



**GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET**



Meeting Date	07/19/2023	Department	City Clerk
Agenda Item	3a. Liquor License renewal for Gardiner Sportsman's Club		
Est. Cost	N/A		

Background Information	<p>Please see the attached documentation. Mayor Hart will open the Public Hearing.</p>		

Requested Action	N/A
City Manager and/or Finance Review	
Council Vote/ Action Taken	
Departmental Follow-Up	

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

Date Received in Office	5-16-2023
Received by:	VA
Office Amount Received \$	
Approved	Denied

**APPLICATION FOR A
LICENSE/BUSINESS/EVENT**

Business Name	Gardiner Sportsmen's Club
Business Location	154 Cobbossee Avenue, Gardiner, ME 04345
Business Mailing Address	PO Box 1173, Gardiner, ME 04345
Owner Name	Gardiner Sportsmen's Club
Mailing Address (if different)	N/A
Phone Number	207-582-3223
Business Number	N/A
Email Address	edgeofthestream@roadrunner.com
Type of Business	Nonprofit Corporation (T13-B) Charter Number 19470065ND
Description of Business (attach paper if necessary)	Sportsmen's Club promoting and supporting proper usage of our natural resources and youth events.
Business Hours	Varies

Staff contacts for Licensing

<p align="center">Gardiner City Clerk Kathleen Cutler P: 207-582-2223 F: 207-582-6895 E: kcutler@gardinermaine.com</p>	<p align="center">Code Enforcement Officer Kristopher McNeil P: 207-582-6892 C: 207-620-4853 E: kmcneill@gardinermaine.com</p>
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City Hall Office Hours

Monday, Tuesday, Thursday: 8:00-4:00 Wednesday: 12:00 - 6:00 Friday: 8:00 - 12:00

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME

*	See Code Enforcement Officer after talking with the City Clerk
C	This License will need to go before council. Please ask the City Clerk for next meeting date.

Type of License Being Applied for:

(check all that apply)

*	Doing Business As (One-time Registration)	\$10	
	Special Event - Exhibitions & Shows (Minor)	\$50	
C	Special Event - Exhibitions & Shows (Major)	\$100	
*	Street Sellers (Annual)	\$50	
*	Street Sellers (Per Event)	\$20	
*	Street Sellers (Farmer's Market) (Annual)	\$10	
*	Junkyards (<100 ft highway) (Annual)	\$200	
*	Junkyards (>100 ft highway) (Annual)	\$50	
*	Automobile Recycling Business (5-year)	\$250	
C	Victualers License to Sell Food (Annual)	\$50	
C	Victualers License - One Day (Festival)	\$25	
C	Victualers Non-profit License to sell food (Annual)	\$10	
*	Food Truck (Annual)	100	
*	Food Truck (Non-profit)	10	
*	Food Truck (3-Day)	25	
C	Taxicabs/Vehicles for Hire	\$50	
	Sales (Special, OOB, etc) (Per Event/Sale)	\$25	
	Beano/Bingo/Games of Chance/Pinball Machines (Annual)	\$10	
	Shooting Galleries/Pool Hall/Bowling Alley (Annual)	\$50	
C	Pawn (Annual)	\$50	
C	Tavern Keeper (Annual)	\$25	
*	Liquor/Bottle Club (1-50 seats) (Annual)	\$75	
*	Liquor/Bottle Club (51-100 seats)(Annual)	\$100	
*	Liquor/Bottle Club (101+ seats) (Annual)	\$150	x
C	Catering Off-Premises (liquor is served) (per event)	\$10	
C	Entertainment/Special Amusement License (Annual)	\$75	
*	Outside Consumption Permit (Annual)	\$25	

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME

Office use only:

Received in Clerk's Office by Kelly Hare Date May 10, 2023

Approved by:

CM _____ Police _____ Fire _____ PW/B&G _____ CEO _____ ED _____

Please see attached email verification.

