



**GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET**



Meeting Date	09/21/2022	Department	City Council
Agenda Item	4. d-Approval of a Victulars License for the Gardiner Area High School Music Boosters		
Est. Cost			

Background Information	
-------------------------------	--

Requested Action	"I move to approve a Victulars License for the GAHS Music Boosters."
City Manager and/or Finance Review	The City Manager recommends the above action.
Council Vote/ Action Taken	
Departmental Follow-Up	

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____



Date Received in Office _____
Received by: _____
Office Amount Received \$ _____
Approved _____ Denied _____

**APPLICATION FOR A
LICENSE/BUSINESS/EVENT**

Business Name	Gardiner Music Boosters
Business Location	West Hill Rd
Business Mailing Address	40 West Hill Rd
Owner Name	David Walker - Band Director
Mailing Address (if different)	
Phone Number	582-3150
Business Number	
Email Address	
Type of Business	non profit group
Description of Business (attach paper if necessary)	Boosters group raising money for students
Business Hours	

Staff contacts for Licensing

<p align="center">Gardiner City Clerk Alisha Ballard P: 207-582-4460 F: 207-582-6895 E: aballard@gardinermaine.com</p>	<p align="center">Code Enforcement Officer Kristopher McNeil P: 207-582-6892 C: 207-620-4853 E: kmcneill@gardinermaine.com</p>
--	--

City Hall Office Hours

Monday, Tuesday, Thursday: 8:00-4:00 Wednesday: 12:00 - 6:00 Friday: 8:00 - 12:00

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME

DATE RECEIVED: 9/9/2022

NAME OF BUSINESS / EVENT / BOARD / COMMITTEE: Gardner Music Boosters

DATE OF EVENT:

	MINOR SPECIAL EVENT	MAJOR SPECIAL EVENT	MEMBER VICTUALER LICENSE	DBA LICENSE	JUNK YARD PERMIT	OTHER LICENSE	BOARDS & COMMITTEES
Paid			✓				
Email DH & CM			✓				
Approved by							
CM			✓				
PD			✓				
FD			✓				
PW & BG			✓				
CEO			✓				
ED			✓				
Add to agenda			✓				
Legal ad to KJ			X				
Add to event calendar							
Add to DBA list							
Issue license / permit							
Notify applicant of Council meeting							
Notify applicant of approval or denial							
Create oath sheet							
Swear in							
Contact info to board / committee							
Update TRIO							
Update website							

Office use only:

Received in Clerk's Office by

Jawy Racino

Date

9/9/22

Approved by:

CM _____ Police _____ Fire _____ PW/B&G _____ CEO _____ ED _____

Please see attached email verification.

City Council Approval (If necessary)

City Council hereby finds that:

1. The proposed License is consistent with the goal of promoting the use of City owned property for recreational, entertainment or charitable events; and
2. That the proposed License can be conducted in the location proposed without endangering the public safety or disturbing the peace and order of the City of Gardiner; subject to the attached list of conditions:

Dated this _____ day of _____, 20_____.

Municipal Officer of the City of Gardiner

Kathleen Cutler

From: Rick Sieberg
Sent: Monday, September 12, 2022 11:24 AM
To: Kathleen Cutler
Subject: RE: Music Boosters Victualers License

Kathy,

No problems for the FD.

Rick Sieberg
Fire Chief | City of Gardiner
6 Church Street
Gardiner, ME 04345
C: 207-620-0217
p: 207-582-4535
e: rick.sieberg@gardinermaine.com

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Monday, September 12, 2022 10:53 AM
To: DepartmentHeads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Music Boosters Victualers License

Attached is a the application for Gardiner Music Boosters. Hoping to add to next week's meeting agenda.

Kathleen Cutler
City Clerk/Tax Collector/Deputy Treasurer
City of Gardiner
6 Church St.
Gardiner, Maine 04345
(207) 582-2223
F-(207) 582-6895

Kathleen Cutler

From: Kristopher McNeill
Sent: Monday, September 12, 2022 11:56 AM
To: Kathleen Cutler; DepartmentHeads
Subject: RE: Music Boosters Victualers License

No issues from Code

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Monday, September 12, 2022 10:53 AM
To: DepartmentHeads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Music Boosters Victualers License

Attached is a the application for Gardiner Music Boosters. Hoping to add to next week's meeting agenda.

