



GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET



Meeting Date	08/05/2020	Department	City Council
Agenda Item	4.m Review and Accept Minutes from June 17, 2020, June 24, 2020, July 22, 2020 and July 29, 2020		
Est. Cost	n/a		

Background Information	Attached are the minutes from the June 17, 2020, June 24, 2020, July 22, 2020 and July 29, 2020.		

Requested Action	'I move to approve the minutes of June 17, 2020, June 24, 2020, July 22, 2020 and July 29, 2020 as presented.'
City Manager and/or Finance Review	The City Manager recommends the above action.
Council Vote/ Action Taken	
Departmental Follow-Up	

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

Mayor Hart called the meeting to order at 6:00pm.

1. ROLL CALL & PLEDGE OF ALLEGIANCE

Patricia Hart, Mayor at large; Councilors: Terry Berry, District 1; Colin Frey, District 3; Tim Cusick, At large; Amy Rees, District 2; Marc Rines, District 4; Maryann White, At large
Absent: Jon Ault, At large;

2. PUBLIC COMMENT (anything not on the Agenda) (ALL PUBLIC COMMENT MUST BE SENT VIA EMAIL TO CLANDES@GARDINERMAINE.COM, REGULAR MAIL: 6 CHURCH STREET GARDINER ME 04345 OR CALL 207-582-4200 DURING REGULAR BUSINESS HOURS)

None

3. PETITIONS/PUBLIC HEARINGS

None

4. NEW BUSINESS

None

5. EXECUTIVE SESSION

- **Pursuant to M.R.S.A. 405 § (6)(A): Discussion of Public Works Director Position**

Councilor Berry moved to enter into executive session Pursuant to M.R.S.A. 405 § (6)(A): Discussion of Public Works Director Position.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous. 6:03pm.

Councilor Cusick moved to exit out of executive session Pursuant to M.R.S.A. 405 § (6)(A): Discussion of Public Works Director Position.

Councilor Rines seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous. 6:52pm.

No Action Taken

- **Pursuant to M.R.S.A. 405 § (6)(A): Discussion of Extending the City Manager's Employment Contract**

Councilor Cusick moved to enter into executive session Pursuant to M.R.S.A. 405 § (6)(A): Discussion of Extending the City Manager's Employment Contract.

Councilor Frey seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous. 6:56pm.

Councilor Berry moved to exit out of executive session Pursuant to M.R.S.A. 405 § (6)(A):
Discussion of Extending the City Manager's Employment Contract.

Councilor White seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous. 7:21pm.

No Action Taken

6. CITY MANAGER REPORT

None

7. CITY COUNCIL REPORT

None

8. ADJOURN

Councilor Berry moved to adjourn.

Councilor Rines seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous 7:22pm.

This document will be reviewed during the August 05, 2020 City Council Meeting.

Mayor Hart called the meeting to order at 6:05pm.

1. ROLL CALL & PLEDGE OF ALLEGIANCE

Patricia Hart, Mayor at large; Councilors: Terry Berry, District 1; Colin Frey, District 3; Tim Cusick, At large; Amy Rees, District 2; Marc Rines, District 4; Maryann White, At large; Jon Ault, At large;; Interim City Manager, Anne Davis

2. PUBLIC COMMENT (anything not on the Agenda)

Mayor Hart introduced and welcomed Interim City Manager, Anne Davis.

3. PETITIONS/PUBLIC HEARINGS

a) FY21 Proposed Budget

This agenda item is the Public Hearing to hear comment from the public regarding the proposed FY21 budget.

The City Council had a preliminary review of the budget on May 27, and June 3, 2020. The public had been invited to give comments at those two meetings. At the May 27, 2020 meeting, the City Council gave guidance to the city staff as to what they would like to see for budget numbers/percentages. The proposed budget was reviewed by all Department Heads, and the City Manager, and a newly proposed budget with a reduced use of Fund Balance was presented. The City Council voted at the June 3, 2020 meeting to send it to a first and second read. The City Council was asked to pass the FY21 Budget Order as an emergency. (Charter states order is in effect 10 days after passage unless adopted as an emergency order with a time indicated. Adopting as an emergency will allow the FY21 budget to start on July 1, 2020.)

