



**GARDINER CITY COUNCIL  
AGENDA ITEM INFORMATION SHEET**



<b>Meeting Date</b>	10/09/2019	<b>Department</b>	City Clerk
<b>Agenda Item</b>	4.9 Consider Approval of Multiple Victualers Licenses		
<b>Est. Cost</b>	n/a		

<b>Background Information</b>	<p>The City Council is being asked to consider the approval of a multiple victualer licenses:</p> <p>Sweet Carolynn's. Gardiner Area Youth Football, Able Body Functional Fitness, and Frosty's Donuts</p> <p>These licenses are approved annually.</p> <p>See the attached application forms and departments head approvals.</p>
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<b>Requested Action</b>	'I move to approve a victualers license for Sweet Carolynn's, Gardiner Area Youth Football, Able Body Functional Fitness, and Frosty's Donuts.'
<b>City Manager and/or Finance Review</b>	The City Manager recommends the above action.
<b>Council Vote/ Action Taken</b>	
<b>Departmental Follow-Up</b>	

<b>City Clerk Use Only</b>	1 <sup>st</sup> Reading _____	Advertised _____	<b>EFFECTIVE DATE</b> _____
	2 <sup>nd</sup> Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

Date Received: 8/1/19

Received by: KJG

Name of Business/Event/ Board/Committee: Sweet Carolynn's

Date of Event:

	Minor Special Event	Major Special Event	Liquor License	DBA License	Junk Yard Permit	Other License Voucher	Boards & Committees
<u>Paid</u>						8/1/19	
<u>Email DH &amp; CM</u>						—	
<u>Email Gardiner</u>							
<u>Main Street</u>							
<u>Approved by:</u>							
<u>CM</u>						CM	
<u>PD</u>						8/1/19	
<u>FD</u>						8/1/19	
<u>PW&amp;BG</u>							
<u>CEO</u>						8/1/19	
<u>ED</u>						—	
<u>Add to Agenda</u>						9/4/19	
<u>Legal Ad to KJ</u>							
<u>Add to Events</u>							
<u>Calendar</u>							
<u>Add to DBA List</u>							
<u>Issue</u>							
<u>License/Permit</u>							
<u>Notify Applicant of</u>							
<u>Council Meeting</u>							
<u>Notify Applicant of</u>							
<u>Approval or Denial</u>							
<u>Create Oath Sheet</u>							
<u>Swear in</u>							
<u>Contact Info to</u>							
<u>Board/Committee</u>							
<u>Update TRIO</u>							
<u>Update Website</u>							

Notes: Scheduled for ~~9/24/19~~ Council meeting 10/9/19



**APPLICATION FOR A LICENSE**

<b>Business Name</b>	Sweet Carolynn's
<b>Business Location</b>	289 Water Street, Gardiner
<b>Business Mailing Address</b>	52 LINCOLN AVE, GARDINER
<b>Owner Name</b>	Carolynn Taylor
<b>Mailing Address (if different)</b>	
<b>Phone Number</b>	
<b>Business Number</b>	207-203-0463
<b>Type of Business</b>	ICE CREAM SHOP
<b>Description of Business</b> (attach paper if necessary)	ICE CREAM, HOT DOGS, LOBSTER/CRAB ROLL CUPCAKES

**Type of License Being Applied for:** (check all that apply)

Doing Business As	\$10	
Exhibitions & Shows (day)	\$50	
Street Sellers	\$50	
Street Sellers (Hawkers and Peddlers)	\$25	
Street Sellers ( Farmer's Market)	\$10	
Junkyards (<100 ft highway)	\$200	
Junkyards (>100 ft highway)	\$50	
Victualers License to Sell Food	\$50	X
Victualers License – One Day (Festival)	\$25	
Victualers Non-profit License to sell food	\$5	
Roving/On Wheels	\$100	
Sales (special, close-outs, OOB, etc)	\$25	
Shooting Galleries	\$50	
Pawn	\$50	
Tavern Keeper	\$25	
Liquor (1-50 seats)	\$75	
Liquor (51-100 seats)	\$100	
Liquor (101+ seats)	\$150	
<i>If Establishment has Liquor License:</i>		
Entertainment/Special Amusement License	\$75	
Outside Consumption Permit	\$25	

**City use only**

Date Received in Clerk's	8/1/19	Received by:	KTG	Office Amount Received	\$
Approved	_____	Denied	_____		
Comments					

