



**GARDINER CITY COUNCIL  
AGENDA ITEM INFORMATION SHEET**



<b>Meeting Date</b>	10/14/2020	<b>Department</b>	Planning/Economic Dev
<b>Agenda Item</b>	4.j Consider Adoption of Proposed Fee Schedule for Planning Department		
<b>Est. Cost</b>	n/a		

**Background Information**

Attached is a proposed Land Use Fee Schedule that has been updated to reflect current ordinance requirements. Some fees have been added to the proposed schedule to correspond to recently adopted ordinances.

Proposed changes are highlighted in red.

CEO Kris McNeill will be present to review the proposed Planning Department Fee Schedule changes.

<b>Requested Action</b>	'I move to adopt the proposed Planning Department Fee Schedule as presented.'
<b>City Manager and/or Finance Review</b>	The City Manager recommends the above action.
<b>Council Vote/ Action Taken</b>	
<b>Departmental Follow-Up</b>	

<b>City Clerk Use Only</b>	1 <sup>st</sup> Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 <sup>nd</sup> Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____



## Adopted Land Use Fees

### Building Permits (issued by Code Enforcement Officer)

#### Residential one and two family dwellings

New/additions/alterations (SF includes <b>garage</b> , basement, deck/porch):	\$0 application fee plus \$0.15 per square foot
<b>Roofing/Siding</b> (SF of structure footprint of portion roofed or sided)	<b>\$0 application fee plus \$0.05 per square foot</b>
<b>Impervious surface</b> (SF includes driveways/roads/paved patios):	<b>\$0 application fee plus \$0.05 per square foot</b>

#### Residential multi-family dwellings

New/additions/alterations (SF includes <b>garage</b> , basement, deck/porch):	\$100 application fee plus \$0.10 per square foot
<b>Roofing/Siding</b> (SF of structure footprint of portion roofed or sided)	<b>\$0 application fee plus \$0.05 per square foot</b>
<b>Impervious surface</b> (SF includes driveways/roads/parking lots):	<b>\$0 application fee plus \$0.05 per square foot</b>

#### Non-residential buildings

New/additions/alterations (SF includes <b>garage</b> , basement, deck/porch):	\$100 application fee plus \$0.15 per square foot
<b>Roofing/Siding</b> (SF of structure footprint of portion roofed or sided)	<b>\$50 application fee plus \$0.05 per square foot</b>
<b>Impervious surface</b> (SF includes driveways/roads/parking lots):	<b>\$50 application fee plus \$0.07 per square foot</b>

#### Residential accessory structures

Structures up to 144 square feet:	\$0
Structures greater than 144 square feet:	\$50

#### Commercial accessory structures

Structures up to 144 square feet:	\$50
Structures greater than 144 square feet:	\$50 application fee plus \$0.15 per square foot
<u>Plumbing permits</u>	\$10 per fixture min of \$40

#### Subsurface wastewater permits

Complete system	\$265
Field only	\$150
Septic tank only	\$150

## Building Permits (issued by Code Enforcement Officer)Continued

<u>Demolition Permit</u>	\$25
<u>Change of use</u>	\$25
<u>Driveway/E911 address</u>	\$25
<u>Excavation/Fill</u>	\$25
<u>Street opening</u>	\$25
<u>Flood Plain (major)</u>	\$125
<u>Flood Plain (minor)</u>	\$50
<u>Home occupation</u>	\$25
<u>Manufactured home placement</u>	\$25
<u>Manufactured home removal</u>	\$25
<u>Sludge Management Permit</u>	\$300
<u>Sludge management Renewal</u>	\$150
<u>Water connection</u>	\$25
<u>Sewer Connection</u>	\$25
<u>Shoreland</u>	\$125
<u>Sign permit</u>	\$25
<u>Chicken keeping permit</u>	\$10
<u>Sidewalk café</u>	\$10
<u>Telecommunications tower</u>	\$250
<u>Antenna attached to tower or alternative structure</u>	\$100
<u>Windmills Under 2 KW:</u>	\$50
<u>Windmills 2KW to 10KW</u>	\$100
<u>Windmills over 10KW</u>	\$150

## Planning Board/Land use reviews

CEO review:	\$25
Planning Board	\$125
Site plan review	\$250
Shoreland Zoning	\$125
Subdivision new	\$250 plus \$100 per lot
Subdivision amendment	\$50

## Appeals Board

Variance Appeal	\$25
Administrative Appeal	\$0

## Certificate of appropriateness (Historic District)

CEO	\$25
Historic Preservation Commission	\$50

## Marijuana Licenses

Medical Cultivation Tier 1 up to 30 mature /60 immature plants	\$500
Medical Cultivation Tier 2 up to 2000 square feet of plant canopy	\$1500
Adult use/medicinal cultivation Tier 3 < 7000 sq ft of canopy	\$2000
Adult use/medical cultivation Tier 4 >7000 sq ft of canopy	\$2500
Manufacturing facility	\$2000
Testing facility	\$500
Retail store	\$1500
Medical caregiver retail store	\$1000
Medical registered dispensary	\$1000
Nursery cultivation Facility	\$1500

## Business licenses-issued by City Clerk

DBA-Doing Business As (required for all businesses)	\$10
Special Event-Exhibitions and shows-Minor	\$50
Special Event-Exhibitions and shows-Major	\$100
Street Seller-per event	\$20
Street Seller-Annual	\$50
Street seller(Farmers Market)-annual	\$10
Junkyard-(<100 ft highway)-annual	\$200
Junkyard-(>100ft highway)-annual	\$50
Automobile Recycling Business-5 year	\$250
Victualers license annual	\$50
Victualers license festival/per event	\$25
Victualers –nonprofit annual	\$10
Roving/on wheels/foodtruck-annual	\$100
Roving/on wheels/foodtruck nonprofit	\$10
Roving/on wheels/foodtruck-3 day	\$25
Taxi/vehicles for hire	\$50
Sales special/pop-up/etc	\$25
Beano/Bingo/Games of chance/pinball	\$10
Shooting galleries/pool hall/bowling alley	\$50
Pawn Shop	\$50
Tavern keeper	\$25
Liquor/bottle club(1-50 seats)	\$75
Liquor/bottle club(51-100)	\$100
Liquor/bottle club(101+)	\$150
Catering Off Premises(liquor is served)(per event)	\$10
Entertainment/Special amusements-annual	\$75
Outside Consumption Permit-Annual	\$25

## Fines and penaties

After the fact permits

Fees doubled min of \$25

Property Maintenance fines

\$25 per day