Mayor Hart opened the public hearing at 6:10pm and asked for any comment. Seeing and hearing none. Mayor Hart closed the public hearing at 6:10pm.

b) Interim Financing WWTP Upgrade

This agenda item is the Public Hearing to hear comment from the public regarding interim financing for the Wastewater Treatment Plant Upgrade. The City is awaiting word from Rural Development as to the grant amount that will be given to help facilitate this upgrade.

Mayor Hart opened the public hearing at 6:11pm and asked for any comment. Seeing and hearing none. Mayor Hart closed the public hearing at 6:11pm.

c) Mobile Food Vending Units Ordinance Changes

This agenda item is the Public Hearing to hear comment from the public regarding the Mobile Food Vending Unit Code of Ordinances Chapter 12. At the May 27, 2020 City Council meeting, the Council voted in favor of sending this proposal to a first and second read on June 10 and June 24, 2020 respectively.

Mayor Hart opened the public hearing at 6:11pm and asked for any comment. Seeing and hearing none. Mayor Hart closed the public hearing at 6:12m.

4. NEW BUSINESS

- a) Second Read and Possible Approval and Resolution of FY21 Budget Appropriations and Direct the Tax Levy of City Services to the City Manager

This is the second read to the FY21 Budget Proposal. Due to the delay of approving the budget proposal, the City Council was asked to adopt the Resolution as an emergency (allowed per city charter) so that it is in effect on July 1, 2020. The new FY21 proposed budget shows a 2.4% total city increase. The City Council was also asked to allow the City Manager to enter into any and all contracts necessary to implement these budgets pursuant to the City's purchasing policy.

Finance Director Denise Brown gave a brief summary of the proposed FY21 budget.

Councilor Berry moved to approve, with an emergency adoption, the second and final read of the FY21 TIF Funds and General Funds Budget and to authorize the City Manager to enter into any and all contracts necessary to implement these budgets pursuant to the City's purchasing policy.

Councilor White seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

- b) Consider Approval and Resolution to Establish FY21 Appropriations for the Enterprise Accounts

This agenda item is the adoption of the FY21 Budget for the Enterprise Accounts. Due to the delay of approving the budget proposal the City Council is being asked to adopt the Resolution as an emergency (allowed per city charter) so that it is in effect on July 1, 2020. The approval will include a Resolution 2021-02 which details that the Ambulance FY21 Budget is \$1,495,056, and the Wastewater FY21 Budget is \$1,623,804. The City Council was also asked to allow the City Manager to enter into any and all contracts necessary to implement these budgets pursuant to the City's purchasing policy.

Councilor Rees moved to approve, with an emergency adoption, the FY21 Ambulance and Wastewater Budgets and to authorize the City Manager to enter into any and all contracts necessary to implement these budgets pursuant to the City's purchasing policy.

Councilor Berry seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

- c) Consideration of FY21 Tax Due Dates, Setting the Interest Rate, and Authorizing the Tax Club Program

Council was asked to approve the setting of tax due dates, the interest rate charged to delinquent accounts, and authorize the Tax Club Program. The FY21 Tax Due Dates will be September 15, 2020 and March 15, 2021. The interest rate allowed by law to be collected is a maximum of 8%

per annum and will accrue on outstanding balances as of September 16, 2020 and March 16, 2021.

Councilor Rees asked if the interest rate the same as last year. Finance Director Brown responded that it is not. It was 9% last year and went down to 8% this year. We have an average of 150 people each year enrolled in the tax club.

Councilor Ault moved to approve the tax due dates of September 15, 2020 and March 15, 2021 with a 8% interest rate on delinquent accounts, and allow residents to participate in the Property Tax Club Payment Plan for FY21, and to also authorize the acceptance of prepayments for taxes not yet committed, with 0% interest accrued.

Councilor White seconded.

Councilor Berry asked where the tax rate comes from.

