



**GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET**



Meeting Date	07/06/2022	Department	City Clerk
Agenda Item	4.j) Approval of Council Minutes		
Est. Cost			

Background Information	Approval of the following Council Minutes:
	3/8/2022 3/22/2022 6/22/2022

Requested Action	" I move to approve the 3/8/2022, 3/22/2022 and 6/22/2022 council minutes as presented."
City Manager and/or Finance Review	
Council Vote/ Action Taken	
Departmental Follow-Up	

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____



COUNCIL SPECIAL MEETING MINUTES
GARDINER CITY COUNCIL
GARDINER PUBLIC LIBRARY
WEDNESDAY, MARCH 8, 2022
6:00 PM

The meeting was called to order by Mayor Hart at 6:00 p.m.

1) ROLL CALL/PLEDGE OF ALLEGIANCE

City Council Present: Mayor Hart, Councilor Cusick, Councilor Brown, Councilor Berry, Councilor Gilg, and Councilor Frey, Councilor Greenleaf, Councilor Rines and Councilor Brown.

City Council Absent: None.

2) EXECUTIVE SESSION:

Action: Councilor Cusick motioned to move into executive session Per M.R.S. §405 (6)(a):Discussion or consideration of employment.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous.

The City Council moved into executive session at 6:02 p.m.

a.) Per M.R.S. §405 (6)(a):Discussion or consideration of employment.

Nothing to report.

3) ADJOURN

Action: Councilor Berry motioned to adjourn the meeting.

Councilor Brown seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous.

The City Council adjourned the meeting at 8:15 p.m.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Alisha Ballard".

Alisha Ballard

City Clerk



COUNCIL SPECIAL MEETING MINUTES
GARDINER CITY COUNCIL
GARDINER PUBLIC LIBRARY
WEDNESDAY, March 22, 2022
6:00 PM

The meeting was called to order by Mayor Hart at 6:01 p.m.

1) ROLL CALL/PLEDGE OF ALLEGIANCE

City Council Present: Mayor Hart, Councilor Cusick, Councilor Berry, Councilor Gilg, and Councilor Frey, Councilor Greenleaf, Councilor Brown and Councilor Rines.

City Council Absent: Councilor Brown.

2) EXECUTIVE SESSION:

Action: Councilor Cusick motioned to move into executive session Per M.R.S. §405 (6)(a):Discussion or consideration of employment.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous.

The City Council moved into executive session at 6:02 p.m.

a.) Per M.R.S. §405 (6)(a):Discussion or consideration of employment.

Nothing to report.

3) ADJOURN

Action: Councilor Berry motioned to adjourn the meeting.

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Councilor Frey seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous.

The City Council adjourned the meeting 7:00p.m.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Alisha Ballard".

Alisha Ballard

City Clerk



COUNCIL MEETING MINUTES
GARDINER CITY COUNCIL
WEDNESDAY, June 22, 2022
6:00 PM

The meeting was called to order by Mayor Hart at p.m.

1) ROLL CALL/PLEDGE OF ALLEGIANCE

City Council Present: Mayor Hart, Councilor Cusick, Councilor Gilg, Councilor Frey, Councilor Greenleaf, Councilor Berry, Councilor Brown and Councilor Rines.

City Council Absent: None.

Also present: City Manager Andrew Carlton, City Clerk Alisha Ballard, Finance Director Denise Brown, Library Director Justin Hoenke, Wastewater Director Doug Clark, Fire Chief Rick Sieberg, Angelia Christopher, Jessica Lowell, Joselyn s. Walsh, and Jon Pottle.

Mayor Hart asked council to take 4.k out of order.

4.k) Eagle Scout recognition for Lukas Purington

Mayor Hart read aloud the proclamation for Lukas Purington.

Action: Councilor Cusick moved to approve this proclamation as presented.

Councilor Berry seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

2) PUBLIC COMMENT

Jocelyn Walsh who lives on Harrison Avenue painted the butterfly that are hanging down town on Water Street. She would like to know if she is able to keep them up down town.

Mayor Hart stated she would want to work with the City Manager to come up with a plan and then come before council.

Jocelyn asked if she was able to keep the butterfly in down town or if she needs to remove it.