Please send application and payment (payable to City of Gardiner) to:  
City Clerk's Office, 6 Church Street, Gardiner, ME 04345

## Kelly Gooldrup

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**From:** Al Nelson  
**Sent:** Thursday, August 1, 2019 5:14 PM  
**To:** Kelly Gooldrup  
**Cc:** Christine Landes; Jim Toman; Kristopher McNeill; Tony Laplante  
**Subject:** Re: Victualer License Renewal - Sweet Carolynn's

FD has no issues

Sent from my iPhone

On Aug 1, 2019, at 4:05 PM, Kelly Gooldrup <[KGooldrup@gardinermaine.com](mailto:KGooldrup@gardinermaine.com)> wrote:

Please review the attached application for a Victualer License renewal – Sweet Carolynn's .

Thank you,

Kelly J. Gooldrup  
City Clerk | Registrar of Voters  
Notary Public | Dedimus Justice  
City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
P: 207-582-4460 | F: 207-582-6895  
E: [kgooldrup@gardinermaine.com](mailto:kgooldrup@gardinermaine.com)  
W: [www.gardinermaine.com](http://www.gardinermaine.com)  
<image003.jpg>

<Sweet Carolynns - Victualer.pdf>

## Kelly Gooldrup

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**From:** Kristopher McNeill  
**Sent:** Thursday, August 1, 2019 5:08 PM  
**To:** Kelly Gooldrup  
**Subject:** Re: Victualer License Renewal - Sweet Carolynn's

No issues with this

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

**From:** Kelly Gooldrup <KGooldrup@gardinermaine.com>  
**Date:** 8/1/19 4:05 PM (GMT-04:00)  
**To:** Al Nelson <ANelson@gardinermaine.com>, Christine Landes <CLandes@gardinermaine.com>, Jim Toman <JToman@gardinermaine.com>, Kristopher McNeill <kmcneill@gardinermaine.com>, Tony Laplante <TLaplante@gardinermaine.com>  
**Subject:** Victualer License Renewal - Sweet Carolynn's

Please review the attached application for a Victualer License renewal – Sweet Carolynn’s .

Thank you,

Kelly J. Gooldrup  
City Clerk | Registrar of Voters  
Notary Public | Dedimus Justice  
City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
P: 207-582-4460 | F: 207-582-6895  
E: kgooldrup@gardinermaine.com  
W: www.gardinermaine.com



## Kelly Gooldrup

---

**From:** Jim Toman  
**Sent:** Thursday, August 1, 2019 5:26 PM  
**To:** Al Nelson  
**Cc:** Kelly Gooldrup; Christine Landes; Kristopher McNeill; Tony Laplante  
**Subject:** Re: Victualer License Renewal - Sweet Carolynn's

PD is good with renewal

Chief James M. Toman  
Gardiner Police Department  
207-582-5150

Sent from my iPhone

On Aug 1, 2019, at 5:13 PM, Al Nelson <[ANelson@gardinermaine.com](mailto:ANelson@gardinermaine.com)> wrote:

FD has no issues

Sent from my iPhone

On Aug 1, 2019, at 4:05 PM, Kelly Gooldrup <[KGooldrup@gardinermaine.com](mailto:KGooldrup@gardinermaine.com)> wrote:

Please review the attached application for a Victualer License renewal – Sweet Carolynn's .

Thank you,

Kelly J. Gooldrup  
City Clerk | Registrar of Voters  
Notary Public | Dedimus Justice  
City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
P: 207-582-4460 | F: 207-582-6895  
E: [kgooldrup@gardinermaine.com](mailto:kgooldrup@gardinermaine.com)  
W: [www.gardinermaine.com](http://www.gardinermaine.com)  
<image003.jpg>

<Sweet Carolynns - Victualer.pdf>

## Kelly Gooldrup

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**From:** Tony Laplante  
**Sent:** Monday, August 5, 2019 6:30 AM  
**To:** Kelly Gooldrup  
**Subject:** RE: Victualer License Renewal - Sweet Carolynn's

No concerns

**From:** Kelly Gooldrup  
**Sent:** Thursday, August 1, 2019 4:05 PM  
**To:** Al Nelson <ANelson@gardinermaine.com>; Christine Landes <CLandes@gardinermaine.com>; Jim Toman <JToman@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>; Tony Laplante <TLaplante@gardinermaine.com>  
**Subject:** Victualer License Renewal - Sweet Carolynn's

Please review the attached application for a Victualer License renewal – Sweet Carolynn's .

