funds will be unencumbered.

c.) Consideration of extending an agreement - 38 Partridge Drive

Rob Duplisea spoke briefly.

Action: Councilor Rees moved to instruct city staff to execute a new quick claim deed of an extension of two years from today's date.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion.

Councilor Berry stated he would hope that the City Council would be consistent from one City Council to the next. This lot has been before Council two other times. Councilor Berry went through the history of 38 Partridge Drive sales. Councilor Berry stated he is not sure he can support this motion.

Councilor Rees thanked Councilor Berry and stated she was not aware of the history of the lot.

Rob Duplisea stated there are other lots in the development that have not been built on for 4 years.

Councilor Berry spoke in regards to the sales of the other lots in the development.

Rob Duplisea stated that he read the deed on the lot within the development and the deed states the same restrictions that he has and they have not followed the deed as written.

Mayor Hart stated the restrictions were removed by council during a meeting.

Councilor Rines stated he is in favor of the motion but also feels strongly the Council stands by consistency and asked to move to a further date so the Council can review the documents.

Mayor Hart asked how Council feels about moving this item to another agenda.

Councilor Greenleaf stated that having all the documents will be helpful.

Councilor Cusick asked if this lot and house is currently up for sale.

Rob stated the house has been sold, the lot is currently up for sale.

Councilor Rines stated having all the information for this lot and surrounding lots who have been involved would be good for a decision.

Councilor Berry stated this development goes back a long way.

Mayor Hart asked Acting City Manager Davis to research this lot and Mr. Adams lot.

Councilor Rees and Greenleaf withdrew their motions.

Mayor Hart stated they will do their research and move this agenda to another set meeting.

d.) Consideration to approve a major event application - Swine and Stein Brewfest

Melissa Lindley spoke briefly.

Councilor Rines asked Melissa if they would supplying masks to the public if they ask. Councilor Rines asked Melissa if they are the basic paper masks.

Melissa Lindley stated that would be the blue paper masks.

Action: Councilor Cusick moved to approve the major event application for Swine and Stein Brewfest limited to one block of Water St. Further, he moved to partially waive the overtime costs from the police department fully waive the costs from the Public Works/Buildings and Grounds Departments and to fully waive the application fee.

Councilor Frey seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

e.) Consideration of approving a license for a medical marijuana cultivation for Johnny Wu Organic/Yen Wu

Action: Councilor Cusick moved to approve the license application for Johnny Wu Organic owned by Yen Wu and located at 563 Brunswick Avenue, Gardiner, Maine.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

f.) Consideration of approving a license for a medical marijuana cultivation for Headspace Medical/Peter Fowler

Action: Councilor Cusick moved to approve the license application submitted by Peter Fowler for Headspace Medical located at 25 ABJ Drive, Gardiner, Maine.

Councilor Frey seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

g.) Consideration of extending a lease for the gravel parking lot located at 129 Water Street – the old Bailey Lot (Gardiner Maine Street)

Melissa Lindley spoke briefly.

Action: Councilor Berry moved to extend the lease for 129 Water Street (parking lot) with Gardiner Main Street for the lease amount of \$60.00 per month.

Furthermore the City agrees to assume the responsibility of maintenance and repairs so the lot may remain a public parking lot.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion.

Councilor Rees stated Melissa mentioned the agreement would be for one year, she suggested we should add that to the motion.

Mayor Hart asked Councilor Berry to amend his motion.

Councilor Berry amended his motion to say one year.

Councilor Greenleaf amended his second to reflect the change.

All those in favor. Unanimous.

h.) Consideration of an off-premise catering license where liquor is served

Acting City Manager Davis stated she spoke with Wastewater Director Douglas Clark about the weight limit on the deck.

Councilor Rines mentioned the application states liquor will be served by Bateau Brewing, is there separate statements for liquor and wine.

Acting City Manager Davis stated he is correct but our license wording is liquor and that Bateau will be serving what they brew.