Finance Director Brown responded that it is from the state. They allow up to a maximum.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

d) Consideration of Carryforward Requests

Each year the City Council is required to formally approve any carryforward request for purchases or projects that were budgeted for but were not yet expended in the current fiscal year. The Finance Director reviews all requests with the department heads and forwards a list to the City Manager. The City Manager reviews and makes any necessary adjustments. The final list is brought before the City Council for approval. Some of these funds may be fully or partially spent before year-end, and if so, the amounts will be adjusted accordingly. The final amounts after any adjustments will be put in a separate account called "Assigned Fund Balance" and will be used in the following fiscal year for the intended purpose.

Councilor White moved to approve the City Manager's list of recommended carry-forward items from FY20 to FY21.

Councilor Cusick seconded.

Councilor Berry asked about the retirement amount for the Library budget.

Interim City Manager Davis stated that because she did not retire this year, that amount would need to be carried forward.

Finance Director Brown commented that another library employee was set to retire, decided not to retire until next year.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

e) Second Read and Possible Approval of Mobile Food Vending Units Ordinance Changes

The Planning Board approved the new Mobile Food Vending Units, Title 5, Chapter 12, Land Use Code and Amending the Code of Ordinances in dealing with Food Trucks. On May 14,

2020, the Planning Board requested the City Council to set public hearings for first and second readings to adopt these proposed changes.

Planning Board Chair Debby Willis gave a brief summary of the proposed ordinance. Councilor Berry asked if there was any input from the public. Planning Board Chair Debby Willis replied that no one from the public or any food truck owners.

Councilor Ault moved to adopt the Mobile Food Vending Units, Title 5, Chapter 12, Land Use Code and Amending the Code of Ordinances dealing with food trucks and to waive publication of the changes in the newspaper (as allowed by City Charter Article 11 Section 9).
Councilor Frey seconded.

Desjardins has the fees in the ordinance and would like to have them removed from the ordinance. Planning Board Chair Debby Willis commented that the fee schedule will be in the City Code instead of the Land Use Ordinance.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

f) Consideration of Interim Financing for WWTP Upgrade

This agenda item is the consideration of City Council to approve interim financing for the Wastewater Treatment Plant Upgrade. Although an interest rate has not been set, the interest is not expected to exceed \$50,000. The City is awaiting word from Rural Development as to the grant amount that will be given to help facilitate this upgrade.

Waste Water Director Doug Clark gave a summary of the process and stated that the City is seeking a grant.

Councilor Cusick moved to approve the acquisition of interim financing for the Wastewater Treatment Plant with interest costs not to exceed \$50,000.

Councilor White seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

g) Ratify Union Contracts/Teamsters Local #340; AFSME Local 2011 General Unit Council No. 93; Gardiner Professional Firefighter's Local 2303; and Gardiner Police Officers Association and Authorize the City Manager to Sign

Teamsters Local #340; AFSME Local 2011 General Unit Council No. 93; Gardiner Professional Firefighter's Local 2303; and Gardiner Police Officers Association and Authorize the City Manager to Sign.

The proposed contracts are one-year contracts for each of the city's four unions. Besides minor health insurance language change, all unions have agreed to a one-year contract with a 3% pay raise. The General Unit includes council approved wage scale adjustments for

Building and Grounds and Library employees. The Firefighters Union also had a schedule change to 42 hours per week.

Councilor Cusick moved to ratify all the union contracts and allow the City Manager to sign. Councilor Frey seconded.

Councilor Berry commented that he hoped it would have been at least a two year contract to allow everyone to get through this difficult time.

Councilor White commented here here.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

h) Approve and Sign MSAD #11 Warrant

This document requires City Council approval and signature.

Councilor Rees moved to sign the Warrant and Notice of Election for MSAD#11. Councilor Cusick seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

i) Consider Ordinance Review Committees Recommendations Regarding Amendments to the Marijuana Establishment Licensing Ordinance/Set Public Hearing and First and Second Read

Per the City Council's request the Marijuana Establishment Licensing Ordinance was sent back to the ORC to review the fees that were originally included in the ordinance.

It was agreed to the following:

* remove the fees from the ordinance and require that a fee be paid based on the City Council adopted fee schedule

*recommend that the fees as adopted in the licensing ordinance be included in the fee schedule

* add a provision in the fee schedule that caps the fees paid for multiple facilities on the same lot at \$2,500

Debby Willis, Chair of ORC, gave a brief overview of the amendment proposal.

