



**GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET**



Meeting Date	01/24/2023	Department	City Manager
Agenda Item	4f. Establish a council subcommittee for Budget Review		
Est. Cost			

Background Information	<p>As we talked about during Council Goal setting it is time to establish a subcommittee of Council to go over the budget and do some pre-work before it goes to the full council. This committee would meet with department heads and the City Manager once they have finished the budget to go over it, give feedback and suggest adjustments. The meetings would be open to the public and minutes be kept for the rest of the council to see. This is a similar process I used in the school department and worked well once it became budget time. I would suggest 2 or 3 councilors be tasked with being a member of this committee.</p>
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Requested Action	"I move to establish a budget subcommittee of the City Council for budget review prior to full council review."
City Manager and/or Finance Review	City Manager approves this action
Council Vote/ Action Taken	
Departmental Follow-Up	

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____