Thank you,

Kelly J. Gooldrup  
City Clerk | Registrar of Voters  
Notary Public | Dedimus Justice  
City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
P: 207-582-4460 | F: 207-582-6895  
E: kgooldrup@gardinermaine.com  
W: [www.gardinermaine.com](http://www.gardinermaine.com)



Date Received: 7/22/19 Received by: KJG

Name of Business/Event/ Board/Committee: Gardiner Area Youth Football

Date of Event: \_\_\_\_\_

	Minor Special Event	Major Special Event	Liquor License	DBA License	Junk Yard Permit	Vendor Other License	Boards & Committees
<u>Paid</u>						5.00	
<u>Email DH &amp; CM</u>						8/25/19	
<u>Email Gardiner Main Street</u>						—	
<u>Approved by:</u>						—	
<u>CM</u>						—	
<u>PD</u>						8/25/19	
<u>FD</u>						8/24/19	
<u>PW&amp;BG</u>						8/25/19	
<u>CEO</u>						8/25/19	
<u>ED</u>						8/30/19	
<u>Add to Agenda</u>						9/4/19	
<u>Legal Ad to KJ</u>							
<u>Add to Events Calendar</u>							
<u>Add to DBA List</u>							
<u>Issue License/Permit</u>							
<u>Notify Applicant of Council Meeting</u>							
<u>Notify Applicant of Approval or Denial</u>							
<u>Create Oath Sheet</u>							
<u>Swear in</u>							
<u>Contact Info to Board/Committee</u>							
<u>Update TRIO</u>							
<u>Update Website</u>							

Notes:





**APPLICATION FOR A LICENSE**

<b>Business Name</b>	Gardiner Area Youth Football
<b>Business Location</b>	Quimby Field
<b>Business Mailing Address</b>	PO Box 144 Gardiner
<b>Owner Name</b>	
<b>Mailing Address (if different)</b>	
<b>Phone Number</b>	
<b>Business Number</b>	
<b>Type of Business</b>	501(c)(3) youth sports organization
<b>Description of Business</b> (attach paper if necessary)	

**Type of License Being Applied for:**

(check all that apply)

Doing Business As	\$10	
Exhibitions & Shows (day)	\$50	
Street Sellers	\$50	
Street Sellers (Hawkers and Peddlers)	\$25	
Street Sellers (Farmer's Market)	\$10	
Junkyards (<100 ft highway)	\$200	
Junkyards (>100 ft highway)	\$50	
Victualers License to Sell Food	\$50	
Victualers License - One Day (Festival)	\$25	
Victualers Non-profit License to sell food	\$5	5
Roving/On Wheels	\$100	
Sales (special, close-outs, OOB, etc)	\$25	
Shooting Galleries	\$50	
Pawn	\$50	
Tavern Keeper	\$25	
Liquor (1-50 seats)	\$75	
Liquor (51-100 seats)	\$100	
Liquor (101+ seats)	\$150	
<i>If Establishment has Liquor License:</i>		
Entertainment/Special Amusement License	\$75	
Outside Consumption Permit	\$25	

**City use only**

Date Received in Clerk's <u>7/20/19</u>	Received by: <u>KJC</u>	Office Amount Received \$ <u>5-</u>
Approved _____	Denied _____	<u>CH# 1584</u>

Comments

Please send application and payment (payable to City of Gardiner) to:  
City Clerk's Office, 6 Church Street, Gardiner, ME 04345

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

JAN 12 2018

GARDINER AREA YOUTH FOOTBALL  
PO BOX 144  
GARDINER, ME 04345-0000

Employer Identification Number:  
82-2438301  
DLN:  
26053752001907  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
509(a)(2)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
July 04, 2017  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

## Kelly Gooldrup

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**From:** Jim Toman  
**Sent:** Wednesday, August 28, 2019 1:43 PM  
**To:** Kelly Gooldrup  
**Subject:** Re: Non-profit Victualer license for Gardiner Area Youth Football

PD is fine with approval/issuance

Chief James M. Toman  
Gardiner Police Department  
207-582-5150

Sent from my iPhone

On Aug 28, 2019, at 10:34 AM, Kelly Gooldrup <[KGooldrup@gardinermaine.com](mailto:KGooldrup@gardinermaine.com)> wrote:

Please review the attached application for a Non-profit Victualer license for Gardiner Area Youth Football.

