

**HISTORIC PRESERVATION COMMISSION**  
**Meeting Minutes**  
**Tuesday March 15, 2022- 9:00 AM**  
**City Council Meeting Chambers**

*Historic Preservation Commission is now conducting in-person meetings and the public is welcomed to attend. During the meeting the committee will accept phone calls at 207-588-4063/enter access code – 2222*

- 1) **Call Meeting to Order:** Chair Doyle called the meeting to order at 9 am.
- 2) **Roll Call-** members- Brenda Harvey, Robert Abbey, Robert Lash, Clare Marron, Janet Slade. City staff- Kris McNeill- Code Enforcement Officer, Angelia Christopher- Planning and Development Assistant. Applicant Liza Odell.
- 3) **Review of meeting minutes from 11/16/2021.** Chair Doyle asks if there are any changes or corrections for the 11/16 meeting minutes- No. Clare Marron offers a motion to accept the minutes as presented. Janet Slade seconded the motion. All members present in favor.
- 4) **Elizabeth Odell** – representing Dorothy Odell at 207 Water St on City Tax Map 037 Lot 133 in the Traditional Downtown Historic District is requesting to install a new entrance door at 207 Water St. She reports the current door is in disrepair. She would like to increase the size of the door slightly from 32” to 34”and change the color from burgundy to dark blue. Ms. Odell tells the board that she is the property manager for the building that also holds the proposed wine bar. The door leading up to the upper floors is the one that would need replacing. The replacement door would have 2 side lights, like those that are currently there now. The contractor will make the door 2” wider, by taking the wood out to the brick. He would then build a new casing to fit the new door. Board members ask what the standard size door is. Kris McNeill reports that average size doors are 32”- 36”. Kris Mc Neill asks what kind of wood will be used to build the casing back in. She knows that the wood that is currently there is not appropriate to the era, and asks what type of wood would be more appropriate. Board members state that a raised molding would look good and be more appropriate to the era of the building. When asked why she wants to change the color of the building, she explains that she just thinks that a dark blue would look better. Chair Doyle asks if there are any other questions. No.



Chair Doyle asks if members are ready to make a motion. Robert Lash asks about a piece of plywood that is on the brick. Ms. Odell tells the Commission that she doesn't know why it is there but she can try to find out. If the brick underneath is in good condition, perhaps it should be removed. Ms. Odell will have her contractor look into it.

Janet Slade makes a motion that based on the facts presented by Liza Odell, representing Jay and Dorothy Odell, at 207 Water St. on City Tax Map 037 Lot 133 in the Downtown Historic District, the Gardiner Historic Preservation Commission grants a certificate of appropriateness for the proposed project to include the replacement of the door that leads to the upper floors. The project will include replacing the surrounding raised wood frame and the removal of a block of plywood if the bricks are in usable condition as described in the application, is consistent with the Secretary of Interior's Standards for Treatment of Historic Properties and grants a Certificate of Appropriateness for the project at 207 Water St. Gardiner. Brenda Harvey seconded the motion. All members present in favor.

5) **Other Business-** Kris McNeill tells the board a little about the Johnson hall project that will be coming to HPC in April for review. This project will need to apply for a floodplain variance before work can start. Before it can go for a variance, HPC needs to review the application and decide if the work that will be done falls into Historic Preservation standards. The plans from the Engineer for the project are large, intricate and include information on what the inside work will consist of. HPC oversees what will be done on the outside of the building. Kris asks if the board would prefer to have the plans reflect what they will be reviewing- the outside of the project. Yes, this is what the board wants. This will be sent to board members within the correct timeframes for the April 2022 meeting.

6) **Adjourn:** Clare Marron motions to adjourn at 9:20am. Robert Abbey seconds the motion. All members present in favor.