



**GARDINER CITY COUNCIL**  
**AGENDA ITEM INFORMATION SHEET**



<b>Meeting Date</b>	05/15/2024	<b>Department</b>	City Clerk
<b>Agenda Item</b>	4a. Approval of Council Minutes		
<b>Est. Cost</b>			

<b>Background Information</b>	
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<b>Requested Action</b>	"I move to approve the minutes from the May 1, 2024 regular meeting of the Gardiner City Council as presented."
<b>City Manager and/or Finance Review</b>	
<b>Council Vote/ Action Taken</b>	
<b>Departmental Follow-Up</b>	

<b>City Clerk Use Only</b>	1 <sup>st</sup> Reading _____	Advertised _____	<b>EFFECTIVE DATE</b> _____
	2 <sup>nd</sup> Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____



**COUNCIL DRAFT MEETING MINUTES  
GARDINER CITY COUNCIL  
WEDNESDAY, May 1, 2024  
6:00PM PUBLIC MEETING**

**1. ROLL CALL / PLEDGE OF ALLEGIANCE:**

City Council Present: Mayor Hart, Councilor Greenleaf, Councilor Cusick, Councilor Berry, Councilor Dolley, Councilor Brown, Councilor Babcock, Councilor Grant.

City Employees Present: Andrew Carlton- City Manager, Hailee Lovely- Deputy City Clerk, Todd Pilsbury- Chief of Police, Denise Brown- Finance Director.

Others Present: Tamara Whitmore- Gardiner Main Street Director, Dirk Caire-Resident.

**2. PUBLIC COMMENT (anything not on the Agenda):** There were no comments.

**3. PETITIONS / PUBLIC HEARINGS PETITIONS / PUBLIC HEARINGS:**

- a) Public Hearing Regarding a Cannabis Cultivation License for Bin Yang  
Mayor Hart opened at the public hearing at 6:10pm. There being no comment, she closed it at 6:10pm.
- b) Public Hearing Regarding a Cannabis Cultivation License for Charles Crapps  
Mayor Hart opened the public hearing at 6:10pm. There being no comment, she closed it at 6:11pm.

**4. NEW BUSINESS:**

- a. Approval of Council minutes from April 17, 2024  
**Action: Councilor Brown moved to approve the City Council meeting minutes from April 17, 2024. Councilor Cusick seconded the motion. No further discussion. Unanimously approved.**
- b. Approval of the Classic Car Cruise In-Sponsored by Gardiner Main Street  
**Action: Councilor Grant moved to approve the Classic Car Cruise In. Councilor Greenleaf seconded the motion. No further discussion. Unanimously approved.**
- c. Approval of the Art Walk Event Series-Sponsored by Gardiner Main Street  
**Action: Councilor Berry moved to approve the Art Walk Event Series. Councilor Babcock seconded the motion. No further discussion. Unanimously approved.**
- d. Approval of a Cannabis Cultivation License for Bin Yang  
**Action: Councilor Cusick moved to approve the Cannabis Cultivation License for Bin Yang. Councilor Greenleaf seconded the motion. No further discussion. 6-2-0**
- e. Approval of a Cannabis Cultivation License for Charles Crapps  
**Action: Councilor Cusick moved to approve the Cannabis Cultivation license for Charles Crapps. Councilor Berry seconded the motion. No further discussion. 5-3-0**