Mayor Hart stated they can stay up and to schedule a meeting with the City Manager.

3) PETITIONS/PUBLIC HEARINGS/PUBLIC PRESENTATIONS

a) Public Hearing on a Sewer Rate increase of 4% in Fiscal Year 2023

Mayor Hart opened the public hearing at 6:09 p.m. and asked for any comments from the public. Mayor Hart closed the public hearing at 6:10 p.m.

4) NEW BUSINESS

a) Second Read and Possible Approval and Resolution of FY23 Budget Appropriations and Direct the Tax Levy of City Services to the City Manager

Action: Councilor Gilg moved to approve the second and final read of the FY23 General Fund Budget and to authorize the City Manager to enter into any and all contracts necessary to implement this budget pursuant to the City's purchasing policy.'

Councilor Brown seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

b) Consider Approval and Resolution to Establish FY23 Appropriations for the Enterprise Accounts and TIF Funds

Action: Councilor Cusick moved to approve the FY23 Ambulance, WasteWater, and TIF Budgets and to authorize the City Manager to enter into any and all contracts necessary to implement these budgets pursuant to the City's purchasing policy.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

c) Consideration of FY23 Tax Due Dates, Setting the Interest Rate, and Authorizing the Tax Club Program

Action: Councilor Greenleaf moved to approve the tax due dates of September 15, 2022 and March 15, 2023 with a 4% interest rate on delinquent accounts, and allow residents to participate in the Property Tax Club Payment Plan for FY23, and to also authorize the acceptance of prepayments for taxes not yet committed, with 0% interest accrued.

Councilor Frey seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

d) Consideration of Carryforward Requests

Action: Councilor Cusick moved to approve the City Manager's list of recommended carry-forward items from FY22 to FY23.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion.

Councilor Berry asked if these are the funds that go back into the Fund balance.

Finance director Denise Brown explained that these were items that was budgeted in this fiscal year and was not able to happen so they are requesting they carry-forward to the new tax year.

Councilor Berry asked when in her time frame will she have a number.

Finance Director Denise Brown stated there is a lot of entries to close and would be looking at the end of August.

All those in favor. Unanimous.

e) Consideration of approving a Maine Municipal Association Workers' Compensation Safety Incentive Program

Fire Chief Rick Sieberg spoke briefly.

Councilor Brown asked if there was an expense to the City.

Fire Chief Sieberg stated no.

Action: Councilor Brown moved to approve the resolve regarding the City of Gardiner participating in the MMA Worker's Compensation Safety Incentive Program.

Councilor Gilg seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

f) Approval of Council Minutes

Action: Councilor Greenleaf moved to approve the 2/2/2022 and 6/1/2022 City Council minutes as presented.

Councilor Gilg seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

g) Consideration of accepting the June 14, 2022 Election results and thank the Election Staff for a well-run election

Action: Councilor Frey moved to accept the election results as presented. I would also like to thank the election staff and all the volunteers that helped to make this a well-run election.

Councilor Greenleaf seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

h) Advise and Consent to the City Manager to hire Denise Brown as Gardiner's Finance and Human Resources Director

Action: Councilor Gilg moved to advise and consent to the hiring of Denise Brown as our new Finance/HR Director.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

i) Consideration of a Victualer's License to sell food for Hannaford Bros. Co. LLC

Action: Councilor Cusick moved to approve the applications for a Victualer's License to sell food to Hannaford.

Councilor Frey seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

j) Discussion of Department Heads' May updates

Mayor Hart stated these updates are very helpful and thanked the department heads.

Councilor Greenleaf thanked the department heads for these updates.

k) Eagle Scout recognition for Lukas Purington

Mayor Hart read aloud the proclamation for Lukas Purington.

Action: Councilor Cusick moved to approve this proclamation as presented.

Councilor Berry seconded.

Mayor Hart asked for any discussion. None. All those in favor. Unanimous.

5) CITY MANAGER REPORT

City Manager Andrew Carlton spoke briefly about his written report.

6) CITY COUNCIL REPORT

Councilor Cusick welcomed Andrew.

Councilor Cusick stated there is a water issue on Washington ave, will provide information to City Manager.

Councilor Berry welcomed Andrew.

