



**GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET**



Meeting Date	04/06/2022	Department	City Council
Agenda Item	5.j) Consideration to increase some of the City of Gardiner's fee schedule		
Est. Cost			

Background Information	<p>Gardiner city staff is proposing increasing some of the City of Gardiner's fees. That new proposal is attached to this agenda item.</p> <p>Many of our fees are not in competition with other municipalities and they should be updated. City staff will be available to answer any questions from councilors.</p>
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Requested Action	"I move to increase some of the City of Gardiner's fee schedule as presented in the attached document."
City Manager and/or Finance Review	The Acting City Manager approves the above action.
Council Vote/ Action Taken	
Departmental Follow-Up	

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____



Adopted Land Use Fees

Building Permits (issued by Code Enforcement Officer)

Residential one and two family dwellings

New/additions/alterations (SF includes garage, basement, deck/porch)	\$0 application fee plus \$0.15/SF
Roofing/Siding/ Roof mounted solar (SF footprint of portion roofed or sided)	\$0 application fee plus \$0.05/SF
Impervious surface(SF includes driveways/roads/paved patios):	\$0 application fee plus \$0.05/SF

Residential multi-family dwellings

New/additions/alterations (SF includes garage, basement, deck/porch):	\$100 application fee plus \$0.10 /SF
Roofing/Siding(SF of structure footprint of portion roofed or sided)	\$0 application fee plus \$0.05/SF
Impervious surface(SF includes driveways/roads/parking lots):	\$0 application fee plus \$0.05/SF

Non-residential buildings

New/additions/alterations (SF includes garage, basement, deck/porch):	\$100 application fee plus \$0.15/SF
Roofing/Siding(SF of structure footprint of portion roofed or sided)	\$50 application fee plus \$0.05/SF
Impervious surface(SF includes driveways/roads/parking lots):	\$50 application fee plus \$0.07/SF

Residential accessory structures

Structures up to 144 square feet:	\$0
Structures greater than 144 square feet:	\$50
Ground Mounted Accessory Solar Array	\$0.15 per square foot

Commercial accessory structures

Structures up to 144 square feet:	\$50
Structures greater than 144 square feet:	\$50 application fee plus \$0.15/SF
Ground Mounted Accessory Solar Array	\$50 application fee plus \$0.15 /SF

Internal Plumbing permits

\$10 per fixture min of \$40

Subsurface wastewater permits

Complete system	\$265
Field only	\$150
Septic tank only	\$150

Other Permits

<u>Demolition Permit</u>	\$25
<u>Change of use</u>	\$25
<u>Driveway/E911 address</u>	\$25
<u>Excavation/Fill</u>	\$25
<u>Street opening</u>	\$25/sq yd
<u>Flood Plain (major)</u>	\$125
<u>Flood Plain (minor)</u>	\$50
<u>Home occupation</u>	\$25
<u>Manufactured home placement</u>	\$25
<u>Manufactured home removal</u>	\$25
<u>Sludge Management Permit</u>	\$300
<u>Sludge management Renewal</u>	\$150
<u>Water connection</u>	\$25
<u>Sewer Connection</u>	\$25
<u>Blasting</u>	\$25
<u>Fencing</u>	\$25
<u>Foodtruck-annual</u>	\$100
<u>Foodtruck-3 day</u>	\$20
<u>Shoreland</u>	\$125
<u>Sign permit</u>	\$25
<u>Chicken keeping permit</u>	\$10
<u>Sidewalk café</u>	\$10
<u>Telecommunications tower</u>	\$250
<u>Antenna attached to tower or alternative structure</u>	\$100
<u>Windmills Under 2 KW:</u>	\$50
<u>Windmills 2KW to 10KW</u>	\$100
<u>Windmills over 10KW</u>	\$150
<u>Solar Electric Production Facility</u>	\$100 application fee plus \$1500 per DC megawatt of the maximum installed generation capacity or portion thereof

Planning Board/Land use reviews

CEO review:	\$25
Planning Board	\$125
Site plan review	\$250
Shoreland Zoning	\$125
Site Inventory and Analysis	\$125
Subdivision (includes preliminary and Final)	\$250 plus \$100 per lot
Subdivision amendment	\$50

