

To: Ordinance Review Committee/City Clerk  
From: Mark Eyerman  
Subject Cemetery Rule Amendment  
Date: December 30, 2021

The following are draft amendments to the recently adopted rules for City-owned cemeteries. These amendments call for the posting of signs about the rules at the entrances to the cemeteries and establish a notification procedure for planned interments. These are a first draft of possible revisions. The revisions are shown in underline/strike out format. The ORC and City Clerk are scheduled to discuss these amendments at the ORC's February meeting.

1. Amend **1135.2.2. Purpose** in the current ordinance to read:

These rules are adopted by the City Council to assure that City owned/maintained cemeteries are attractive places that can be efficiently maintained. The City shall install signs summarizing these rules at the primary entrance(s) to each cemetery.

2. Add a new section 1135.2.7 dealing with interments to read:

**1137.2.7 Interments** – Prior to any interment in a City cemetery, the person responsible for the interment shall notify the City Clerk of the planned interment. This notice shall be given at least twenty-four (24) hours prior to the planned time of the interment unless religious or health concerns make this impractical. In this case, notice should be provided as soon as reasonable. The notice may be provided in writing, by email, or by text message. The notice shall include the name of the deceased, the name of the responsible party, the name of the cemetery, the planned day and time of the interment, the exact location of the grave in the cemetery, and evidence of the right of the deceased to be interred at that location. The responsible party shall provide the City Clerk with an accurate description of the location of the grave by reference to a City map of the graves or by GPS coordinates within ten (10) days following the burial.