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Debby Willis, Chairperson  
Angelia Christopher, Administrative Assistant

**ORDINANCE REVIEW COMMITTEE  
MEETING NOTES  
Monday July 17, 2023  
Gardiner City Council Room**

- 1.) **Call the meeting to order**-Chair Willis called the meeting to order at 5pm.
- 2.) **Roll Call**-Chair Debby Willis, Lisa St. Hilaire, Rusty Greenleaf, and Pat Hart. Clare Marron was unable to attend. Others present included Kris McNeill, Joel Greenwood, and Angelia Christopher.
- 3.) **Review of June 5, 2023 meeting notes**- Lisa St. Hilaire had two minor edits. Pat Hart moved to approve the June 5, 2023 minutes as presented. Lisa St. Hilaire seconded the motion. All in favor.
- 4.) **Non-conforming Cannabis business**- The committee discussed changes that were needed. Joel requested that the edited Cannabis ordinances be sent to him. He will make the edits suggested and send corrected information to the committee members for their review.
- 5.) **Greenhouses**- The committee discussed verbiage to use for this provision and decided that ‘enclosed structure capable of containing odors’ works. Joel will forward this change to committee members for their review.
- 6.) **Electronic Fences**. The committee reviewed the material that Joel submitted for this provision. There were a couple of typos and some rewording needed. After corrections are made, Joel will forward this to committee members for review.

**7.) Battery Storage Facilities - The** committee reviewed material and decided this was ready to be sent to the Planning Board for review.

**8.) Data Storage Facilities-** The committee discussed adjustments that needed to be made. Joel will forward changes to committee members for review.

**9.) Public notice requirements for Site Plan:** The committee discussed adding verbiage that allows the CEO, PB Chair, City Manager and Mayor to decide whether a neighborhood meeting needed to take place. Joel will make changes and forward updated materials to the committee for their review.

**10.)** There was a discussion about items that will be coming to ORC in the future. There is a topic going before the City Council this week, parking lots in the Professional Residential zone, which can go directly to the Planning Board. There was a brief discussion about this topic. Rusty Greenleaf moved to send this directly to the Planning Board. Lisa St. Hilaire seconded the motion. All committee members are in favor.

**11.) Other:** Due to scheduling conflicts, the committee decided to cancel the August ORC meeting. The next meeting will be held on 9/18/2023.

**12.) Adjourn:** Rusty Greenleaf moved to adjourn at 6:14pm. Lisa St. Hilaire seconded the motion. All in favor.