



**GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET**



Meeting Date	12/21/2022	Department	Library
Agenda Item	4f. Agenda item Approval of the FY24 Library fees to partner communities		
Est. Cost	N/A		

Background Information	<p>Partner Town Fees for library services have been based on a per capita charge since FY18-19. This formula was developed at that time by previous Library Director Anne Davis and the Library Board of Trustees. The Library Board of Trustees is made up of the Mayor of Gardiner, 3 Gardiner residents appointed by City Council, and 1 member from each of our partner towns (Pittston, Randolph, Farmingdale, Litchfield, and West Gardiner) appointed by their local Selectboard. At that same time the Gardiner City Council also agreed to the recommendation from the Library Board that this formula would be phased in over 4 years so no one municipality would see a dramatic increase to the charge. This phased in approach was delayed by a one year freeze on increases due to the Covid pandemic in 2021, so this year marks the completion of the phased in per capita charge.</p> <p>At the November 2022 Gardiner Public Library Board of Trustees meeting, Library Director Justin Hoenke presented the Per Capita Charges for Library Services plan for FY23-24, noting to the Board that this was the final year in the approved phase in plan and that this plan was developed in FY18-19 by previous Library Director Anne Davis and the Library Board of Trustees at that time. The Board of Trustees briefly discussed how happy they were that this formula gave our partner towns a clear and understandable view of library funding and that the Per Capita Charges for Library Services plan was very successful in keeping the partner towns as part of the Gardiner Public Library. A motion to accept the Proposed Per Capita Charges for Library Services plan for FY23-24 was made by Trustee Christine Parker, seconded by Trustee Samuel Shaw, and approved unanimously.</p> <p>The current Gardiner Public Library Board of Trustees consists of Mayor Pat Hart (Gardiner), Helen Stevens (Gardiner), Deb Sparrow (Gardiner), Samuel Shaw (Gardiner), Rachel Choate (Farmingdale), Sarah Hubert (Pittston), Stephanie Duncan (Randolph), Valerie Wallace (West Gardiner), and Christine Parker (Litchfield).</p>
-------------------------------	---

Requested Action	"I move to approve the library fees as presented by the Library Director."
City Manager and/or Finance Review	The City Manager recommends the above action.
Council Vote/ Action Taken	
Departmental Follow-Up	

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE 12/31/2022
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

Per Capita Charges for Library Services

	<u>Per Capita</u>	<u>Cost</u>	<u>FY19</u>	<u>Diff</u>	<u>4-year</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	
Town	Capita	Cost	Cost	Budget	Diff	Phase-in				
Farmingdale	2956	7.50	22,170.00	10,305.00	11,865.00	2,966.25	13,271.25	16,237.50	19,203.75	22,170.00
Litchfield	3624	7.50	27,180.00	20,895.00	6,285.00	1,571.25	22,466.25	24,037.50	25,608.75	27,180.00
Pittston	2666	10.00	26,660.00	23,878.00	2,782.00	695.50	24,573.50	25,269.00	25,964.50	26,660.00
Randolph	1772	10.00	17,720.00	15,145.00	2,575.00	643.75	15,788.75	16,432.50	17,076.25	17,720.00
West Gardiner	3474	10.00	34,740.00	35,269.00	-529.00	-132.25	35,136.75	35,004.50	34,872.25	34,740.00
Totals			128,470.00	105,492.00	22,978.00	5,744.50	111,236.50	116,981.00	122,725.50	128,470.00