



Code Enforcement Office
 6 Church St., Gardiner, ME 04345
 Phone: (207) 582-6892
 Fax: (207) 582-6895
ceo@gardinermaine.com
www.gardinermaine.com

Office Hours
 Monday 8:00 AM–4:00 PM
 Tuesday 8:00 AM–4:00 PM
 Wednesday 12:00---6 PM
 Thursday 8:00 AM–4:00PM
 Friday 8:00 AM–12:00 PM

LAND USE AND MULTI-PURPOSE PERMIT APPLICATION

	Applicant	Owner (<input type="checkbox"/> Same as Applicant)	Contractor (<input type="checkbox"/> Same as Applicant)
Name			
Address			
City, State, Zip			
Phone			
Email			

Application Instructions: Complete all sections of application, including any additional forms noted. The Applicant must prove that the proposed activity conforms with the City's land use ordinance (LUO 4.9.3). A permit will be issued only if the application is deemed complete and has been reviewed and fully complies with all the provisions of the LUO (4.9.4).

Property Address or Location: _____

Project Description: _____

PROPERTY USE TABLE (LUO 7.6)			PROJECT INFORMATION	
			BUILDING: <input type="checkbox"/> COMMERCIAL (add Form 03) OR <input type="checkbox"/> RESIDENTIAL (add Form 04)	
	Existing	Proposed	Additional- General:	
Commercial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Address/E-911(add Form 05)	<input type="checkbox"/> Manufactured Home (add Form 11)
Educational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Change of Use (add Form 06)	<input type="checkbox"/> Sewer (add Form 15)
Governmental	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Demolition/Removal (add Form 07)	<input type="checkbox"/> Shoreland (add Form 12)
Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Driveway Entrance (add Form05)	<input type="checkbox"/> Sign (add Form 13)
Institutional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Excavation (add Form 08)	<input type="checkbox"/> Sludge Management (add Form 14)
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Floodplain (add Form 09)	<input type="checkbox"/> Street Opening (add Form 05)
Rural	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Home Occupation (add Form 10)	<input type="checkbox"/> Water (add Form 15)
Residential	<input type="checkbox"/>	<input type="checkbox"/>	Plumbing: <input type="checkbox"/> Internal (use HHE 211)	<input type="checkbox"/> Subsurface (use HHE 200)
Transportation	<input type="checkbox"/>	<input type="checkbox"/>		
Wholesale	<input type="checkbox"/>	<input type="checkbox"/>		

Is Applicant not owner? Add authorizing letter from Property Owner (LUO 4.9.2)

Is work exterior? Add Site Plan for Permit Application (Form 02)

By signing below, I agree that the information provided is complete and correct and that my project will adhere to applicable State and City land use laws and regulations. I agree to future inspections by the Code Enforcement Officer at reasonable hours.

Applicant Signature

Date

Form01_LandUseMultiPurposeApp

Date Received: _____

Original copy for property file

Address: _____

Tax Map & Lot #: _____

Zoning District: _____

CITY OF GARDINER, MAINE – WATER AND/OR SEWER PERMIT APPLICATION

Proposed Starting Date: _____	Completion Date: _____
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Please check the appropriate boxes below:

	New		Residential Water		Commercial Water
	Addition		Residential Sewer		Commercial Sewer
	Alteration		Residential Stormwater		Commercial Stormwater
	Repair				
	Replace				

Water line diameter: _____	Water line length: _____	
Sewer line diameter: _____	Sewer line length: _____	
Stormwater line diameter: _____	Stormwater line length: _____	

Dig Safe Authorization Number _____

The installation of plumbing, beginning 8 feet from any building or structure and/or within the building or structure, must be performed by a Licensed Master Plumber. Permits for this work must be secured prior to the installation of plumbing. These permits are available at the Code Enforcement Office.

Master Plumber: _____

License Number: _____

Approvals as needed depending on type of work

Public Works Signature _____ Date _____

Wastewater Signature _____ Date _____

Water Department Signature _____ Date _____

Plumbing Inspector Signature _____ Date _____

Code Enforcement Signature _____ Date _____

Office Comments:

Address: _____

Tax Map & Lot #: _____

Zoning District: _____

FEE: Sewer: \$25.00
Water: \$25.00

CITY OF GARDINER, MAINE – SITE PLAN FOR PERMIT APPLICATION

Attach or draw below, a site plan showing size, location and ground floor elevations of all existing and/or proposed structures, sewage disposal facilities, water supply facilities, stormwater facilities, direction of surface water drainage and areas to be cut and filled. Include lot dimensions, property boundaries, distances of structures from boundaries, distances from high water marks on marsh, water brooks, ponds, streams, brooks, rivers, wetlands. Show the location of any signs, exterior lighting, landscaping and buffering. Indicate location, dimensions and materials of driveway, parking areas, sidewalks and/or street openings. Show flow of vehicular and pedestrian traffic into and through the property. Identify established street(s) and intersecting road name(s). Give distance to/from property line pins to opening and distance to/from opening to nearest intersecting road.

Scale: _____ = _____ feet

STREET FRONTAGE: _____ FT SHORE FRONTAGE: _____ LOT SIZE: _____ S.F. ACRES _____

SETBACKS - NUMBER OF FEET TO PROPOSED STRUCTURE FROM: _____ CENTER LINE OF ROAD

FROM PROPERTY LINES: _____ FRONT _____ REAR _____ LEFT SIDE _____ RIGHT SIDE

% LOT COVERAGE: MAXIMUM ALLOWED _____ PROPOSED: _____ EXISTING: _____

Address: _____

Tax Map & Lot #: _____

Zoning District: _____