



**GARDINER CITY COUNCIL  
AGENDA ITEM INFORMATION SHEET**



<b>Meeting Date</b>	09/07/2022	<b>Department</b>	City Council
<b>Agenda Item</b>	4.I- Consideration of awarding the bid for the facility study.		
<b>Est. Cost</b>	n/a		

**Background Information**

Before I became the City Manager, Acting City Manager Anne Davis put out a RFP for a facility study to inform the capital need of addressing aging buildings that are becoming inadequate for their current uses. Over the last two meetings the Council has seen three presentations from the three firms that submitted proposals. The three firms are as follows:

- CHA Architects- Bid \$184,500.00
- Port City Architects-\$44,942.00
- Wright Pierce-\$35,776.00

Council has set aside \$30,000.00 from the ARPA funds for this study. All three bids were higher than that amount and it would be my recommendation that Council approve the use of more ARPA funds to address the overage of whichever firm is chosen. This will result in the study being no cost to our tax payers.

<b>Requested Action</b>	"I move to award the bid for the facility to _____, direct the City Manager to enter into a contract, and approve the usage of ARPA funds to pay for the entirety of the study. "
<b>City Manager and/or Finance Review</b>	City Manager approves of this action.
<b>Council Vote/ Action Taken</b>	
<b>Departmental Follow-Up</b>	

<b>City Clerk Use Only</b>	1 <sup>st</sup> Reading _____	Advertised _____	<b>EFFECTIVE DATE</b> _____
	2 <sup>nd</sup> Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____