Thank you,

Kelly J. Gooldrup  
City Clerk | Registrar of Voters  
Notary Public | Dedimus Justice  
City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
P: 207-582-4460 | F: 207-582-6895  
E: [kgooldrup@gardinermaine.com](mailto:kgooldrup@gardinermaine.com)  
W: [www.gardinermaine.com](http://www.gardinermaine.com)

<image003.jpg>

<Victualer - Gardiner Area Youth Football.pdf>

## Kelly Gooldrup

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**From:** Kristopher McNeill  
**Sent:** Wednesday, August 28, 2019 11:09 AM  
**To:** Kelly Gooldrup  
**Subject:** RE: Non-profit Victualer license for Gardiner Area Youth Football

No issues Kelly

Kris McNeill  
Code Enforcement Officer

[kmcneill@gardinermaine.com](mailto:kmcneill@gardinermaine.com)

**FIRST PREVENTERS:** A First Preventer may go under the title of building inspector, building official, code enforcement officer, fire chief, fire marshal, building safety official, electrical inspector, plumbing inspector, plan reviewer or health officer. But the labels merely obscure their common mission: to prevent harm by ensuring compliance with building safety codes before a disaster occurs. From hurricanes to tornados, floods, wildfires and earthquakes, building safety codes administered by First Preventers play a major role in saving lives, protecting property and reducing recovery costs often paid for by taxpayer dollars.

**From:** Kelly Gooldrup  
**Sent:** Wednesday, August 28, 2019 10:34 AM  
**To:** Al Nelson <[ANelson@gardinermaine.com](mailto:ANelson@gardinermaine.com)>; Christine Landes <[CLandes@gardinermaine.com](mailto:CLandes@gardinermaine.com)>; Jim Toman <[JToman@gardinermaine.com](mailto:JToman@gardinermaine.com)>; Kristopher McNeill <[kmcneill@gardinermaine.com](mailto:kmcneill@gardinermaine.com)>; Tony Laplante <[TLaplante@gardinermaine.com](mailto:TLaplante@gardinermaine.com)>; Tracey Steuber <[TSteuber@gardinermaine.com](mailto:TSteuber@gardinermaine.com)>  
**Subject:** Non-profit Victualer license for Gardiner Area Youth Football

Please review the attached application for a Non-profit Victualer license for Gardiner Area Youth Football.

Thank you,

Kelly J. Gooldrup  
City Clerk | Registrar of Voters  
Notary Public | Dedimus Justice  
City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
P: 207-582-4460 | F: 207-582-6895  
E: [kgooldrup@gardinermaine.com](mailto:kgooldrup@gardinermaine.com)  
W: [www.gardinermaine.com](http://www.gardinermaine.com)



## Kelly Gooldrup

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**From:** Al Nelson  
**Sent:** Wednesday, August 28, 2019 11:12 AM  
**To:** Kelly Gooldrup  
**Cc:** Christine Landes; Jim Toman; Kristopher McNeill; Tony Laplante; Tracey Steuber  
**Subject:** Re: Non-profit Victualer license for Gardiner Area Youth Football

FD has no issues

Sent from my iPhone

On Aug 28, 2019, at 10:34 AM, Kelly Gooldrup <[KGooldrup@gardinermaine.com](mailto:KGooldrup@gardinermaine.com)> wrote:

Please review the attached application for a Non-profit Victualer license for Gardiner Area Youth Football.

Thank you,

Kelly J. Gooldrup  
City Clerk | Registrar of Voters  
Notary Public | Dedimus Justice  
City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
P: 207-582-4460 | F: 207-582-6895  
E: [kgooldrup@gardinermaine.com](mailto:kgooldrup@gardinermaine.com)  
W: [www.gardinermaine.com](http://www.gardinermaine.com)

<image003.jpg>

<Victualer - Gardiner Area Youth Football.pdf>

## Kelly Gooldrup

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**From:** Tony Laplante  
**Sent:** Wednesday, August 28, 2019 11:45 AM  
**To:** Kelly Gooldrup  
**Subject:** RE: Non-profit Victualer license for Gardiner Area Youth Football

No concerns pw

**From:** Kelly Gooldrup  
**Sent:** Wednesday, August 28, 2019 10:34 AM  
**To:** Al Nelson <ANelson@gardinermaine.com>; Christine Landes <CLandes@gardinermaine.com>; Jim Toman <JToman@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>; Tony Laplante <TLaplante@gardinermaine.com>; Tracey Steuber <TSteuber@gardinermaine.com>  
**Subject:** Non-profit Victualer license for Gardiner Area Youth Football

Please review the attached application for a Non-profit Victualer license for Gardiner Area Youth Football.