Action: Councilor Rines moved to approve the application from Johnson Hall for an off-premise catering license where liquor is served by Bateau Brewing LLC.

Councilor Frey seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

i.) Consider Sending to Planning Board: Fence permits & Medical Marijuana

Code Enforcement Officer Kris McNeill spoke briefly.

Action: Councilor Cusick moved to ask the Planning Board to hold a public hearing and make a recommendation to Council on the following changes to the land use ordinances: requiring permits for property fences and removing medical marijuana Tier I and Tier II.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion.

Mayor Hart asked Code Enforcement Officer McNeill about the term property fence and if they could change the wording to say all fences.

Code Enforcement Officer McNeill stated it will be all fences.

Councilor Frey stated he is confused with the wording of the motion.

Mayor Hart asked for the wording to be added to the motion.

Councilor Cusick and Greenleaf amended the motion to change the wording.

All those in favor. Unanimous.

j.) Consider Sending to Ordinance Review Committee: Multi-family Housing Open Space, Fence Rules & Marijuana Manufacturing

Code Enforcement Officer Kris McNeill spoke briefly.

Planning Board Chair Debby Willis spoke briefly.

Action: Councilor Rines moved to ask the Ordinance Review Committee to review the following topics and come back to the City Council with a recommendation: Multi-Family Housing Open Space Requirements, and allowing some Marijuana Manufacturing activities.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

k.) Consideration of renewing an annual Victualer's license for Cumberland Farms #5591

Action: Councilor Cusick moved to renew the annual Victualer's License for Cumberland Farms located at 148 Bridge Street in Gardiner, Maine.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

l.) Consideration for renewing an Outside Consumption Permit for Bateau Brewing LLC

Action: Councilor Frey moved to renew the outside consumption permit for Bateau Brewing LLC located at 149 Water street, Gardiner Maine. Councilor Cusick seconded. Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

m.) Advise and consent to the Mayor's appointment to the Planning Board

Action: Councilor Greenleaf moved to advice and consent the Mayor to appoint Matthew Murphy to the Planning Board. Councilor Frey seconded. Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

5. CITY MANAGER REPORT

Acting City Manager Davis stated she appreciates our city staff during our Tax Acquired Properties, there are real people behind these, they are incredibly professional even during the most trying times.

Acting City Manager Davis stated she has decided to not and the Department Heads sit through the meetings due to the uptick in Covid cases.

Acting City Manager Davis stated Clayton Snelling has passed all of his tests and is now a paramedic, if you see him congratulate him.

Acting City Manager Davis stated the Police Department is happy to announce Scott Getchell has been hired a new full time police officer.

Acting City Manager Davis stated that Tucker Fitzmaurice has been promoted to be the Building and Grounds Foreman.

Acting City Manager Davis stated she is sad to report that Officer Amanda Reed has handed in her resignation.

Acting City Manager Davis stated on September 20th McGee will start to mill out Brunswick Hill and once that is done the PW department will pave those troubled areas for the winter. Next year the hill will be paved. The extra cost for this work to be done is about \$1000. Acting City Manager Davis spoke on behalf of Public Works Director Douglass background at DOT and that he used to work for a paving company.

Acting City Manager Davis mentioned on September 22, the engineer of the retaining wall project will be coming before council to talk on behalf of the project.

Councilor Cusick asked Acting City Manager Davis how much work they are doing on Brunswick Hill, for a \$1000 there can not be a lot of work being done.

Acting City Manager Davis stated they are milling out the ruts and then paving. Once the other project is done they will be paving Brunswick Hill in full.

Councilor Cusick stated that both sides of the street from Mechanic St. to Staples Funeral Home are a mess, he asked what they are planning to mill out on the hill.

Acting City Manager Davis stated they will mill out what is needed to be done for the winter.

Councilor Cusick asked Acting City Manager Davis if they received a price to shim part of the street. He mentioned \$1000 will not do much.

Acting City Manager Davis stated that price does not include the milling of the road. She reminded council that this would just be a temporary fix before winter to get them by until the whole road can be paved.