Councilor Berry stated people have come to him about turning Water Street into a two way, he would like to start having this conversation before they put lots of money into the sidewalks.

Councilor Berry stated people are complaining about people not stopping at the bottom of Church Street. He would like to talk about ideas to help this issue.

Councilor Berry stated someone is calling people to make donates to the fire department.

Fire Chief Rick Sieberg stated one of the fire fighters set up with a company to call businesses to get donates so we can get fire prevention for kids.

Councilor Berry asked what the value is for what they put together.

Fire Chief Rick Sieberg stated there is no cost to the City and they do all of the work.

Councilor Berry stated some of these companies who call can be rude.

Fire Chief Sieberg stated they are low staff and wouldn't be able to make the calls themselves.

Councilor Frey stated people have reached out to him for updates on paving and other projects.

Councilor Greenleaf welcomed Andy and Denise. Thanked Councilor Brown, Sheryl Clark and Geri Doyle for the activities this past Saturday.

Mayor Hart 'Here, Here'

Councilor Brown talked about the Growing Gardiner briefly. She thanked Chief Sieberg for putting the fire truck out for kids, Library Director Justin Hoenke and staff for their hard work and the plant sales and Public Works Director Jerry Douglass and staff they went all out to make sure down town looked great for the festival.

Councilor Brown stated there will be a Public Meeting on Monday June 27 at 5:30 located at Christ Church to talk about Kingsbury Street and Dennis Street which is going to be torn up in August.

Councilor Brown welcomed Andrew and thanked the staff for being at the meeting.

Mayor Hart thanked Kathy, Sheryl and Geri for the festival.

Mayor Hart stated Johnson Hall had a great first concert, followed by fireworks.

Mayor Hart mentioned that the City is looking great, there was a group who planted new trees at the common.

Mayor Hart congratulated the Gardiner Area High school Soft Ball team who won the states. She mentioned Gardiner also had track athletes who came in first place as well. Lots of great things happening even with the High school graduation, lots of things to celebrate.

Mayor Hart stated the Heart and Soul would like to schedule a meeting; all agreed to meet on Wednesday June 29 at 4 p.m.

7) EXECUTIVE SESSION:

Action: Councilor Cusick motioned to move into executive session, Pursuant to 1 M.R.S.A §405(6)(A): Discuss Contract Negotiations for Copier Services, Pursuant to 1 M.R.S.A. 405(6)(C)- Acquisition or Disposition of real property, and Pursuant to 1 M.R.S.A. 405(6)(E)- Consultations with legal counsel.

Councilor Gilg seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous.

The City Council moved into executive session at 6:35 p.m.

The City Council exited executive session at 7:58 p.m.

a) Pursuant to 1 M.R.S.A §405(6)(A): Discuss Contract Negotiations for Copier Services

Moved into executive at 6:27 p.m. and exited 6:42 p.m.

Motion made by Councilor Cusick to give City Manager Andrew Carlton direction.

Councilor Gilg seconded.

Mayor asked for any discussion. Seeing none, a roll call was conducted. Unanimous.

b) Pursuant to 1 M.R.S.A. 405(6)(C)- Acquisition or Disposition of real property

Moved into executive at 6:43 p.m. and exited 7:05 p.m.

Motion made by Councilor Greenleaf to give City Manager Andrew Carlton direction.

Councilor Cusick seconded.

Mayor asked for any discussion. Seeing none, a roll call was conducted. Unanimous.

Councilor Berry left the meeting at 7:05 p.m.

c) Pursuant to 1 M.R.S.A. 405(6)(E)- Consultations with legal counsel

Moved into executive at 7:06 p.m. and exited 7:58 p.m.

Motion made by Councilor Greenleaf to give City Manager Andrew Carlton direction.

Councilor Cusick seconded.

Mayor asked for any discussion. Seeing none, a roll call was conducted. Unanimous.

8) ADJOURN

Action: Councilor Greenleaf motioned to adjourn the meeting.

Councilor Gilg seconded.

Mayor Hart asked for any discussion. Seeing none, a roll call was conducted. Unanimous.

The City Council adjourned the meeting at 7:59 p.m.

Respectfully Submitted:



Alisha Ballard

City Clerk