

To: Ordinance Review Committee
From: Mark Eyerman
Subject Cemetery Rule
Date: December 16, 2021

During our brief discussion of city cemeteries at the November meeting, I understood that we may want to revise the recently adopted rules to call for the posting of signs at the entrance(s) about the rules and to require notification before interment. Here is a first cut at possible amendments to the rules to accomplish those changes.

1. Amend **1135.2.2. Purpose** in the current ordinance to read:

These rules are adopted by the City Council to assure that City owned/maintained cemeteries are attractive places that can be efficiently maintained. The City shall install signs summarizing these rules at the primary entrance(s) to each cemetery.

2. Add a new section 1135.2.7 dealing with interments to read:

1137.2.7 Interments – Prior to any interment in a City cemetery, the person responsible for the interment shall notify the Public Works Department of the planned interment. This notice shall be given at least twenty-four (24) hours prior to the planned time of the interment unless religious or health concerns make this impractical. In this case, notice should be provided as soon as reasonable. The notice may be provided in writing, by email, or by text message. The notice shall include the name of the deceased, the name of the responsible party, the name of the cemetery, the planned day and time of the interment, the exact location of the grave in the cemetery, and right of the deceased to be interred at that location. The responsible party shall provide the Public Works Department with an accurate description of the location of the grave by reference to a City map of the graves or by GPS coordinates within ten (10) days following the burial.