



**GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET**



Meeting Date	03/16/2022	Department	City Clerk
Agenda Item	5.c) Consideration of a First Read to approve a proposed amendment to the Code of Ordinances relating to Cemetery rules		
Est. Cost			

Background Information	Please see the proposed amendment to the Code of Ordinances relating to Cemetery Rules.		
-------------------------------	---	--	--

Requested Action	"I move to send the proposed amendment to the Code of Ordinances relating to Cemetery rules as presented to a Second Read on 4/6/2022."		
City Manager and/or Finance Review	The acting manager approves the above action.		
Council Vote/ Action Taken			
Departmental Follow-Up			

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

To: City Council
From: Ordinance Review Committee/City Clerk/Mark Eyerman
Subject Cemetery Rule Amendment
Date: March 15, 2022

The following are proposed amendments to the recently adopted rules for City-owned cemeteries. These amendments call for the posting of signs about the rules at the entrances to the cemeteries and establish a notification procedure for planned interments. These amendments originated with a request from the City Clerk to address requiring better information about interments in the City's cemeteries.

1. Amend **1135.2.2. Purpose** in the current ordinance to read:

These rules are adopted by the City Council to assure that City owned/maintained cemeteries are attractive places that can be efficiently maintained. The City shall install signs summarizing these rules at the primary entrance(s) to each cemetery.

2. Add a new section 1135.2.7 dealing with interments to read:

1137.2.7 Interments – Prior to any interment in a City cemetery, the person responsible for the interment shall notify the City Clerk of the planned interment. This notice shall be given at least one business day prior to the planned time of the interment unless religious or health concerns make this impractical. In this case, notice should be provided as soon as reasonable. The notice may be provided in writing, by email, or by text message. The notice shall include the name of the deceased, the name of the responsible party, the name of the cemetery, the planned day and time of the interment, the exact location of the grave in the cemetery, and evidence of the right of the deceased to be interred at that location. The responsible party shall provide the City Clerk with an accurate description of the location of the grave by reference to a City map of the graves or by GPS coordinates within ten (10) days following the burial.