Appeals Board

Variance Appeal	\$25
Administrative Appeal	\$0

Certificate of appropriateness (Historic District)

CEO	\$25
Historic Preservation Commission	\$50

Marijuana Licenses

Medical Cultivation Tier 1 up to 30 mature /60 immature plants	\$500
Medical Cultivation Tier 2 up to 2000 square feet of plant canopy	\$1500
Adult use/medicinal cultivation Tier 3 < 7000 sq ft of canopy	\$2000
Adult use/medical cultivation Tier 4 >7000 sq ft of canopy	\$2500
Manufacturing facility	\$2000
Testing facility	\$500
Retail store	\$1500
Medical caregiver retail store	\$1000
Medical registered dispensary	\$1000
Nursery cultivation Facility	\$1500

Licenses issued by City Clerk

DBA-Doing Business As (required for all businesses)	\$10
Special Event-Exhibitions and shows-Minor	\$50
Special Event-Exhibitions and shows-Major	\$100
Street Seller-per event	\$20
Street Seller-Annual	\$50
Street seller(Farmers Market)-annual	\$10
Junkyard-(<100 ft highway)-annual	\$200
Junkyard-(>100ft highway)-annual	\$50
Automobile Recycling Business-5 year	\$250
Victualers license annual	\$50
Victualers license festival/per event	\$25
Victualers –nonprofit annual	\$10
Roving/on wheels/foodtruck annual	\$100
Roving/on wheels/foodtruck nonprofit	\$10
Roving/on wheels/foodtruck 3 day	\$25
Taxi/vehicles for hire	\$50
Sales special/pop-up/etc.	\$25
Beano/Bingo/Games of chance/pinball	\$10
Shooting galleries/pool hall/bowling alley	\$50
Pawn Shop	\$50
Tavern keeper	\$25
Liquor/bottle club(1-50 seats)	\$75
Liquor/bottle club(51-100)	\$100
Liquor/bottle club(101+)	\$150
Catering Off Premises(liquor is served)(per event)	\$10
Entertainment/Special amusements-annual	\$75
Outside Consumption Permit-Annual	\$25
Birth Certificate	\$15
Birth Certificate additional copies	\$6
Death Certificate	\$15
Death Certificate additional copies	\$6
Burial Permit- Funeral Home	\$20
Municipal Cemetery Burial Permit	\$20
Marriage Certificate	\$15
Marriage Certificate additional copies	\$6
Marriage License	\$40
Marriage Ceremony	\$25-\$50
Notary	\$5
Dog License altered	\$6
Dogs License unaltered	\$11
Dogs License late fee	\$25
DD214 Holding	\$0 \$4

Municipal Boat Fees

Day Use slips: Overnight (one night only)	\$30
Seasonal: Residents (Gardiner and S. Gardiner)	\$550
Seasonal: Non Residents	\$650

Fines and penalties

After the fact permits	Fees doubled min of \$25
Property Maintenance fines	\$25 per day

Order Number	0340678	Order Price	\$118.22
Sales Rep.	Wendy Clement	PO No.	Alisha Ballard
Account	4520	Payment Type	Invoice
Publication	Central Maine KJ MS	Number of dates	1
First Run Date	03/29/2022	Last Run Date	03/29/2022
Publication	Online Upsell CMN	Number of dates	1
First Run Date	03/29/2022	Last Run Date	03/29/2022

Public Notice
City of Gardiner

The City of Gardiner will hold Public Hearing on Wednesday, April 6, 2022 at 6 p.m. for the following items. A) To consider the Liquor License Renewal for Pub Depot Inc. DBA the Pub Depot located at 14 Main Ave, Gardiner. B) To consider a New Liquor License for Table Bar located at 207 Water St, Gardiner. C) Gardiner City Council will be holding a public discussion to discuss increases to some City of Gardiner fees. Written comments may be submitted to the City Manager at 6 Church Street, Gardiner, ME 04345, via phone at 207-582-4200 during regular office hours, or via email: adavis@gardinermaine.com. If e-mailing, please note "Public Comment" and the meeting date in the Subject field.