



GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET



Meeting Date	04/20/2022	Department	City Clerk
Agenda Item	4.m) Consideration or renewing a Victualer's License application for Dunkin Donuts		
Est. Cost			

Background Information

Dunkin Donuts is located at 35 Bridge Street in Gardiner. The applicant is Normand Boulay.

Requested Action	" I move to renew a Victualer's License application for Dunkin Donuts that is located at 35 Bridge Street, Gardiner."
City Manager and/or Finance Review	
Council Vote/ Action Taken	
Departmental Follow-Up	

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

Date Received: 4.14.22

Received by: Alisha

Name of Business/Event/

Board/Committee:

Dunkin Donuts

Date of Event:

	Minor Special Event	Major Special Event	Liquor Retailer License	DBA License	Junk Yard Permit	Other License	Boards & Committees
Paid			4.14.22				
Email DH & CM			4.14.22				
Approved by:							
CM			4/14/22				
PD			4.15.22				
FD			4.14.22				
PW&BG			4.15.22				
CEO			4.15.22				
ED							
Add to Agenda							
Legal Ad to KJ							
Add to Events Calendar							
Add to DBA List							
Issue License/Permit							
Notify Applicant of Council Meeting							
Notify Applicant of Approval or Denial							
Create Oath Sheet							
Swear in							
Contact Info to Board/Committee							
Update TRIO							
Update Website							

Notes:



APPLICATION FOR A LICENSE/BUSINESS/EVENT

Date Received in Office 4-14-22

Received by: BC

Office Amount Received \$ 50

Approved _____ Denied _____

Business Name	<u>Dunkin Donuts</u>
Business Location	<u>35 Bridge St.</u>
Business Mailing Address	<u>599 Main St. Lewiston, Me 04240</u>
Owner Name	<u>Norman Boulay</u>
Mailing Address (if different)	
Phone Number	<u>207-240-4187</u>
Business Number	<u>207-582-9479</u>
Email Address	<u>n.boulay@1@gmail.com</u>
Type of Business	<u>Restaurant</u>
Description of Business (attach paper if necessary)	<u>Coffee, Donuts, Beverages</u>

Type of License Being Applied for:

(check all that apply)

<input type="checkbox"/>	Doing Business As (One-time Registration)	\$10	
<input type="checkbox"/>	Special Event - Exhibitions & Shows (Minor)	\$50	
<input checked="" type="checkbox"/>	Special Event - Exhibitions & Shows (Major)	\$100	
<input type="checkbox"/>	Street Sellers (Annual)	\$50	
<input type="checkbox"/>	Street Sellers (Per Event)	\$20	
<input type="checkbox"/>	Street Sellers (Farmer's Market) (Annual)	\$10	
<input checked="" type="checkbox"/>	Junkyards (<100 ft highway) (Annual)	\$200	
<input checked="" type="checkbox"/>	Junkyards (>100 ft highway) (Annual)	\$50	
<input checked="" type="checkbox"/>	Automobile Recycling Business (5-year)	\$250	
<input type="checkbox"/>	Other	\$	
<input checked="" type="checkbox"/>	Victualers License to Sell Food (Annual)	\$50	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Victualers License – One Day (Festival)	\$25	
<input checked="" type="checkbox"/>	Victualers Non-profit License to sell food (Annual)	\$10	
<input checked="" type="checkbox"/>	Roving/On Wheels/Lunch Wagon (Annual)	\$100	
<input checked="" type="checkbox"/>	Roving/On Wheels/Lunch Wagon (Non-profit)	\$10	
<input checked="" type="checkbox"/>	Roving/On Wheels/Lunch Wagon (3-Day)	\$25	
<input checked="" type="checkbox"/>	Taxicabs/Vehicles for Hire	\$50	
<input type="checkbox"/>	Sales (Special, OOB, etc) (Per Event/Sale)	\$25	
<input type="checkbox"/>	Beano/Bingo/Games of Chance/Pinball Machines (Annual)	\$10	
<input type="checkbox"/>	Shooting Galleries/Pool Hall/Bowling Alley (Annual)	\$50	
<input checked="" type="checkbox"/>	Pawn (Annual)	\$50	
<input checked="" type="checkbox"/>	Tavern Keeper (Annual)	\$25	
<input checked="" type="checkbox"/>	Liquor/Bottle Club (1-50 seats) (Annual)	\$75	
<input checked="" type="checkbox"/>	Liquor/Bottle Club (51-100 seats) (Annual)	\$100	
<input checked="" type="checkbox"/>	Liquor/Bottle Club (101+ seats) (Annual)	\$150	
<input checked="" type="checkbox"/>	Catering Off-Premises (liquor is served) (per event)	\$10	
<input checked="" type="checkbox"/>	Entertainment/Special Amusement License (Annual)	\$75	
<input checked="" type="checkbox"/>	Outside Consumption Permit (Annual)	\$25	

