



GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET



Meeting Date	10/28/2020	Department	City Council
Agenda Item	4.k Consider Request to Close City Hall for Christmas Eve and New Year's Eve		
Est. Cost	n/a		

Background Information

It has been past practice in state government, that the Governor has allowed employees to have Christmas Eve and New Years Eve off as a state office shutdown has usually occurred.

The City Manager, after surveying several municipalities and finding they are doing the same, is asking the City Council to consider closing city hall on Christmas Eve and New Years Eve.

These two days off would be classified as employee appreciation days, especially for all of them serving this past year during the state of emergency while in the midst of the pandemic. One could say that the New Years Eve holiday would be a recognition of bidding farewell to this year.

For those individuals that are required to work on those days (possible PW and B&G (due to snow), Police and Fire) they would be allotted eight (8) hours of compensated time with no cash value.

Requested Action	'I move to allow the closure of City Hall on Christmas Eve and New Years Eve as a paid day off and for those required to work they would be allotted eight (8) hours of compensated time with no cash value.'
City Manager and/or Finance Review	The City Manager recommends the above action.
Council Vote/ Action Taken	
Departmental Follow-Up	

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____