Thank you,

Kelly J. Gooldrup  
City Clerk | Registrar of Voters  
Notary Public | Dedimus Justice  
City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
P: 207-582-4460 | F: 207-582-6895  
E: [kgooldrup@gardinermaine.com](mailto:kgooldrup@gardinermaine.com)  
W: [www.gardinermaine.com](http://www.gardinermaine.com)



Date Received: 8/30/19

Received by: KJG

Name of Business/Event/ Board/Committee: AbleBody Functional Fitness

Date of Event: —

	Minor Special Event	Major Special Event	Liquor License	DBA License	Junk Yard Permit	Other License	Boards & Committees
Paid				10.00		50.00	
Email DH & CM				8/30/19		8/30/19	
Email Gardiner							
Main Street							
Approved by:							
CM				CMC		CMC	
PD				9/3/19		9/3/19	
FD				9/13/19		9/13/19	
PW&BG				9/2/19		9/2/19	
CEO				8/30/19		8/30/19	
ED				9/3/19		9/3/19	
Add to Agenda						10/9/19 Agenda	
Legal Ad to KJ							
Add to Events							
Calendar							
Add to DBA List							
Issue License/Permit							
Notify Applicant of Council Meeting							
Notify Applicant of Approval or Denial							
Create Oath Sheet							
Swear in							
Contact Info to Board/Committee							
Update TRIO							
Update Website							

Notes:



**APPLICATION FOR A LICENSE**

Business Name	Able Body Functional Fitness
Business Location	343 Water Street Gardiner, ME
Business Mailing Address	431 Dead River Road Bowdoin ME 04287
Owner Name	Sarah & Nicholas Sirois
Mailing Address (if different)	
Phone Number	207 538-6070 207-798-9268
Business Number	
Type of Business	Gym, retail space
Description of Business (attach paper if necessary)	Gym for community w/ cardio equipment (plus) weights. Shower, retail space for food/beverage/marketing material

**Type of License Being Applied for:** (check all that apply)

Doing Business As	\$10	<input checked="" type="checkbox"/>
Exhibitions & Shows (day)	\$50	<input type="checkbox"/>
Street Sellers	\$50	<input type="checkbox"/>
Street Sellers (Hawkers and Peddlers)	\$25	<input type="checkbox"/>
Street Sellers (Farmer's Market)	\$10	<input type="checkbox"/>
Junkyards (<100 ft highway)	\$200	<input type="checkbox"/>
Junkyards (>100 ft highway)	\$50	<input type="checkbox"/>
Victualers License to Sell Food	\$50	<input checked="" type="checkbox"/>
Victualers License – One Day (Festival)	\$25	<input type="checkbox"/>
Victualers Non-profit License to sell food	\$5	<input type="checkbox"/>
Roving/On Wheels	\$100	<input type="checkbox"/>
Sales (special, close-outs, OOB, etc)	\$25	<input checked="" type="checkbox"/>
Shooting Galleries	\$50	<input type="checkbox"/>
Pawn	\$50	<input type="checkbox"/>
Tavern Keeper	\$25	<input type="checkbox"/>
Liquor (1-50 seats)	\$75	<input type="checkbox"/>
Liquor (51-100 seats)	\$100	<input type="checkbox"/>
Liquor (101+ seats)	\$150	<input type="checkbox"/>
<i>If Establishment has Liquor License:</i>		
Entertainment/Special Amusement License	\$75	<input type="checkbox"/>
Outside Consumption Permit	\$25	<input type="checkbox"/>

**City use only**

Date Received in Clerk's 8/30/19 Received by: KJA Office Amount Received \$ 60.00  
 Approved \_\_\_\_\_ Denied \_\_\_\_\_ Ch # 1519

Comments

Please send application and payment (payable to City of Gardiner) to:  
 City Clerk's Office, 6 Church Street, Gardiner, ME 04345



## Kelly Gooldrup

---

**From:** Kristopher McNeill  
**Sent:** Friday, August 30, 2019 4:01 PM  
**To:** Kelly Gooldrup  
**Subject:** Re: Able Body Functional Fitness - DBA & Victualer

No issues from codes

Kris McNeill  
Code Enforcement Officer  
City of Gardiner, Maine  
Kmcneill@gardinermaine.com