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME 04345

Alisha Ballard

From: Kristopher McNeill
Sent: Friday, April 15, 2022 7:51 AM
To: Alisha Ballard; Anne Davis; Tracey Desjardins; Jerry Douglass; Jim Toman; Rick Sieberg
Subject: RE: Dunkin - Renewal Victualers

Ni issues Alisha

From: Alisha Ballard <ABallard@gardinermaine.com>
Sent: Thursday, April 14, 2022 3:55 PM
To: Anne Davis <ADavis@gardinermaine.com>; Tracey Desjardins <TDesjardins@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>; Jerry Douglass <JDouglass@gardinermaine.com>; Jim Toman <JToman@gardinermaine.com>; Rick Sieberg <rick.sieberg@gardinermaine.com>
Subject: Dunkin - Renewal Victualers

Good Evening,

I have attached a license renewal application for you review. This will need to be approved by department heads before going to council.

Thank you,

Alisha Ballard

City Clerk / Registrar of Voters

6 Church Street,

Gardiner Maine 04345

P: 207-582-4200

F: 207-528-6895

E: aballard@gardinermaine.com

Alisha Ballard

From: Jim Toman
Sent: Friday, April 15, 2022 7:21 AM
To: Jerry Douglass
Cc: Alisha Ballard; Anne Davis; Tracey Desjardins; Kristopher McNeill; Rick Sieberg
Subject: Re: Dunkin - Renewal Victualers
Attachments: Dunkin' Donuts - Renewal Victualers.pdf

PD is fine with issuance

Chief James M. Toman
Gardiner Police Department
207-582-5150

Sent from my iPhone

On Apr 15, 2022, at 6:40 AM, Jerry Douglass <JDouglass@gardinermaine.com> wrote:

No issues with PWD

Thanks

Jerry

Sent from my iPhone

On Apr 14, 2022, at 3:54 PM, Alisha Ballard <ABallard@gardinermaine.com> wrote:

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From: Jerry Douglass
Sent: Friday, April 15, 2022 6:41 AM
To: Alisha Ballard
Cc: Anne Davis; Tracey Desjardins; Kristopher McNeill; Jim Toman; Rick Sieberg
Subject: Re: Dunkin - Renewal Victualers
Attachments: Dunkin' Donuts - Renewal Victualers.pdf

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Jerry

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E: aballard@gardinermaine.com

Alisha Ballard

From: Rick Sieberg
Sent: Thursday, April 14, 2022 5:07 PM
To: Alisha Ballard
Subject: Re: Dunkin - Renewal Virtualers

Alisha,

No problem for the FD.

Rick Sieberg
Fire Chief

Get [Outlook for Android](#)

From: Alisha Ballard <ABallard@gardinermaine.com>
Sent: Thursday, April 14, 2022 3:54:53 PM
To: Anne Davis <ADavis@gardinermaine.com>; Tracey Desjardins <TDesjardins@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>; Jerry Douglass <JDouglass@gardinermaine.com>; Jim Toman <JToman@gardinermaine.com>; Rick Sieberg <rick.sieberg@gardinermaine.com>
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