Councilor Cusick stated the road will continue to get worse unless we do something about the hill.

Acting City Manager Davis stated this was the recommendation of the Public Works Director.

Councilor Cusick explained what shimming is.

Mayor Hart asked if the City shimmed Central Street.

Councilor Cusick stated yes.

Mayor Hart asked if Councilor Cusick is looking for a quote.

Councilor Cusick stated yes.

Acting City Manager Davis stated they can get the quote for Council but will need to pull McGee off of milling the road.

Mayor Hart asked Council what they would like to do.

Acting City Manager Davis reminded Council there is a cost difference.

Council Cusick stated to shim the hill would cost about \$20,000 rough guess.

Acting City Manager Davis stated they might be too late in the year and for the cost, it would need to go to bid.

Councilor Cusick stated we could due a quick bid.

Acting City Manager Davis stated she will take a look at the policy.

Mayor Hart asked Council if they would like to know what the quote would be.

Councilor Rees said she would defer to Councilor Cusick's expertise.

Councilor Frey would like to look at all the options.
Councilor Greenleaf agrees.

Acting City Manager Davis will gather the information and return to Council.

Acting City Manager Davis mentioned Johan Brown came before Council last minute for the Four Leaf Glover Club looking for funding. She asked Council if they would like to wait until next budget season.

Councilor Rees stated she would like to see this during budget season.

Acting City Manager Davis stated she will relay this information.

Acting City Manager Davis stated the Kennebec County grants has been released.

Mayor Hart stated that past practice would be for any grant submission is made, it comes before Council.

Acting City Manager stated they have begun facility studies coming in the City.

Acting City Manager stated Hatch Hill has mentioned they are going vertical. She believes the City should discuss options.

Acting City Manager Davis mentioned Mayor Hart talked about adding council meetings. September 15th, November 10th and December 15th.

Mayor Hart stated they will place these dates as place holders.

6. CITY COUNCIL REPORT

Councilor Berry asked Acting City Manager Davis if the county funds are being divided in two portions.

Acting City Manager Davis stated yes they are.

Councilor Berry asked Acting City Manager Davis to look into receiving funds to work with Triano.

Acting City Manager Davis stated she can look further into this.

Councilor Berry mentioned we could reach out to area towns.

Acting City Manager Davis stated that KVCOG is also looking into this money.

Councilor Berry wanted to thank Public Works for taking care of brush that was hanging over a stop sign, a citizen was very pleased.

Mayor Hart thanked City Clerk Alisha Ballard for all her work with making sure the election will be open and fair.

Mayor Hart stated the nomination papers are due Tuesday by 4:00 p.m.

Mayor Hart thanked Tax Collector Kathy Cutler for her work with the Tax Acquired Properties.

Mayor Hart stated that Swein and Stein is a go and will be Covid safe.

Mayor Hart stated the Grateful Dead Tribute Concert will be wonderful and it sponsored by Johnson Hall.

Mayor Hart reminded everyone the virus is very transmittable and there is a vaccination clinic at the Fire Department.

7. EXECUTIVE SESSION:

Action: Councilor Cusick motioned to move into executive session Per M.R.S. §405 (6)(c): Discussion or consideration of the condition, acquisition or the use of real or personal property and Per M.R.S. §405 (6)(d): Discussion of labor contracts and proposals.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted.

Unanimous.

The City Council moved into executive session at 7:26 p.m.

a.) Per M.R.S. §405 (6)(c): Discussion or consideration of the condition, acquisition or the use of real or personal property

No follow up.

b.) Per M.R.S. §405 (6)(d): Discussion of labor contracts and proposals

Councilor Frey moved to direct staff to sign the contract with Teamsters Local 340 with a 9 weeks retro pay.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous.

8. ADJOURN

Action: Councilor Berry motioned to adjourn the meeting.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous.

The City Council adjourned the meeting at 8:11 p.m.