----- Original message -----

**From:** Kelly Gooldrup <KGooldrup@gardinermaine.com>  
**Date:** 8/30/19 3:38 PM (GMT-05:00)  
**To:** Al Nelson <ANelson@gardinermaine.com>, Christine Landes <CLandes@gardinermaine.com>, Jim Toman <JToman@gardinermaine.com>, Kristopher McNeill <kmcneill@gardinermaine.com>, Tony Laplante <TLaplante@gardinermaine.com>, Tracey Steuber <TSteuber@gardinermaine.com>  
**Subject:** Able Body Functional Fitness - DBA & Victualer

Please review the attached application for a DBA & Victualers License for Able Body Functional Fitness.

Thank you,

Kelly J. Gooldrup  
City Clerk | Registrar of Voters  
Notary Public | Dedimus Justice  
City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
P: 207-582-4460 | F: 207-582-6895  
E: [kgooldrup@gardinermaine.com](mailto:kgooldrup@gardinermaine.com)  
W: [www.gardinermaine.com](http://www.gardinermaine.com)



## Kelly Gooldrup

---

**From:** Tracey Steuber  
**Sent:** Tuesday, September 3, 2019 9:51 AM  
**To:** Kelly Gooldrup; Al Nelson; Christine Landes; Jim Toman; Kristopher McNeill; Tony Laplante  
**Subject:** RE: Able Body Functional Fitness - DBA & Victualer

I have no issues. Kris and I discussed this business prior to them filing.

Thanks

*Tracey K. Steuber*

Economic Development Director/Planning

6 Church Street

Gardiner, ME 04345

Office: 207-582-4200 Cell: 207-242-1907 Fax: 207-582-6895

e: [tsteuber@gardinermaine.com](mailto:tsteuber@gardinermaine.com)

w: [www.gardinermaine.com](http://www.gardinermaine.com)

=====

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning the City of Gardiner, business or containing information relating to city business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law. If you have received this message in error, please notify us immediately by return email. Thank you for your cooperation

**From:** Kelly Gooldrup  
**Sent:** Friday, August 30, 2019 3:38 PM  
**To:** Al Nelson <[ANelson@gardinermaine.com](mailto:ANelson@gardinermaine.com)>; Christine Landes <[CLandes@gardinermaine.com](mailto:CLandes@gardinermaine.com)>; Jim Toman <[JToman@gardinermaine.com](mailto:JToman@gardinermaine.com)>; Kristopher McNeill <[kmcneill@gardinermaine.com](mailto:kmcneill@gardinermaine.com)>; Tony Laplante <[TLaplante@gardinermaine.com](mailto:TLaplante@gardinermaine.com)>; Tracey Steuber <[TSteuber@gardinermaine.com](mailto:TSteuber@gardinermaine.com)>  
**Subject:** Able Body Functional Fitness - DBA & Victualer

Please review the attached application for a DBA & Victualers License for Able Body Functional Fitness.

Thank you,

Kelly J. Gooldrup

City Clerk | Registrar of Voters

Notary Public | Dedimus Justice

City of Gardiner

6 Church Street

Gardiner, ME 04345

P: 207-582-4460 | F: 207-582-6895

E: [kgooldrup@gardinermaine.com](mailto:kgooldrup@gardinermaine.com)

W: [www.gardinermaine.com](http://www.gardinermaine.com)



## Kelly Gooldrup

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**From:** Jim Toman  
**Sent:** Tuesday, September 3, 2019 10:12 AM  
**To:** Tracey Steuber  
**Cc:** Kelly Gooldrup; Al Nelson; Christine Landes; Kristopher McNeill; Tony Laplante  
**Subject:** Re: Able Body Functional Fitness - DBA & Victualer

PD has no concern with issuance.

Chief James M. Toman  
Gardiner Police Department  
207-582-5150

Sent from my iPhone

On Sep 3, 2019, at 9:50 AM, Tracey Steuber <[TSteuber@gardinermaine.com](mailto:TSteuber@gardinermaine.com)> wrote:

I have no issues. Kris and I discussed this business prior to them filing.

