



**GARDINER CITY COUNCIL  
AGENDA ITEM INFORMATION SHEET**



<b>Meeting Date</b>	<b>06/14/2023</b>	<b>Department</b>	<b>Finance</b>
<b>Agenda Item</b>	<b>4.d) Consideration of Carryforward Requests</b>		
<b>Est. Cost</b>	<b>Per Attachment</b>		

**Background Information**

Each year the City Council is required to formally approve any carryforward requests for purchases or projects that were budgeted for but were not yet expended in the current fiscal year. The Finance Director reviews all requests with the department heads and forwards a list to the City Manager. The City Manager reviews and makes any necessary adjustments. The final list is brought before the City Council for approval. Some of these funds may be fully or partially spent before year end, and if so, the amounts will be adjusted accordingly. The final amounts after any adjustments will be put in a separate account called "Assigned Fund Balance" and will be used in the following fiscal year for the intended purpose.

<b>Requested Action</b>	"I move to approve the City Manager's list of recommended carry-forward items from FY23 to FY24."
<b>City Manager and/or Finance Review</b>	Finance has reviewed all of the requests from Department Heads and is proposing approval of the attached list. City Manager also recommends approval.
<b>Council Vote/ Action Taken</b>	
<b>Departmental Follow-Up</b>	

<b>City Clerk Use Only</b>	1 <sup>st</sup> Reading _____	Advertised _____	<div style="border: 1px dashed black; padding: 5px; text-align: center;"> <b>EFFECTIVE DATE</b>            _____         </div>
	2 <sup>nd</sup> Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

**ORDER 2024-04**  
**BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF GARDINER, MAINE**  
**that the following amounts be carried-over from FY23 to FY24**

<b>General Fund</b>	<b>Amount</b>	<b>FY22 Account</b>	<b>Discription of Use</b>
General Gov-Travel & Training	5,000	12.20.610	
Police Dept-Travel & Training	5,500	14.40.610.314	BLETP Training
Public Works-Paving	100,000	15.55.690.630	FY24 Paving Plan
Public Works-Engineering	5,000	15.55.690.641	Harrison Avenue Engineering
Public Works-Special Projects	4,000	15.55.710.710	Bathroom Upgrade
Public Works-Principal	<u>40,000</u>	15.55.810.810	Pay down borrow/new dump truck ordered in FY22
	159,500		

Attest,

---

Andrew Carlton, City Manager