- f. Presentation from Courtney Yeager from the United Way  
*Courtney Yeager President and CEO at Kennebec Valley, Gave a presentation United Way and Alice. Please see the City Website.*
- g. Advise and Consent to the application for a Project Canopy Grant related to Soldiers Field.  
*City Manager Carlton read a memo by Melissa Lindley- Economic Development Director. Doug Baston sat in for Melissa Lindley and spoke on this project. Proposing to clear out the danger trees, consider expanding the network, and add some signage relating to forestry and history. City Manager Supports this.*  
**Action: Councilor Grant moved to approve the application for a Project Canopy Grant related to Soldiers Field. Councilor Greenleaf seconded the motion. No further discussion. Unanimously approved.**
- h. Presentation of the FY25 Budget  
*Finance Manager Brown, Chief Pilsbury, and City Manager Carlton gave a presentation on all these topics.*
  - i. General Government
  - ii. Technology
  - iii. Police Department
  - iv. Community/Social Services
- i. Proclamation for Karen Adrienne  
*Mayor Hart presented a proclamation for Citizen and Downtown business owner Karen Adrien.*  
**Action: Councilor Greenleaf moved to adopt the proclamation for Karen Adrien. Councilor Grant seconded the motion. No further discussion. Unanimously approved.**

#### 5. CITY MANAGER REPORT:

We still have some vacancies throughout the city. Buildings and Grounds, Custodial, Summer Help. Unfortunately, we have not had any applications and so consequently we are going to work with a Temp Agency-Maine Staffing Group to try and fill these positions. Good news-we have been moved to Phase 2 of the CDBG Process for Dearborn Park and have been notified that they are setting aside \$100,000.00 for the project. Director Lindley was instrumental in this process and a huge thank you to her for her work on this! We did get the CDS Funding request submitted for enhancing our Phase 2 Wastewater project. A huge thank you to Director Lindley and Director Brown as this was a large undertaking and was at times confusing given the size of the request. With regards to Wastewater Interim Superintendent Applebee is meeting with the Farmingdale Sewer Committee tonight regarding some flow issues we have had coming from Farmingdale. We will be participating in the Day of Caring on May 23rd with GAHS and will also be participating in their Job Fair and Community Engagement event that day. Chief Sieberg, Director Cameron, Chief Pilsbury and I attended a meeting with DOT and Wyman Simpson regarding the bridge project. They will begin pre-directional detour work in the coming weeks and the directional detour will go into effect on July 8th and run through August 16th. We are hearing from Wyman Simpson that they intend to beat that deadline as there are considerable amounts of incentives built into the project. We are still in talks with DOT regarding their picking up the cost of staffing a rescue across the bridge. If you haven't gotten it yet already, we have been invited to attend a joint meeting of the School Board and the MSAD #11 towns local governing boards. It is on May 13, 2024, at 6pm. They are asking for an RSVP. I am planning to attend and can RSVP for everyone if I know who is available that day.

**6. COUNCIL REPORT/COMMITTEE UPDATES:**

**Mayor Hart:** Johnson Hall tomorrow at 5pm to celebrate the artists and visual arts. Johnson Hall concerts seem to be going very well. Art walk is on May 17<sup>th</sup>, 2024. Steamboat lane seems rough, are we planning to fix that? Yes, the City Manager stated. Thank you, Councilor Berry, for the comments tonight.

**Councilor Brown:** Great appreciation for the budget. When is the paving of roads starting, and the plan for that. Paving will begin around the second week of May, the City Manager stated. Gardiners Gardeners is looking for a coordinator. On May 18<sup>th</sup>, 2024, is a silent auction and plant sale at the library.

**Councilor Greenleaf:** Thank you for the budget work. Any update on Harrison Ave? The City Manager stated he is still in the process of this.

**Councilor Cusick:** Nothing for tonight.

**Councilor Berry:** Made a statement on progress and change in Gardiner.

**Councilor Babcock:** Had a parks committee meeting last week. Walked the waterfront and looked at all the gardens, hoping to get some volunteers to help clean them out.

**Councilor Dolley:** Nothing to report.

**Councilor Grant:** Downtown sidewalk committee will have one more meeting before phase 1 of preliminary design. Should be getting numbers from DOT for the TIF line in the budget. I respect Councilor Berry's opinion and conversation from tonight.

**7. EXECUTIVE SESSION:**

**8. ADJOURN:**

**Action:** Councilor Berry moved to adjourn the meeting at 8:02 pm. Councilor Grant seconded the motion. No further discussion. Unanimously approved.