City Council Approval (If necessary)

City Council hereby finds that:

1. The proposed License is consistent with the goal of promoting the use of City owned property for recreational, entertainment or charitable events; and
2. That the proposed License can be conducted in the location proposed without endangering the public safety or disturbing the peace and order of the City of Gardiner; subject to the attached list of conditions:

Dated this _____ day of _____, 20_____.

Municipal Officer of the City of Gardiner

**Division of Liquor Licensing & Enforcement
8 State House Station
Augusta, ME 04330-0008
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov**

BOTTLE CLUB REGISTRATION APPLICATION

\$50.00 – Bottle Club Registration Fee
\$10.00 – Filing Fee per application
\$60.00 - Check Payable: Treasurer, State of Maine

New Bottle Club Yes No

PRESENT REGISTRATION EXPIRES July 2023

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

ALL QUESTIONS MUST BE ANSWERED IN FULL
Please Print Clearly

Corporation Name: Gardiner Sportsmen's Club		Business Name (D/B/A) Gardiner Sportsmen's Club	
APPLICANT(S) –(Sole Proprietor) DOB:		Physical Location: 154 Cobbossee Avenue	
- DOB:		City/Town	State Zip Code
- - -		Gardiner, ME 04345	
Address 154 Cobbossee Ave		Mailing Address PO Box 1173	
City/Town	State	Zip Code	City/Town State Zip Code
Gardiner, ME 04345			Gardiner, ME 04345
Telephone Number	Fax Number	Business Telephone Number	Fax Number
207-582-3223		207-582-3223	
Federal ID. # 01-0369780		Seller Certificate #: or Sales Tax #:	
Email Address: Please Print edgeofthestream@roadrunner.com		Website: www.edgeofthestream.org	

1. Is applicant (s) a corporation? Yes No

If YES complete Corporate Information Required for Business Entities.

2. Is applicant (s) a non-profit club? Yes No

If YES complete Supplementary Club Questionnaire.

3. What are the regular days and hours your establishment is operated as a Bottle Club?

Sunday Open _____ AM/PM Close _____ AM/PM Wednesday Open _____ AM/PM Close _____ AM/PM

Monday Open _____ AM/PM Close _____ AM/PM Thursday Open _____ AM/PM Close _____ AM/PM

Tuesday Open _____ AM/PM Close _____ AM/PM Friday Open _____ AM/PM Close _____ AM/PM

The club is open to members Saturday Open _____ AM/PM Close _____ AM/PM

everyday. For outside rentals, the time frame would be 6am-12pm and could be for any day of the week.

4. Does applicant (s) own the premises? Yes No

If NO give name and address of owner.

Name: _____

Address: _____ Town/City: _____

State _____ Zip Code _____

5. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

License # _____ Name of Business _____

Physical Location _____

City / Town _____

Use an additional sheet(s) if necessary.

6. List name, date of birth, place of birth for all applicants and managers. Give maiden name if married:

Name in full (Print Clearly)

DOB

Place of Birth

Robert T Layne - President	7/16/59	Gardiner, ME
Lauri J. Layne (Pottle) - Treasurer	1/9/63	Gardiner, ME
Felicia Beardsley (Aldrich) - Financial Sec	6/14/63	Bath, ME

Use a separate sheet of paper if necessary.

Residence address on all of the above for previous 5 years (Limit answer to city & State)

Name in Full

City

State

Robert T Layne - President	Randolph	ME
Lauri J Layne (Pottle) - Treasurer	Randolph	ME
Felicia Beardsley (Aldrich) - Financial Sec	Bowdoin	ME

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: Gardiner City/Town, Maine: Kennebec County, On: 5/10/23 Date

The undersigned being: Municipal Officers County Commissioners of the

City Town Plantation Unincorporated Place of: Gardiner Maine

Signature of Officials	Printed Name and Title

7. Has applicant(s) or managers(s) ever been convicted of any violation of the law, other than minor traffic violations of any State of the United States? YES NO

Name: _____ Date of conviction: _____

Offense: _____ Location: _____

Disposition: _____

8. Has any other person any interest, directly or indirectly, in your business? YES NO

If YES, please provide name: _____

9. Has applicant(s) formerly held a Maine liquor license? YES * NO

*Only this BYOB license for this facility. This is a renewal.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the criminal code, punishable by confinement of up to one year or by monetary fine of up to \$2,000.00 or both.

