



GARDINER CITY COUNCIL
AGENDA ITEM INFORMATION SHEET



Meeting Date	01/03/2024	Department	City Manager
Agenda Item	4j. Approval of a victualers license for the Knights of Columbus		
Est. Cost			

Background Information	Please see attached documentation.		
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Requested Action	"I move to approve the Victualers license for Knights of Columbus"		
City Manager and/or Finance Review	City Manager approves this action		
Council Vote/ Action Taken			
Departmental Follow-Up			

City Clerk Use Only	1 st Reading _____	Advertised _____	EFFECTIVE DATE _____
	2 nd Reading _____	Advertised _____ w/in 15 Days	
	Final to Dept _____	Updated Book _____	Online _____

Date Received in Office	12/19
Received by:	<i>JR</i>
Office Amount Received	\$ 0
Approved	Denied

**APPLICATION FOR A
LICENSE/BUSINESS/EVENT**

Business Name	KNIGHTS OF COLUMBUS #1299
Business Location	109 SPRING ST. GARDINER, ME 04345
Business Mailing Address	109 SPRING ST. GARDINER, ME 04345
Owner Name	COLUMBUS HOME ASSOC.
Mailing Address (if different)	RICHARD SIRACUSA 35 WASHINGTON AVE. GARDINER, ME 04345
Phone Number	207-242-0334
Business Number	207-582-1497
Email Address	
Type of Business	BINGO / GAMES OF CHANCE
Description of Business (attach paper if necessary)	BINGO GAMES ON FRIDAY OF EACH MONTH
Business Hours	4:00 PM — 9:00 P.M.

Staff contacts for Licensing

<p>Gardiner City Clerk Kathleen Cutler P: 207-582-2223 F: 207-582-6895 E: kcutler@gardinermaine.com</p>	<p>Code Enforcement Officer Kristopher McNeil P: 207-582-6892 C: 207-620-4853 E: kmcneill@gardinermaine.com</p>
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City Hall Office Hours

Monday, Tuesday, Thursday: 8:00-4:00 Wednesday: 12:00 - 6:00 Friday: 8:00 - 12:00

Please send application and payment (payable to City of Gardiner) to: City Clerk's Office, 6 Church Street, Gardiner, ME

*	See Code Enforcement Officer after talking with the City Clerk
C	This License will need to go before council. Please ask the City Clerk for next meeting date.

Type of License Being Applied for:

(check all that apply)

*	Doing Business As (One-time Registration)	\$10	
	Special Event - Exhibitions & Shows (Minor)	\$50	
C	Special Event - Exhibitions & Shows (Major)	\$100	
*	Street Sellers (Annual)	\$50	
*	Street Sellers (Per Event)	\$20	
*	Street Sellers (Farmer's Market) (Annual)	\$10	
*	C Junkyards (<100 ft highway) (Annual)	\$200	
*	C Junkyards (>100 ft highway) (Annual)	\$50	
*	C Automobile Recycling Business (5-year)	\$250	
	C Victualers License to Sell Food (Annual)	\$50	
	C Victualers License – One Day (Festival)	\$25	
	C Victualers Non-profit License to sell food (Annual)	\$10	✓
*	C Food Truck (Annual)	100	
*	C Food Truck (Non-profit)	10	
*	C Food Truck (3-Day)	25	
	C Taxicabs/Vehicles for Hire	\$50	
	Sales (Special, OOB, etc) (Per Event/Sale)	\$25	
	Beano/Bingo/Games of Chance/Pinball Machines (Annual)	\$10	✓
	Shooting Galleries/Pool Hall/Bowling Alley (Annual)	\$50	
	C Pawn (Annual)	\$50	
	C Tavern Keeper (Annual)	\$25	
*	C Liquor/Bottle Club (1-50 seats) (Annual)	\$75	
*	C Liquor/Bottle Club (51-100 seats)(Annual)	\$100	
*	C Liquor/Bottle Club (101+ seats) (Annual)	\$150	
	C Catering Off-Premises (liquor is served) (per event)	\$10	
	C Entertainment/Special Amusement License (Annual)	\$75	
*	C Outside Consumption Permit (Annual)	\$25	

Office use only:

Received in Clerk's Office by Hailee Lorely Date December 22, 2023

Approved by:

CM Police Fire PW/B&G CEO ED

Please see attached email verification.

City Council Approval (If necessary)

City Council hereby finds that:

1. The proposed License is consistent with the goal of promoting the use of City owned property for recreational, entertainment or charitable events; and
2. That the proposed License can be conducted in the location proposed without endangering the public safety or disturbing the peace and order of the City of Gardiner; subject to the attached list of conditions:

Dated this _____ day of _____, 20_____.

Municipal Officer of the City of Gardiner

Hailee Lovely

From: Dawn Thistle
Sent: Friday, December 22, 2023 1:02 PM
To: Hailee Lovely; departmentheads
Cc: Kristopher McNeill; Andrew Carlton
Subject: RE:

Good with the library.

Dawn

From: Hailee Lovely <HLovely@gardinermaine.com>
Sent: Thursday, December 21, 2023 11:49 AM
To: departmentheads <departmentheads@gardinermaine.com>
Cc: Kristopher McNeill <kmcneill@gardinermaine.com>; Andrew Carlton <ACarlton@gardinermaine.com>
Subject:

Good morning, attached is a Liquor license application for Gerards Pizza. If there are any issues please let me know.
Thanks!

