



Code Enforcement Office
 6 Church St., Gardiner, ME 04345
 Phone: (207) 582-6892
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www.gardinermaine.com

Office Hours
 Monday 8:00 AM–4:00 PM
 Tuesday 8:00 AM–4:00 PM
 Wednesday 12:00---6 PM
 Thursday 8:00 AM–4:00PM
 Friday 8:00 AM–12:00 PM

LAND USE AND MULTI-PURPOSE PERMIT APPLICATION

	Applicant	Owner (<input type="checkbox"/> Same as Applicant)	Contractor (<input type="checkbox"/> Same as Applicant)
Name			
Address			
City, State, Zip			
Phone			
Email			

Application Instructions: Complete all sections of application, including any additional forms noted. The Applicant must prove that the proposed activity conforms with the City's land use ordinance (LUO 4.9.3). A permit will be issued only if the application is deemed complete and has been reviewed and fully complies with all the provisions of the LUO (4.9.4).

Property Address or Location: _____

Project Description: _____

PROPERTY USE TABLE (LUO 7.6)			PROJECT INFORMATION	
			BUILDING: <input type="checkbox"/> COMMERCIAL (add Form 03) OR <input type="checkbox"/> RESIDENTIAL (add Form 04)	
	Existing	Proposed	Additional- General:	
Commercial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Address/E-911(add Form 05)	<input type="checkbox"/> Manufactured Home (add Form 11)
Educational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Change of Use (add Form 06)	<input type="checkbox"/> Sewer (add Form 15)
Governmental	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Demolition/Removal (add Form 07)	<input type="checkbox"/> Shoreland (add Form 12)
Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Driveway Entrance (add Form05)	<input type="checkbox"/> Sign (add Form 13)
Institutional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Excavation (add Form 08)	<input type="checkbox"/> Sludge Management (add Form 14)
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Floodplain (add Form 09)	<input type="checkbox"/> Street Opening (add Form 05)
Rural	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Home Occupation (add Form 10)	<input type="checkbox"/> Water (add Form 15)
Residential	<input type="checkbox"/>	<input type="checkbox"/>	Plumbing: <input type="checkbox"/> Internal (use HHE 211)	<input type="checkbox"/> Subsurface (use HHE 200)
Transportation	<input type="checkbox"/>	<input type="checkbox"/>		
Wholesale	<input type="checkbox"/>	<input type="checkbox"/>		

- Is Applicant not owner?** Add authorizing letter from Property Owner (LUO 4.9.2)
- Is work exterior?** Add Site Plan for Permit Application (Form 02)

By signing below, I agree that the information provided is complete and correct and that my project will adhere to applicable State and City land use laws and regulations. I agree to future inspections by the Code Enforcement Officer at reasonable hours.

Applicant Signature _____

Date _____

Form01_LandUseMultiPurposeApp

Date Received: _____

Original copy for property file

Address: _____

Tax Map & Lot #: _____

Zoning District: _____

CITY OF GARDINER, MAINE – COMMERCIAL BUILDING PERMIT APPLICATION

Construction Costs \$ _____

CONTRACTORS:

GENERAL: _____ CONTACT: _____
 ELECTRICAL: _____ CONTACT: _____
 MECHANICAL: _____ CONTACT: _____
 PLUMBING: _____ CONTACT: _____
 SITEWORK: _____ CONTACT: _____

WORK TYPE: () ABANDON () ADDITION () MOVE () NEW () REMODEL () REPAIR
 () REPLACE () TEMPORARY
 () ASSEMBLY () EDUCATIONAL () FACTORY/INDUSTRIAL () HIGH HAZARD () INSTITUTIONAL
 () MERCANTILE () OFFICE () RESIDENTIAL () SERVICE BUSINESS () STORAGE () UTILITY
 () OTHER _____

ENCLOSED: () FLOOR PLAN () ELEVATION PLAN () CONSTRUCTION SPECS () SURVEY

BUILDING/STRUCTURE SIZE: LENGTH _____ X WIDTH _____ SQ FT: _____

BUILDING/STRUCTURE HEIGHT: FEET _____ STORIES _____

OCCUPANT LOAD: _____ LIVE/SNOW/WIND LOAD _____

FOUNDATION: () CONCRETE () STONE () BLOCK () SLAB () WOOD () OTHER

DESCRIBE: _____

FLOOR CONSTRUCTION: () WOOD () STEEL () TRUSS () OTHER _____

DESCRIBE: _____

WALL CONSTRUCTION: () WOOD () STEEL () BRICKS () BLOCKS () OTHER

DESCRIBE: _____

SIDING: () REPAIR () REPLACE () ALUMINUM () STEEL () VINYL () WOOD () OTHER

DESCRIBE: _____

WINDOW(S): () NEW () REPLACEMENT

SIZE/LOCATION: _____

DOOR(S): () NEW () REPLACEMENT

SIZE/LOCATION: _____

ROOF CONSTRUCTION: () REPAIR () REPLACE () TRUSS () RAFTER () OTHER _____

DESCRIBE: _____

TYPE OF HEAT/FUEL/UTILITIES: _____

ELECTRICAL: _____

Adopted Land Use Fees (Effective 8/27/12)	
Non-residential buildings	
New/additions/alterations:	\$100 application fee plus \$0.15 per square foot
Commercial Accessory Structures and Buildings	
Buildings up to 144 square feet:	\$50
Structures greater than 144 square feet:	\$50 application fee plus \$0.15 per square foot
After-the-Fact Permits: Fees Doubled, with a minimum fee of \$25	

Address: _____

Tax Map & Lot #: _____

Zoning District: _____

FEES: 1

CITY OF GARDINER, MAINE – SITE PLAN FOR PERMIT APPLICATION

Attach or draw below, a site plan showing size, location and ground floor elevations of all existing and/or proposed structures, sewage disposal facilities, water supply facilities, stormwater facilities, direction of surface water drainage and areas to be cut and filled. Include lot dimensions, property boundaries, distances of structures from boundaries, distances from high water marks on marsh, water brooks, ponds, streams, brooks, rivers, wetlands. Show the location of any signs, exterior lighting, landscaping and buffering. Indicate location, dimensions and materials of driveway, parking areas, sidewalks and/or street openings. Show flow of vehicular and pedestrian traffic into and through the property. Identify established street(s) and intersecting road name(s). Give distance to/from property line pins to opening and distance to/from opening to nearest intersecting road.

Scale: _____ = _____ feet

STREET FRONTAGE: _____ FT SHORE FRONTAGE: _____ LOT SIZE: _____ S.F. ACRES _____

SETBACKS - NUMBER OF FEET TO PROPOSED STRUCTURE FROM: _____ CENTER LINE OF ROAD

FROM PROPERTY LINES: _____ FRONT _____ REAR _____ LEFT SIDE _____ RIGHT SIDE

% LOT COVERAGE: MAXIMUM ALLOWED _____ PROPOSED: _____ EXISTING: _____

Address: _____

Tax Map & Lot #: _____

Zoning District: _____