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Debby Willis, Chairperson  
Angelia Christopher, Administrative Assistant

## **ORDINANCE REVIEW COMMITTEE**

### **Meeting Minutes**

**Monday July 18, 2022**

**City Council Chambers**

- 1.) Call the meeting to order- Chair Willis was unable to attend. Clare Marron acted as chair for this meeting.
- 2.) Roll Call- Committee members Rusty Greenleaf, Clare Marron, Pat Hart, and Lisa St. Hilaire. Kris McNeill Code Enforcement Officer, Tracey Desjardins Economic Development Director, Joel Greenwood City Contracted Planner, Joyce McCaslin- City Staff, business owners Kathy and Joe Abbondanzio.
- 3.) Review of May 16, 2022 meeting notes- Rusty Greenleaf makes a motion to accept the May 16, 22 minutes as presented. Pat Hart seconds the motion. No further discussion. All members present in favor.
- 4.) Sump Pump Ordinance- Kris McNeill has reviewed the information that was submitted by the City's former planner, and feels that it could be written more clearly and explain that a sump pump cannot discharge into the right of way or into the City's stormwater system.
- 5.) Storm Water Drainage Ordinance- This too needs to be more clearly written. New City Planner, Joel Greenwood will work to clarify these two proposed ordinances and bring them back to the next meeting.
- 6.) Electronic Message Boards- Business owners Joe and Kathy Abbondanzio are here to speak. They submitted a letter, requesting that message boards be allowed in the area of their business. There have been several requests for electronic message boards from various businesses. Kathy Abbondanzio owns the Gardiner Car wash on Brunswick Ave, in the Mixed Use Village zone. She tells the committee that it can be challenging to get the word out to customers when they will be closed. There are times that the business, or certain wash bays need to close for maintenance, and in the winter there can be safety issues/concerns that customers need to know about. They do post notice on their Facebook page, but it does not reach their customer base as best as it should. If their sign featured an electronic message board, they could post closings and safety issues on the sign. The business beside the car wash features an electronic board, but was installed before the changes to the sign ordinance. The Abbondanzio's state that they only want to use such a sign for notifications, and they plan to keep the design classy and clean. The

Abbondanzio's will take their request to the City Council this Wednesday, and this topic will come back to ORC for August.

7.) Joyce McCaslin is here to speak about the updates to the City Code that she is working on. Most of the changes that she has made are renumbering, typos and areas with the waterfront. She presents a copy of the changes to the committee. She would like to see this version be approved, so that she has a clean document to work with. Committee members agree that all the changes she has made look good. Lisa St. Hilaire makes a motion to accept Joyce's revisions and to send this to the City Council. Rusty Greenleaf seconds the motion. All members present in favor. This will go to the City Council next.

8.) Other: There was a discussion about the proposed housing rules. The State of Maine is still working to finish rulemaking so no changes can happen yet. The committee will also need to start work to change the ordinances from marijuana to cannabis.

9.) Adjourn: Rusty Greenleaf made a motion to adjourn at 6:17pm. Lisa St. Hilaire seconded the motion. No further discussion. All committee members present in favor.