Hailee Lovely
Deputy City Clerk | City of Gardiner
6 Church Street
Gardiner, ME 04345
p: 207-582-4200 f: 207-582-6895
e: hlovely@gardinermaine.com
w: www.gardinermaine.com

Hailee Lovely

From: Todd Pilsbury
Sent: Friday, December 22, 2023 1:03 PM
To: Hailee Lovely
Subject: Re: Knights of Columbus- Victualers

No issues with PD.
Sent from my iPhone
Todd Pilsbury

On Dec 22, 2023, at 11:23 AM, Hailee Lovely <HLovely@gardinermaine.com> wrote:

Good morning, attached you will find a Victualers license renewal for Knights of Columbus. If there are any issues please let me know. Thanks!

Hailee Lovely
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6 Church Street
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p: 207-582-4200 f: 207-582-6895
e: hlovely@gardinermaine.com
w: www.gardinermaine.com

<knights of columbus victualers.pdf>

Hailee Lovely

From: Rick Sieberg
Sent: Friday, December 22, 2023 1:32 PM
To: Hailee Lovely; departmentheads
Cc: Kristopher McNeill; Andrew Carlton
Subject: Re: Knights of Columbus- Victualers

Hailee,

No problems for the FD.

Rick Sieberg
Fire Chief

Get [Outlook for Android](#)

From: Hailee Lovely <HLovely@gardinermaine.com>
Sent: Friday, December 22, 2023 11:23:16 AM
To: departmentheads <departmentheads@gardinermaine.com>
Cc: Kristopher McNeill <kmcneill@gardinermaine.com>; Andrew Carlton <ACarlton@gardinermaine.com>
Subject: Knights of Columbus- Victualers

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w: www.gardinermaine.com

Hailee Lovely

From: Melissa Lindley
Sent: Friday, December 22, 2023 1:51 PM
To: Hailee Lovely; departmentheads
Cc: Kristopher McNeill; Andrew Carlton
Subject: RE: Knights of Columbus- Victualers

No issues for me

Melissa Lindley
Economic Development Director & Public Information Officer



City of Gardiner
6 Church Street, Gardiner, ME 04345
office: 207-582-4200 cell: 207-242-1907
mlindley@gardinermaine.com
www.gardinermaine.com

From: Hailee Lovely <HLovely@gardinermaine.com>
Sent: Friday, December 22, 2023 11:23 AM
To: departmentheads <departmentheads@gardinermaine.com>
Cc: Kristopher McNeill <kmcneill@gardinermaine.com>; Andrew Carlton <ACarlton@gardinermaine.com>
Subject: Knights of Columbus- Victualers

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e: hlovely@gardinermaine.com
w: www.gardinermaine.com

Hailee Lovely

From: Doug Clark
Sent: Friday, December 22, 2023 2:06 PM
To: Melissa Lindley
Cc: Hailee Lovely; departmentheads; Kristopher McNeill; Andrew Carlton
Subject: Re: Knights of Columbus- Victualers

OK with WW

Sent from my iPhone

On Dec 22, 2023, at 1:51 PM, Melissa Lindley <MLindley@gardinermaine.com> wrote:

No issues for me

Melissa Lindley

Economic Development Director & Public Information Officer



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mlindley@gardinermaine.com
www.gardinermaine.com

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To: departmentheads <departmentheads@gardinermaine.com>
Cc: Kristopher McNeill <kmcneill@gardinermaine.com>; Andrew Carlton <ACarlton@gardinermaine.com>
Subject: Knights of Columbus- Victualers

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w: www.gardinermaine.com

Hailee Lovely

From: John Cameron
Sent: Friday, December 22, 2023 4:00 PM
To: Doug Clark
Cc: Melissa Lindley; Hailee Lovely; departmentheads; Kristopher McNeill; Andrew Carlton
Subject: Re: Knights of Columbus- Victualers

Good with PW
Sent from my iPhone

On Dec 22, 2023, at 2:06 PM, Doug Clark <DClark@gardinermaine.com> wrote:

OK with WW

Sent from my iPhone

On Dec 22, 2023, at 1:51 PM, Melissa Lindley <MLindley@gardinermaine.com> wrote:

No issues for me

Melissa Lindley

Economic Development Director & Public Information Officer

<image001.png>

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Hailee Lovely

From: Andrew Carlton
Sent: Wednesday, December 27, 2023 10:39 AM
To: Hailee Lovely
Subject: Approvals

1. I am all set with the v. for River Road Variety
2. The L. license for Johnson Hall is all set.
3. The L. license for Gerads is all good
4. The v. license for KOC is all set.

Thank you!

Andrew R. Carlton

City Manager
6 Church Street
Gardiner, Maine 04345
207-582-4200

Hailee Lovely

From: Dawn Thistle
Sent: Wednesday, December 27, 2023 11:59 AM
To: Hailee Lovely; departmentheads
Cc: Kristopher McNeill; Andrew Carlton
Subject: RE: Knights of Columbus- Victualers

Good with the library.

Dawn

From: Hailee Lovely <HLovely@gardinermaine.com>
Sent: Friday, December 22, 2023 11:23 AM
To: departmentheads <departmentheads@gardinermaine.com>
Cc: Kristopher McNeill <kmcneill@gardinermaine.com>; Andrew Carlton <ACarlton@gardinermaine.com>
Subject: Knights of Columbus- Victualers

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