Kathleen Cutler
City Clerk/Tax Collector/Deputy Treasurer
City of Gardiner
6 Church St.
Gardiner, Maine 04345
(207) 582-2223
F-(207) 582-6895

Kathleen Cutler

From: Jim Toman
Sent: Monday, September 12, 2022 12:02 PM
To: Kathleen Cutler
Subject: RE: Music Boosters Victualers License

PD is fine with issuance

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Monday, September 12, 2022 10:53 AM
To: DepartmentHeads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Music Boosters Victualers License

Attached is a the application for Gardiner Music Boosters. Hoping to add to next week's meeting agenda.

Kathleen Cutler
City Clerk/Tax Collector/Deputy Treasurer
City of Gardiner
6 Church St.
Gardiner, Maine 04345
(207) 582-2223
F-(207) 582-6895

Kathleen Cutler

From: Tracey Desjardins
Sent: Tuesday, September 13, 2022 7:48 AM
To: Kathleen Cutler; DepartmentHeads; Kristopher McNeill
Subject: RE: Music Boosters Victualers License

No issues with EDD.

Thank you

Tracey K. Desjardins

Director of Economic Development/Planning

6 Church Street

Gardiner, ME 04345

Office: 207-582-4200 Cell: 207-242-1907 Fax: 207-582-6895

e: tdesjardins@gardinermaine.com

w: www.gardinermaine.com

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning the City of Gardiner, business or containing information relating to city business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law. If you have received this message in error, please notify us immediately by return email. Thank you for your cooperation

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Monday, September 12, 2022 10:53 AM
To: DepartmentHeads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Music Boosters Victualers License

Attached is a the application for Gardiner Music Boosters. Hoping to add to next week's meeting agenda.

Kathleen Cutler
City Clerk/Tax Collector/Deputy Treasurer
City of Gardiner
6 Church St.
Gardiner, Maine 04345
(207) 582-2223
F-(207) 582-6895

Kathleen Cutler

From: Andrew Carlton
Sent: Monday, September 12, 2022 12:24 PM
To: Kathleen Cutler; DepartmentHeads; Kristopher McNeill
Subject: RE: Music Boosters Victualers License

No Issues with CM or PW...
-Andy

Andrew R. Carlton

City Manager | City of Gardiner
6 Church Street
Gardiner, ME 04345
p: 207-582-4200 f: 207-582-6895
e: acarlton@gardinermaine.com
w: www.gardinermaine.com

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Monday, September 12, 2022 10:53 AM
To: DepartmentHeads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Music Boosters Victualers License

Attached is the application for Gardiner Music Boosters. Hoping to add to next week's meeting agenda.

Kathleen Cutler
City Clerk/Tax Collector/Deputy Treasurer
City of Gardiner
6 Church St.
Gardiner, Maine 04345
(207) 582-2223
F-(207) 582-6895

Kathleen Cutler

From: Doug Clark
Sent: Tuesday, September 13, 2022 6:03 AM
To: Andrew Carlton
Cc: Kathleen Cutler; DepartmentHeads; Kristopher McNeill
Subject: Re: Music Boosters_Victualers License

No issues with WW.

Sent from my iPhone

On Sep 12, 2022, at 12:24 PM, Andrew Carlton <ACarlton@gardinermaine.com> wrote:

No Issues with CM or PW...
-Andy

Andrew R. Carlton

City Manager | City of Gardiner
6 Church Street
Gardiner, ME 04345
p: 207-582-4200 f: 207-582-6895
e: acarlton@gardinermaine.com
w: www.gardinermaine.com

From: Kathleen Cutler <KCutler@gardinermaine.com>
Sent: Monday, September 12, 2022 10:53 AM
To: DepartmentHeads <departmentheads@gardinermaine.com>; Kristopher McNeill <kmcneill@gardinermaine.com>
Subject: Music Boosters Victualers License

Attached is a the application for Gardiner Music Boosters. Hoping to add to next week's meeting agenda.

Kathleen Cutler
City Clerk/Tax Collector/Deputy Treasurer
City of Gardiner
6 Church St.
Gardiner, Maine 04345
(207) 582-2223
F-(207) 582-6895