Respectfully Submitted:



Alisha Ballard

City Clerk



COUNCIL MEETING MINUTES
GARDINER CITY COUNCIL
WEDNESDAY, November 10, 2021
6:00 PM

The meeting was called to order by Mayor Hart at 6:00 p.m.

1. ROLL CALL/PLEDGE OF ALLEGIANCE

City Council Present: Mayor Hart, Councilor Cusick, Councilor Rees, Councilor Greenleaf, Councilor Berry, Councilor Frey, Councilor Brown and Councilor Rines.

City Council Absent: None.

Also present: Acting City Manager Anne Davis, City Clerk Alisha Ballard, Hank Farrah, Tammy Pierce, Dave Phifea, Dave, Public Works Director Jerry Douglass, Melissa Lindley, David Flaherty, Code Enforcement Officer Kris McNeil, and Police Chief James Toman.

2. PUBLIC COMMENT

None.

3. PETITIONS/PUBLIC HEARINGS

a) Public hearing on a medical marijuana license renewal for MEDCO

Mayor Hart opened the public hearing at 6:02 p.m. and asked for any comments from the public. Hearing none, Mayor Hart closed the public hearing at 6:03 p.m.

b) Public hearing on a liquor license renewal for A1- Diner

Mayor Hart opened the public hearing at 6:03 p.m. and asked for any comments from the public. Hearing none, Mayor Hart closed the public hearing at 6:03 p.m.

c) Public hearing on a liquor license renewal for The Blind Pig Tavern

Mayor Hart opened the public hearing at 6:03 p.m. and asked for any comments from the public. Hearing none, Mayor Hart closed the public hearing at 6:03 p.m.

d) Public hearing on the Credit Enhancement Agreement between City of Gardiner, Maine and ACES Properties, LLC

Mayor Hart opened the public hearing at 6:03 p.m. and asked for any comments from the public. Hearing none, Mayor Hart closed the public hearing at 6:04 p.m.

4. NEW BUSINESS

a.) Financial reports overview

Hank Farrah gave a presentation on the financial overview.

Mayor Hart asked about the school services.

Hank Farrah stated he needed to research the answer and send the answer over to Acting City Manager Anne Davis.

Action: Councilor Frey moved to accept the City of Gardiner financial reports as they have been presented.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

b.) Consideration of CMP's request to leave power cable spanning the Cobbossee Stream

Tammy Pierce spoke briefly.

Dave Phifea spoke briefly and explained the plan for CMP's power feed.

Mayor Hart thanked everyone for coming out to give the presentation.

Councilor Berry asked why this topic has come before council today.

Dave stated the original agreement has been changed and the permits have not been pulled.

Councilor Berry asked if this is being brought up around Jerry Douglass.

Jerry Douglass stated that he drafted an email stating that he is not in favor of cutting down the trees down the Cobbossee Stream.

Acting City Manager Davis stated that she felt like Council should be the ones to make the decision.

Councilor Rees asked if there is a different in opinion.

Mayor Hart stated that the City in 2014 stated they tried to make sure there was no wires across Arcade parking lot. Mayor Hart asked around town and people would like to see more trees.

Councilor Greenleaf asked if they leave the contract the way it is, the trees would stay.

Tammy stated that is correct.

Mayor Hart asked if the pole that has no wires could be removed.

Councilor Rines asked if there is a third or fourth option about coming from the other side of the parking lot.

Dave stated any other way would be further away and would require more trees to be removed and more wires.

Action: Councilor Cusick moved to adjust the original contract and allow Central Maine Power to leave the temporary line crossing over the Cobbossee Stream and make it the permanent power feed to the north side of the Stream.

Councilor Brown seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

c.) Consideration of a request to extend the build out time for 38 Partridge Drive

David Flaherty spoke briefly.

Acting City Manager Davis stated she spoke with Assessor Curt Lebel, Assessor Lebel stated it would be assessed around \$145,000.

Councilor Brown asked why this was not built and why it would be built next year.

David Flaherty stated he represents the buyer of the property and does not know why the current owners have not built on the land.