Dated at: Gardiner on May 5, 2023
City/Town Day Year

Signature(s) of Applicant(s) or Corporate Officer(s)

Robert T Layne President
 Print Names of Applicant(s) or Corporate Officer(s)

*Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov*

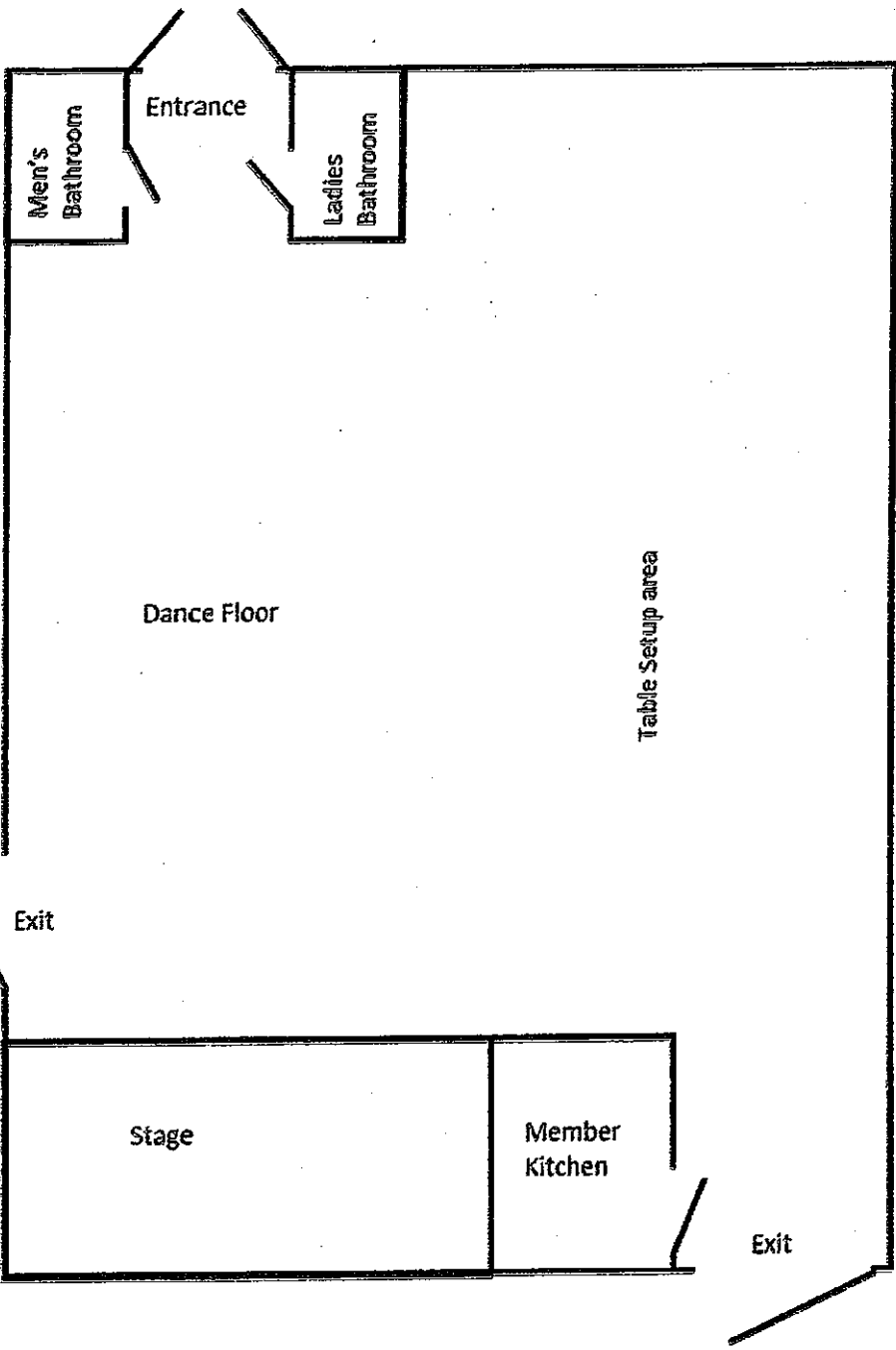
DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.