Councilor Rees asked if any feedback has been received.

Willis replied that there has been no feedback.

EDD Desjardins also replied that there has been no feedback.

Councilor White moved to set a Public Hearing on proposed amendments to the Marijuana Establishment Licensing Ordinance on July 22, 2020 and August 5, 2020, and to conduct first and second reads respectively on those dates also.

Councilor Ault seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

j) Review and Accept Meeting Minutes from June 10, 2020

Councilor Rines moved to approve the minutes of June 10, 2020 as presented.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

5. CITY MANAGER REPORT

- Absentee ballots are available and absentee voting is highly encourage. In person voting is also available.
- Nice to see everyone.

6. CITY COUNCIL REPORT

Councilor Rines

- Welcome everyone to a wonderful summer in Maine

Councilor Frey

- Here here

Councilor Rees

- All set

Councilor Berry

- All set

Councilor White

- Councilor White asked about a timeframe for returning to City Hall for meetings. Interim City Manager Davis replied that we are still under the Governor's orders. As a result, we still do not have enough square footage to meet in the Council Room.

Councilor Cusick

- Glad to hear that City Manager Landes had a successful surgery and wish her a speedy recovery.

Councilor Ault

- All set

Mayor Hart

- Ribbon Cutting: Dominos had a grand re-opening
- New sidewalk in front of Dingley Block
- New committee/group see how Gardiner can build on the current call for addressing racism in our communities.
- Thanked all the boards and committees who are meeting on zoom on behalf of the City. It is not easy to meet in this way.

7. EXECUTIVE SESSION

- **Pursuant to M.R.S.A § 405 (6)(E) Economic Development at Central Maine Crossing**

Councilor Cusick moved to enter into executive session Pursuant to M.R.S.A § 405 (6)(E) Economic Development at Central Maine Crossing.

Councilor Ault seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous. 7:14pm.

Councilor Ault moved to exit out of executive session Pursuant to M.R.S.A § 405 (6)(E) Economic Development at Central Maine Crossing.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous. 8:19pm.

Councilor White moved to ask the City Council to reconsider the proposal made regarding the CEA on Central Maine Crossing.

Councilor Frey seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous.

Councilor Ault moved to approve the attached CEA for Central Maine Crossing, LLC.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. 7-1. Councilor Rines opposed.

8. ADJOURN

Councilor Berry moved to adjourn.

Councilor Rees seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous 8:25pm.

This document will be reviewed during the August 05, 2020 City Council Meeting.

Mayor Hart called the meeting to order at 6:00pm.

1. ROLL CALL & PLEDGE OF ALLEGIANCE

Patricia Hart, Mayor at large; Councilors: Terry Berry, District 1; Colin Frey, District 3; Tim Cusick, At large; Marc Rines, District 4; Maryann White, At large; Jon Ault, At large; Interim City Manager, Anne Davis, Patrick Adams, Economic Development Director, Tracey Desjardins; Debby Willis
Absent: Councilor Amy Rees, District 2

2. PUBLIC COMMENT (anything not on the Agenda)

None

3. PETITIONS/PUBLIC HEARINGS

None

4. NEW BUSINESS

a) **Confirmation of Public Works Director Jerry Douglass**

Councilor Cusick moved to confirm the appointment of Jerry Douglass as Public Works Director.

Councilor White seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

b) **Accept Resignation of Fire Chief Al Nelson**

The Council is being asked to accept the resignation of Fire Chief Al Nelson, effective August 14, 2020.

Councilor Ault moved to accept, with regret, Al Nelson's resignation and to also thank him for his dedication to the city while he held the position.

Councilor Berry seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

c) **Discussion with Patrick Adams, Active Regional Transportation Planner at Maine Department of Transportation, Regarding Possible Downtown Sidewalk Funding and Cobbossee Trail Project**

Recently, the City Manager became aware of a couple of items regarding funding opportunities from the State of Maine for downtown sidewalks and the Cobbossee Trail.