Councilor Berry asked if the home was going to be a modular home.

Tai Choo spoke briefly stated this is a modular home.

Councilor Berry asked if the house has been ordered as of yet.

Tai Choo stated they are waiting to order with the decision of Council.

Councilor Berry stated this lot has been a thorn for the City Council for the last eight years. Councilor Berry stated this lot has been taken from two other people due to not being able to adhere to the guidelines in place. Councilor Berry asked what type of insurance does the City have that this will be done.

Councilor Rees stated the City has someone who wants to buy this lot and have a home on the lot with the six month extension. Councilor Rees stated she is in favor of the extension.

Councilor Greenleaf states that he agrees with Councilor Rees.

Mayor Hart asked how confident they are to have this done before the deadline.

Tai Choo stated the modular home company stated the home will be down by July but they are asking for December in case of any hiccups.

Councilor Berry stated he would all be favor if come April 1, 2022 the city would tax the owner for amount of \$150,00 and have the home to be built to be assed for that certain amount.

Mayor Hart stated this would be a condition to the approval. Mayor Hart asked Councilor Berry why she picked April.

Councilor Berry stated that April is the month when tax is levied.

Mayor Hart stated they could talk with Assessor Lebel in regarding taxing it for the next year.

Councilor Berry stated they would do the same thing as they do in the business park, they would look at tax value not the building.

Action: Councilor Cusick moved to allow an extension of the Quitclaim agreement that a house will be onsite and finished by December 2022.

Councilor Frey seconded.

Mayor Hart asked for any discussion.

Councilor Berry stated that he will not vote in favor of this motion.

All those in favor. 7 yes, Councilor Berry opposed.

d.) Consideration of accepting the CEA with ACES Properties, LLC

Mayor Hart spoke briefly.

Action: Councilor Rees moved to approve and authorize the Acting City Manager to enter into a Credit Enhancement Agreement between the City of Gardiner, Maine and ACES Properties, LLC.

Councilor Brown seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

e.) Consideration of a police department sign-on bonus proposal

Police Chief James Toman spoke briefly of the current sign on bonus being offered. The Gardiner Police Department has lost five police officers. Since February, they have only received six applicants.

Mayor Hart asked Police Chief Toman to explain the sign on bonus.

Police Chief Toman explained the previous sign on bonuses.

Councilor Rees thanked Police Chief Toman for coming and asked about the over-time. Councilor Rees stated a fully staffed department is going to still be less expensive to run than doing it with over time.

Councilor Berry thanked Police Chief Toman and asked about the retainment.

Police Chief Toman stated retainment is something they need to speak upon later.

Councilor Frey thanked Police Chief Toman, asked about the other agencies, and asked if the incentive helps keeping people signed on.

Police Chief Toman explained the incentives they have offered, the officers are still employed at the City of Gardiner.

Councilor Frey asked Police Chief Toman about the pay offs for the incentives.

Police Chief Toman stated he has a valid point and he is willing to change the offer they has posted already.

Councilor Greenleaf asked if the officer they are losing a had received a sign on bonus.

Police Chief Toman stated, “No.”

Councilor Berry asked Police Chief what it costs to put a new recruit through the Police Academy.

Police Chief Toman explained the cost difference.

Councilor Berry asked if they offered a bonus, they are just moving a body from one agency to another. Councilor Berry stated that hiring new recruits would be better for the City of Gardiner.

Police Chief Toman stated they are trying to get new recruits through the door; everyone is having trouble getting people through the door.

Acting City Manager Davis spoke briefly, about how Gardiner worked with MMA with recruitment.

Councilor Cusick thanked Police Chief Toman and spoke briefly about the sign on bonuses and new recruits. Councilor Cusick asked Police Chief Toman about the pay for the officers.

Police Chief Toman stated they are average to below average for paying.

Councilor Cusick asked Police Chief Toman if they should change the terms to 3 years and offer \$15,000.

Police Chiifef Toman stated they could offer \$12,000 over 3 years with no applicants.