Thanks

*Tracey K. Steuber*

Economic Development Director/Planning

6 Church Street

Gardiner, ME 04345

Office: 207-582-4200 Cell: 207-242-1907 Fax: 207-582-6895

e: [tsteuber@gardinermaine.com](mailto:tsteuber@gardinermaine.com)

w: [www.gardinermaine.com](http://www.gardinermaine.com)

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Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning the City of Gardiner, business or containing information relating to city business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law. If you have received this message in error, please notify us immediately by return email. Thank you for your cooperation

**From:** Kelly Gooldrup  
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**To:** Al Nelson <[ANelson@gardinermaine.com](mailto:ANelson@gardinermaine.com)>; Christine Landes <[CLandes@gardinermaine.com](mailto:CLandes@gardinermaine.com)>; Jim Toman <[JToman@gardinermaine.com](mailto:JToman@gardinermaine.com)>; Kristopher McNeill <[kmcneill@gardinermaine.com](mailto:kmcneill@gardinermaine.com)>; Tony Laplante <[TLaplante@gardinermaine.com](mailto:TLaplante@gardinermaine.com)>; Tracey Steuber <[TSteuber@gardinermaine.com](mailto:TSteuber@gardinermaine.com)>  
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Thank you,

Kelly J. Gooldrup  
City Clerk | Registrar of Voters

Date Received: 9/16/19

Received by: KSG

Name of Business/Event/ Board/Committee: Frosty's Donuts

Date of Event:

	Minor Special Event	Major Special Event	Liquor License	DBA License	Junk Yard Permit	Other License Virtual	Boards & Committees
<u>Paid</u>						50.00	
<u>Email DH &amp; CM</u>						9/16/19	
<u>Email Gardiner</u>							
<u>Main Street</u>							
<u>Approved by:</u>							
<u>CM</u>							
<u>PD</u>							
<u>FD</u>							
<u>PW&amp;BG</u>							
<u>CEO</u>							
<u>ED</u>							
<u>Add to Agenda</u>							
<u>Legal Ad to KJ</u>							
<u>Add to Events</u>							
<u>Calendar</u>							
<u>Add to DBA List</u>							
<u>Issue</u>							
<u>License/Permit</u>							
<u>Notify Applicant of</u>							
<u>Council Meeting</u>							
<u>Notify Applicant of</u>							
<u>Approval or Denial</u>							
<u>Create Oath Sheet</u>							
<u>Swear in</u>							
<u>Contact Info to</u>							
<u>Board/Committee</u>							
<u>Update TRIO</u>							
<u>Update Website</u>							

Other License Virtual

50.00  
9/16/19

CALL  
9/16/19 in person  
9/16/19  
9/17/19  
9/16/19  
9/16/19  
10/9/19 Agenda

[Redacted]

Notes:



**APPLICATION FOR A LICENSE**

Business Name	Frosty's Donuts
Business Location	347 Water St.
Business Mailing Address	54 maine St Brunswick, ME 04011
Owner Name	Shelby Nels Omdal
Mailing Address (if different)	
Phone Number	(207) 729-4258
Business Number	(207) 607-2282
Type of Business	Donut : coffee shop
Description of Business (attach paper if necessary)	Sale of donuts : coffee

**Type of License Being Applied for:** (check all that apply)

Doing Business As	\$10	
Exhibitions & Shows (day)	\$50	
Street Sellers	\$50	
Street Sellers (Hawkers and Peddlers)	\$25	
Street Sellers ( Farmer's Market)	\$10	
Junkyards (<100 ft highway)	\$200	
Junkyards (>100 ft highway)	\$50	
Victualers License to Sell Food	\$50	<input checked="" type="checkbox"/>
Victualers License – One Day (Festival)	\$25	
Victualers Non-profit License to sell food	\$5	
Roving/On Wheels	\$100	
Sales (special, close-outs, OOB, etc)	\$25	
Shooting Galleries	\$50	
Pawn	\$50	
Tavern Keeper	\$25	
Liquor (1-50 seats)	\$75	
Liquor (51-100 seats)	\$100	
Liquor (101+ seats)	\$150	
<i>If Establishment has Liquor License:</i>		
Entertainment/Special Amusement License	\$75	
Outside Consumption Permit	\$25	

**City use only**

Date Received in Clerk's	9/16/19	Received by: AEB	Office Amount Received \$ 50-
Approved _____	Denied _____	Ch# 50024	
Comments			

Please send application and payment (payable to City of Gardiner) to:  
 City Clerk's Office, 6 Church Street, Gardiner, ME 04345

## Kelly Gooldrup

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**From:** Tracey Steuber  
**Sent:** Monday, September 16, 2019 3:24 PM  
**To:** Kelly Gooldrup; Al Nelson; Christine Landes; Jim Toman; Kristopher McNeill; Tony Laplante  
**Subject:** RE: Victualer - Frostys Donuts

No issues here.