Cobbossee Trail Project: It is estimated that taking the trail from Bridge Street to Summer Street would cost about \$900k. The repair of the railroad trestle is expected to cost approximately \$1M. The City of Gardiner has been awarded funds to help cover some of this project, however, since they have not been used, nor even a design for the project has

been started, the State of Maine is on a time crunch to remove the funding for this expansion (October time frame).

Patrick Adams gave a brief overview of the project.

There was discussion between Patrick Adams and the City Council.

Downtown Sidewalks: In speaking with Mr. Adams it was estimated that it would cost about \$750k per side of Water Street to redo the sidewalks. Of that amount approximately \$400k might possibly be able to be funded by the State of Maine (approximately three (3) years out; 2023) and \$350k would be on the city.

Patrick Adams gave a brief overview of the project.

There was discussion between Patrick Adams and the City Council.

Mayor Hart stated that it will be placed on a future agenda for public comment.

d) Consideration of Name Adoption for Road/Serenity Valley Way

Code Enforcement Officer McNeill received a request to name a private road off from Capen Road. The Map and Lot is 017-031.

According to Chapter 10 of the 911-Enhanced section of the City of Gardiner Code: “all public or private roads serving two or more addresses shall be named.”

The request complies with the criteria that “no two roads shall be given the same or similar-sounding (e.g. Beech and Peach, Pine Road and Pine Lane) names. Currently there are no other roads in the City of Gardiner with a similar name.

Mayor Hart asked if the e911 Committee has reviewed and approved the proposed name. City Manager Davis stated there is no mention of that.

Councilor White moved to approve the name of a private road, located off the current Capen Road, as Serenity Valley Way, with the condition the e911 Committee approves..
Councilor Frey seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

e) Council Reconsideration of Public Hearing/First and Second Read Dates of Proposed Amendments to the Marijuana Establishment Licensing Ordinance

At the June 24, 2020 City Council meeting, the City Council was asked to consider Public Hearing and First/Second Read dates for proposed amendments to the Marijuana Establishment Licensing Ordinance. (The extent of those proposed changes resulted in omitting the fees from the ordinance, adding proposed fees to a fee schedule, and combining some of the fees depending on tiers) The City Council approved the dates of 7/22/2020 and 8/5/2020.

Unfortunately, the requirement for advertising was overlooked by a couple of departments (busy with elections, planning board applications, etc.). This meant that without proper notification, the city is unable to comply with the original decision/vote of the City Council to follow through with those dates.

The City Council is being asked to reconsider the 6/24/2020 vote and change the Public Hearing/First and Second Read dates to 8/5/2020 (PH/First Read), and 9/2/2020 (PH/Second Read/Adoption).

Councilor Cusick moved to amend the previous set dates for Public Hearings and First/Second Reads of the Proposed Amendments to the Marijuana Establishment Licensing Ordinance to August 5, 2020 and September 2, 2020, respectively.

Councilor White seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

f) Request for City Council Approval to Send Direction to Ordinance Review Committee/Mayor's Request: Requiring Public Notice on Planning Board Workshops as well as Public Notice on Permits Issued for Various Land Uses

The City staff and Mayor have received input from residents and businesses that they would like to have all Planning Board Workshops use the same public notice requirements as site plan review applications.

The Mayor has received feedback from residents that they would like to know what permits have been issued to their neighbors or in the neighborhood at the time of issuance so they have adequate time to appeal the permit within the allotted 30 days.

Planning Board and Ordinance Review Committee Chair, Debby Willis was present and recommended the Council approve the request.

Councilor Berry moved to send a priority request to the Ordinance Review Committee to address the Planning Board Workshop public notice requirements and notice regarding permits issued.

Councilor White seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

g) Request for City Council Approval to Send Direction to Ordinance Review Committee/Buildings and Grounds Request: Cemetery Ordinance

The Buildings and Grounds crew have the responsibility of maintaining the majority of cemeteries in the City of Gardiner. This responsibility would include mowing, maintenance, upkeep, etc.

As they take pride in their work, it has been a frustration of this department that many grave sites have items that are broken, strewn around, and even dead flowers that have

been there way beyond when they should have been cleaned up. These items contribute to a piece of property that does not have a desirable appearance.