Action: Councilor Cusick moved to accept the recommendation to offer sign-on bonuses as an incentive to apply for a position at the Gardiner Police Department in addition, change the terms to 3 years and a \$15,000 sign on bonus over a three year period.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

f.) Consideration of approving a Gardiner Main Street major event

Acting City Manager Davis reminded Council they could waive the event fees.

Action: Councilor Berry moved to approve the application for a major event submitted by Gardiner Main Street to be held 12/4/2021 and waive the event fees. Councilor Rees seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

g.) Consideration of a Medical Marijuana License renewal for MEDCO

Action: Councilor Frey moved to renew a medical marijuana license for MEDCO. Councilor Cusick seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

h.) Consideration of a Liquor License renewal for A1-Diner

Action: Councilor Brown moved to renew the liquor license for the A-1 Diner. Councilor Greenleaf seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

i.) Consideration of a Liquor License renewal for The Blind Pig Tavern

Action: Councilor Frey moved to renew the liquor license for the Blind Pig Tavern.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

j.) Consideration of sending the City Owned Cemeteries Ordinance to the Ordinance Review Committee for a possible update

Code Enforcement Officer Kris McNeil spoke briefly.

Action: Councilor Greenleaf moved to make a motion to send the City Owned Cemeteries Ordinance to the Ordinance Review Committee for review and potential updates.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

k.) Consideration of sending the Sign Land Use and Code Ordinance in Planned Industrial Commercial (PIC) Zone to the Ordinance Review Committee for possible updates.

Code Enforcement Officer Kris McNeil spoke briefly.

Action: Councilor Cusick moved to make a motion to send the Sign Land Use and Code Ordinance in Planned Industrial Commercial (PIC) Zone for review and potential updates.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

l.) Accept Election results and thank the Election Staff

Action: Councilor Rees moved to accept the election results as presented. I would also like to thank the election staff and all the volunteers that helped to make this a well-run election.

Councilor Brown seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

m.) Discussion of September's reports from Department Heads

Mayor Hart spoke briefly and thanked the Department Heads.

5. CITY MANAGER REPORT

Acting City Manager Davis stated Justin Hoenke is starting on Monday November 29th.

Acting City Manager stated the search committee for the Finance Director is underway and hope to move along quickly.

Acting City Manager Davis stated bids would be here next week for the TAPs and listed the others.

Acting City Manager Davis stated as the IT director she is feeling confident that the email phishing is done.

Acting City Manager Davis stated the Executive Session on 11-17-2021 has 5 executive sessions and asks that everyone checks their emails beforehand.

Councilor Greenleaf thanked Acting City Manager Anne Davis for her time at the library.

Councilor Rees asked if the listing on Water Street is the same realtor.

Acting City Manager Davis stated, "Yes."

6. CITY COUNCIL REPORT

Councilor Berry appreciated Police Chief James Toman's presentation and expresses the need for new recruits rather than stealing from other departments.

Councilor Frey asked if there is a plan for the browntail moths.

Acting City Manager Davis stated this is the time that you would invest in removing the nests.

Councilor Greenleaf agreed with Councilor Berry's statement and looking forward to Police Chief's retention plan.

Councilor Brown echoed Councilor Berry's statement.

Mayor Hart stated the turf is laid down on Hoke Field and the school had a ribbon cutting

Mayor Hart mentioned there was a beam signing at the Boys and Girls Club.

Mayor Hart stated there was a ribbon cutting for Goldfinch Creamery and they are doing very well.

Mayor Hart stated there is a meeting at the Co-Op currently that she will attend.

Acting City Manager explained the new Councilor books before them.

Mayor Hart asked if there would be an executive session tonight.

Acting City Manager Davis stated that she has not heard from the attorney and would suggest to table the executive.

7. ADJOURN

Action: Councilor Greenleaf motioned to exit executive session adjourn the meeting at p.m.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous. The City Council adjourned the meeting at 7:37 p.m.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Alisha Ballard".

Alisha Ballard

City Clerk