



**GARDINER CITY COUNCIL  
AGENDA ITEM INFORMATION SHEET**



<b>Meeting Date</b>	11/16/2022	<b>Department</b>	City Council
<b>Agenda Item</b>	4g. Advise and Consent to establishing the position of Deputy Public Works Director		
<b>Est. Cost</b>			

**Background Information**

As we are all aware we have had a vacant Public Works Director position since Jerry Douglass' departure and the City Manager has been filling that role. As we come to winter and the busiest season of the year I do not want to make major changes in Public Works and having a new person has the propensity to do that. I feel as though the crew deserves to have as smooth as winter as possible. This request is to create Deputy Public Works Director Position and promote someone to that position to learn the executive management side of public works. The City Manager will remain the Public Works Director until such times as he deems the person in the Deputy Position ready to take over the Department in a Department Head capacity at which time this position would be dissolved.

<b>Requested Action</b>	None at this time. An action item will be on the next regular council meeting.
<b>City Manager and/or Finance Review</b>	
<b>Council Vote/ Action Taken</b>	
<b>Departmental Follow-Up</b>	

<b>City Clerk Use Only</b>	1 <sup>st</sup> Reading _____	Advertised _____	<b>EFFECTIVE DATE</b> _____
	2 <sup>nd</sup> Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____