The City Council is being asked to send direction to the Ordinance Review to look at the possibility of a Cemetery Ordinance. This ordinance would address how to deal with the clean-up of items in and around headstones, fence lines, and the general cemetery.

Ordinance Review Committee Chair, Debby Willis
City Manager Davis stated that it would only apply to the City maintained Cemeteries

Councilor Berry moved to send direction to the Ordinance Review Committee to consider the development of a Cemetery Ordinance.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

h) Discontinuance of Portion of Commerce Street in Libby Hill Business Park/Set Public Hearing Date

Ben Philbrook is purchasing Lot 15 in the Libby Hill Business Park. As part of the approval process for his business, the Planning Board asked for a small portion of the hammerhead piece on Commerce Drive (aka Enterprise Avenue) be discontinued so that appropriate controls can be completed on Lot 15.

EDD Desjardins stated that the closing is next week.
Debby Willis commented that it is a revision to a subdivision plan.

Councilor Frey moved to set a Public Hearing on August 5, 2020 for the proposed discontinuance of a small portion of Commerce Drive.

Councilor White seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

i) Mobile Food Vending Units Ordinance Changes/Set Public Hearing and First and Second Read

Previously the City Council adopted proposed amendments to Chapter 12 Mobile Food Vending Units of the City's Code of Ordinances. Unfortunately, the wrong amendment copy was approved. The City Council is being asked to set a Public Hearing and First/Second Reads as noted below.

Councilor Frey moved to set a Public Hearing and First Read on August 5, 2020 and a Second Read with possible approval on September 2, 2020.

Councilor White seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

j) Consideration of Multiple Annual Victualer Licenses

Councilor Ault moved to approve the list of Victualers licenses as presented.

Councilor Cusick seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

k) Acceptance of July 14, 2020 Election Results

Councilor Cusick moved to accept the July 14, 2020 Election Results as presented and give many thanks to all the individuals that made this election a success especially during these trying times.

Councilor Frey seconded.

Mayor Hart thanked all the volunteers who helped on Election Day and to the High School for graciously allowing the City to use the Gym for the Election polling place.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

l) Election Ballot for Maine Municipal Association's Legislative Policy Committee

The City Council is being asked to cast a ballot for individuals willing to serve as District 14 representatives on the Legislative Policy Committee.

Councilor Cusick moved to cast a vote for Linda C Cohen and Diana Scully as representatives for District 14 on Maine Municipals Legislative Policy Committee.

Councilor Frey seconded.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

m) Consider Request from Fire Chief to Perform Training on Marks Lane Mobile Home

The Fire Chief is asking the City Council for permission to conduct some training on the mobile home on Marks Lane. Tax Collector Cutler informed the Fire Chief that in the past the bid required the building to be moved and the site cleaned up. Training would include cutting holes in the roof.

Councilor Frey moved to allow the Fire Department to conduct live training on the mobile home located at Marks Lane.

Councilor White seconded.

Councilor Berry asked how many years the City has owned the property.

City Manager Davis replied that she is unsure although it has gone out to bid a couple times with no bids.

Councilor Berry commented that the City sits on property way too long.

Mayor Hart asked for any discussion. Hearing none. All those in favor. Unanimous.

5. EXECUTIVE SESSION

None

6. CITY MANAGER REPORT

- Library should be able to open the Main floor next week and the archive room by appointment only.
- It has been my pleasure to work with all of you again. City Manager Landes will be returning August 3, 2020.
- The resignation of Fire Chief Al Nelson is a huge blow to the City. He will be missed.

7. CITY COUNCIL REPORT

Councilor Ault

- Thank Al Nelson for his years of service.

Councilor Cusick

- Great working with Chief Nelson. It will be a great loss to the City. I wish him the best.
- As far as paving, they did some shimming earlier in the year. When are they coming back?
- Anne Davis will check on that.

Councilor White

- Wished Al Nelson well. He will be missed.
- Welcome Public Works Director Jerry Douglass.
- Kudos to Kendall for stepping in as acting Director. He did a great job.
- Kudos to Kelly for a well-run election, especially in these times and all the absentee ballots processed.