*Tracey K. Steuber*

Economic Development Director/Planning  
6 Church Street  
Gardiner, ME 04345  
Office: 207-582-4200 Cell: 207-242-1907 Fax: 207-582-6895  
e: [tsteuber@gardinermaine.com](mailto:tsteuber@gardinermaine.com)  
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=====  
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**From:** Kelly Gooldrup  
**Sent:** Monday, September 16, 2019 2:04 PM  
**To:** Al Nelson <[ANelson@gardinermaine.com](mailto:ANelson@gardinermaine.com)>; Christine Landes <[CLandes@gardinermaine.com](mailto:CLandes@gardinermaine.com)>; Jim Toman <[JToman@gardinermaine.com](mailto:JToman@gardinermaine.com)>; Kristopher McNeill <[kmcneill@gardinermaine.com](mailto:kmcneill@gardinermaine.com)>; Tony Laplante <[TLaplante@gardinermaine.com](mailto:TLaplante@gardinermaine.com)>; Tracey Steuber <[TSteuber@gardinermaine.com](mailto:TSteuber@gardinermaine.com)>  
**Subject:** Victualer - Frostys Donuts

Please review the attached Victualer License renewal for Frosty's Donuts.

Thank you,

Kelly J. Gooldrup  
City Clerk | Registrar of Voters  
Notary Public | Dedimus Justice  
City of Gardiner  
6 Church Street  
Gardiner, ME 04345  
P: 207-582-4460 | F: 207-582-6895  
E: [kgooldrup@gardinermaine.com](mailto:kgooldrup@gardinermaine.com)  
W: [www.gardinermaine.com](http://www.gardinermaine.com)



## Kelly Gooldrup

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**From:** Al Nelson  
**Sent:** Monday, September 16, 2019 3:22 PM  
**To:** Kelly Gooldrup  
**Subject:** RE: Victualer - Frostys Donuts

FD has no issues

**From:** Kelly Gooldrup <KGooldrup@gardinermaine.com>  
**Sent:** Monday, September 16, 2019 2:04 PM  
**To:** Al Nelson <ANelson@gardinermaine.com>; Christine Landes <CLandes@gardinermaine.com>; Jim Toman <JToman@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>; Tony Laplante <TLaplante@gardinermaine.com>; Tracey Steuber <TSteuber@gardinermaine.com>  
**Subject:** Victualer - Frostys Donuts

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Thank you,

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E: kgooldrup@gardinermaine.com  
W: [www.gardinermaine.com](http://www.gardinermaine.com)



## Kelly Gooldrup

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**From:** Kristopher McNeill  
**Sent:** Monday, September 16, 2019 3:46 PM  
**To:** Kelly Gooldrup  
**Subject:** Re: Victualer - Frostys Donuts

Ni issues

Kris McNeill  
Code Enforcement Officer  
City of Gardiner, Maine  
Kmcneill@gardinermaine.com

----- Original message -----

**From:** Kelly Gooldrup <KGooldrup@gardinermaine.com>  
**Date:** 9/16/19 2:04 PM (GMT-05:00)  
**To:** Al Nelson <ANelson@gardinermaine.com>, Christine Landes <CLandes@gardinermaine.com>, Jim Toman <JToman@gardinermaine.com>, Kristopher McNeill <kmcneill@gardinermaine.com>, Tony Laplante <TLaplante@gardinermaine.com>, Tracey Steuber <TSteuber@gardinermaine.com>  
**Subject:** Victualer - Frostys Donuts

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P: 207-582-4460 | F: 207-582-6895  
E: kgooldrup@gardinermaine.com  
W: www.gardinermaine.com





## Kelly Gooldrup

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**From:** Tony Laplante  
**Sent:** Tuesday, September 17, 2019 6:48 AM  
**To:** Kelly Gooldrup  
**Subject:** RE: Victualer - Frostys Donuts

No concerns PW

**From:** Kelly Gooldrup  
**Sent:** Monday, September 16, 2019 2:04 PM  
**To:** Al Nelson <ANelson@gardinermaine.com>; Christine Landes <CLandes@gardinermaine.com>; Jim Toman <JToman@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>; Tony Laplante <TLaplante@gardinermaine.com>; Tracey Steuber <TSteuber@gardinermaine.com>  
**Subject:** Victualer - Frostys Donuts

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