

HISTORIC PRESERVATION COMMISSION

Meeting Minutes **Tuesday June 20, 2023- 9:00 AM** **City Council Meeting Chambers**

- 1) **Call Meeting to Order- Chair Doyle called the meeting to order at 9am.**
- 2) **Roll Call-** Commission Members- Chair Geri Doyle, Clare Marron, Deborah Felder, and Brenda Harvey. Members not present- Robert Abbey, and Janet Slade. Others present- Kris McNeill- Code Enforcement Officer, Zach Lovely- Superintendent Gardiner Water District, and Angelia Christopher- Planning and Development Assistant
- 3) **Review of meeting minutes from March 21, 2023 meeting minutes-** Clare Marron moved to approve the March 21, 2023 minutes as presented. Seconded by Brenda Harvey- No further discussion. All members present in favor.
- 4) **Gardiner Water District is proposing to install a mail slot beside the door on property located at 246 Water St, City Tax Map 034, Lot 107 is in the Traditional Downtown/Historic Zoning District.** Zachary Lovely- Gardiner Water District is here to present for this application. Commission members thank him for a thorough application and ask how soon this work will be done. Mr. Lovely reports that it will be installed as soon as the parts arrive. The mail slot will be installed on the right hand side of the door and will be boxed so that it sits even with the existing trim. Members agree that this is a good idea for the business and have no further questions.
Deborah Felder makes a motion that based on the facts presented by Zachary Lovely, Gardiner Water District at 246 Water St, City Tax Map 034 Map 107 in the Downtown Historic District, the Gardiner Historic Preservation Commission grants a certificate of appropriateness for the proposed project to install a mail slot at the right hand side of the door. The Commission agrees that this project is consistent with the Secretary of Interior's Standards for Treatment of Historic Properties and grants a Certificate of Appropriateness for the project at 246 Water St. on City Tax Map 034 Lot 107 in the Downtown Historic District. Brenda Harvey seconded the motion. No further discussion. All members present in favor- Robert Abbey was unable to attend the meeting but offered his approval of the project prior to the meeting.

- 5) **Other Business-** None at this time.
- 6) **Adjourn-** Brenda Harvey moved to adjourn at 9:12 am. Clare Marron seconded the motion. No further discussion. All in favor to adjourn at 9:12am.

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