Councilor Berry

- Thank Al Nelson for his years of service. He spoke from his heart. Tremendous job. Very Compassionate.
- Welcome new PW Director Jerry Douglass.
- Thank Kendall for his help during the vacancy.
- Would it be possible to conduct Council meetings in Johnson hall?
Mayor replied that we will work on that possibility.
Councilor Berry commented that we have a responsibility for citizenship.

Councilor Frey

- Thanks Al Nelson. Wished he could have worked with him longer.
- Year 2020 has had people wearing multiple hats. Thanks to the staff for all you do.

Councilor Rines

- Thank Al Nelson his for service.
- Welcome PW Jerry Douglass.
- Thanked staff for everything.

Mayor Hart

- Al Nelson has accomplished so much. Thank you. Has been a great leader and Head of COVID communications. I have great respect for him.
- Welcome PW Jerry Douglass.
- Planning Board meeting 6pm in fire bay on Thursday, July 23, 2020. No more than 50 in person. Listen from home. Masks are required.
- Backside of Arcade parking lot will be limited due to the bridge project.

- Nomination papers are available for Mayor, three at-large Councilor seats and two MSAD#11 Board members.

8. ADJOURN

Councilor Cusick moved to adjourn.

Councilor Ault seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous 7:50pm.

This document will be reviewed during the August 05, 2020 City Council Meeting.

Mayor Hart called the meeting to order at 6:00pm.

1. ROLL CALL & PLEDGE OF ALLEGIANCE

Patricia Hart, Mayor at large; Councilors: Terry Berry, District 1; Colin Frey, District 3; Tim Cusick, At large; Amy Rees, District 2; Marc Rines, District 4; Maryann White, At large; Jon Ault, At large; Anne Davis, Interim City Manager; EDD, Tracey Desjardins; Dennis Wheelock; Sherry Emmons

2. PUBLIC COMMENT (anything not on the Agenda) (ALL PUBLIC COMMENT MUST BE SENT VIA EMAIL TO CLANDES@GARDINERMAINE.COM, REGULAR MAIL: 6 CHURCH STREET GARDINER ME 04345 OR CALL 207-582-4200 DURING REGULAR BUSINESS HOURS)

None

3. PETITIONS/PUBLIC HEARINGS

None

4. NEW BUSINESS

None

5. EXECUTIVE SESSION

- **Pursuant to M.R.S.A. § 405(6)(F): Poverty Abatement**

Councilor Cusick moved to enter into executive session Pursuant to M.R.S.A. § 405(6)(F): Poverty Abatement.

Councilor Frey seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous. 6:05pm.

Councilor Cusick moved to exit out of executive session Pursuant to M.R.S.A. § 405(6)(F): Poverty Abatement.

Councilor Ault seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous. 6:16pm.

- **Pursuant to M.R.S.A. § 405(6)(C): Economic Development at Libby Hill Business Park**

Councilor White moved to enter into executive session Pursuant to M.R.S.A. § 405(6)(C): Economic Development at Libby Hill Business Park

Councilor Cusick seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous. 6:19pm.

Councilor Cusick moved to exit out of executive session Pursuant to M.R.S.A. § 405(6)(C): Economic Development at Libby Hill Business Park.

Councilor Frey seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous. 7:13pm.

- **Pursuant to M.R.S.A. § 405(6)(A): City Manager Annual Review**

Councilor Cusick moved to enter into executive session Pursuant to M.R.S.A. § 405(6)(A): City Manager Annual Review.

Councilor Rees seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous. 7:15pm.

Councilor Cusick moved to exit out of executive session Pursuant to M.R.S.A. § 405(6)(A): City Manager Annual Review.

Councilor White seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous. 7:45pm.

6. CITY MANAGER REPORT

None

7. CITY COUNCIL REPORT

None

8. ADJOURN

Councilor White moved to adjourn.

Councilor Rees seconded.

Mayor Hart asked for any discussion. Seeing none. All those in favor. Unanimous 7:47pm.

This document will be reviewed during the August 05, 2020 City Council Meeting.