See attached.



Function hall upper level with member area below



Parking Area

Waterfront



State of Maine
 Division of Alcoholic Beverages and
 Lottery Operations
 Division of Liquor Licensing and Enforcement

For Office Use Only:	
License #:	_____
SOS Checked:	_____
100% Yes	<input type="checkbox"/> No <input type="checkbox"/>

**Corporate Information Required for
 Business Entities Who Are Licensees**

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

- Exact legal name: The Gardiner Sportsmen's Club
- Doing Business As, if any: _____
- Date of filing with Secretary of State: 9/9/47 State in which you are formed: Maine
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Robert T Layne	133 Windsor Street Randolph, ME 04346	7/16/59	President	0%
Lauri J Layne (Pottle)	133 Windsor Street Randolph, ME 04346	1/9/63	Treasurer	0%
Felicia Beardsley (Aldrich)	84 Spring Drive, Bowdoin, ME 04287	6/14/63	Financial Secretary	0%

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes No If Yes, Name: _____ Agency: _____

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

9. If Yes to Question 8, please complete the following:
(attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:



Signature of Duly Authorized Person

5/5/23

Date

Robert T Layne
Print Name of Duly Authorized Person

Submit Completed Forms To:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

Bureau of Alcoholic Beverages
 Division of Liquor Licensing & Enforcement
 8 State House Station
 Augusta, ME 04333-0008
 Tel: (207) 624-7220 Fax: (207) 287-3434

SUPPLEMENTARY QUESTIONNAIRE FOR CLUB APPLICANTS

1. Legal Club Name: The Gardiner Sportsmen's Club

2. D/B/A Name: _____

3. Complete Title, name, date of birth and telephone number for each principal officer of the club:

Title	Name	Birth Date	Telephone
President	Robert T Layne	7/16/59	207-615-5229
Treasurer	Lauri J Layne (Pottle)	1/9/63	207-458-5428
Financial Sec	Felicia Beardsley (Aldrich)	6/14/63	207-751-3959

4. Date Club was incorporated: 9/9/47

5. Purpose of Club: Social Recreational Patriotic Fraternal

6. Date regular meetings are held: 1st and 3rd Thursday of the month

7. Date of election of Club Officers: Last meeting of the year

8. Date elected officers are installed: First meeting of the year

9. Total Membership: 125 Annual Dues: \$70/yr Payable When: Jan - Apr

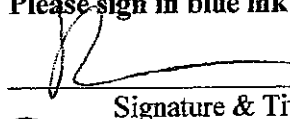
10. Does the Club cater to the public or to groups of non-members on the premises?
 Yes No One has to be a member to rent the facility or be sponsored by a member.

11. Excluding salaries, will any person, other than the Club, receive any of the financial profits from the sales of liquors? Yes No Alcohol is not sold at the club - BYOB license only

12. If a manager or steward is employed, complete the following:

Name: _____ Date of Birth: _____

Please sign in blue ink

 President
 Signature & Title of Club Officer

5/5/23
 Date

Robert T Layne, President
 Print Name & Title of Club Officer

Re: Gardiner Sportsmans Club

Doug Clark

Wed 5/31/2023 4:01 PM

To: Kathleen Cutler <KCutler@gardinermaine.com>;

Cc: DepartmentHeads <departmentheads@gardinermaine.com>; Andrew Carlton <ACarlton@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>;

📎 1 attachments (273 KB)

DOC053123-05312023035532.pdf;

OK with WW.

Sent from my iPhone

On May 31, 2023, at 3:57 PM, "Kathleen Cutler" [EX:X500:/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B65176E531C14AECABC7DB7397C53EB2-KCUTLER@GARDINERMAINE.COM] wrote:

I have received no responses for the application for a liquor license for the Gardiner Sportsmans Club, which makes me question if any of you received it. I am resending it. I would like to advertise and get this on the agenda for 6/14 as well.

Re: Gardiner Sportsmans Club

Andrew Carlton

Wed 5/31/2023 5:20 PM

To: Kathleen Cutler <KCutler@gardinermaine.com>; DepartmentHeads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>;

Fine with me.

-Andy

Andrew R. Carlton

Gardiner City Manager

6 Church Street

Gardiner, Maine 04345

207-582-4200

From: Kathleen Cutler

Sent: Wednesday, May 31, 2023 2:57:36 PM

To: DepartmentHeads; Andrew Carlton; Kristopher McNeill

Subject: Gardiner Sportsmans Club

I have received no responses for the application for a liquor license for the Gardiner Sportsmans Club, which makes me question of any of you received it. I am resending it. I would like to advertise and get this on the agenda for 6/14 as well.

Re: Gardiner Sportsmans Club

John Cameron

Wed 5/31/2023 4:46 PM

To: Doug Clark <DClark@gardinermaine.com>;

Ckathleen Cutler <KCutler@gardinermaine.com>; DepartmentHeads <departmentheads@gardinermaine.com>; Andrew Carlton <ACarlton@gardinermaine.com>; Kristopher McNeill <kmcnell@gardinermaine.com>;

All good with PW

Sent from my iPhone

On May 31, 2023, at 4:01 PM, Doug Clark <DClark@gardinermaine.com> wrote:

OK with WW.

Sent from my iPhone

On May 31, 2023, at 3:57 PM, "Kathleen Cutler" [EX:X500;/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B65176E531C1AECABCT/DB7397C53EB2-KCUTLER@GARDINERMAINE.COM] wrote:

I have received no responses for the application for a liquor license for the Gardiner Sportsmans Club, which makes me question of any of you received it. I am resending it. I would like to advertise and get this on the agenda for 6/14 as well.

<DOC053123-05312023035532.pdf>

Kathleen Cutler

From: Rick Sieberg
Sent: Monday, May 15, 2023 12:35 PM
To: Kathleen Cutler
Subject: RE: liqour license app

Kathy,

No problem for the FD.

Rick Sieberg
Fire Chief | City of Gardiner
6 Church Street
Gardiner, ME 04345
C: 207-620-0217
p: 207-582-4535
e: rick.sieberg@gardinermaine.com

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Monday, May 15, 2023 10:15 AM
To: DepartmentHeads <departmentheads@gardinermaine.com>; Andrew Carlton <ACarlton@gardinermaine.com>;
Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: liqour license app

Attached please find the liquor license application for Gardiner Sportsman's Club. Oce you approve I will run legal ad and add to the agenda for the meeting of 05/31/23.

Kathleen Cutler
City Clerk/TaxCollector/Deputy Treasurer
(207) 582-2223
F-(207) 582-6895

Kathleen Cutler

From: Kristopher McNeill
Sent: Monday, May 15, 2023 10:16 AM
To: Kathleen Cutler; DepartmentHeads; Andrew Carlton
Subject: RE: liquor license app

No issues Kathy

Kris McNeill
Code Enforcement Officer
City of Gardiner, Maine
kmcneill@gardinermaine.com

----- Original message -----

From: Kathleen Cutler <KCutler@gardinermaine.com>
Date: 5/15/23 10:14 AM (GMT-05:00)
To: DepartmentHeads <departmentheads@gardinermaine.com>, Andrew Carlton <ACarlton@gardinermaine.com>, Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: liquor license app

Attached please find the liquor license application for Gardiner Sportsman's Club. Oce you approve I will run legal ad and add to the agenda for the meeting of 05/31/23.

Kathleen Cutler
City Clerk/TaxCollector/Deputy Treasurer
(207) 582-2223
F-(207) 582-6895